Village of Montpelier

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Notice:
Masks Optional

AGENDA NO. 24 - 2022
Agenda for Monday, December 19, 2022

Regular Meeting – 6:00pm
at the Montpelier Police Department

1. Call to Order
2. Roll call
3. Prayer
4. Pledge of Allegiance
5. Approve the Agenda for December 19, 2022 (Motion)
6. Approve the Minutes from November 28, 2022 - Council Meeting (Motion)
7. Approve November 2022 Financial Reports (Motion)
8. John Courtney with Courtney & Associates – Rate Study Results
9. Representative from Poggemeyer – Iron Horse River Trail Update
10. Comments from Audience
11. Comments from Council/Committee Reports
12. Appoint Bethany Coutz to the Montpelier Park Board (Motion)
13. Accept the Retirement of Jeff Gearig from the Montpelier Fire Dept (Motion)
14. Approve 2023 Representation Agreement for Richards and Walker, Ltd (Motion)
15. Approve 2023 Electric Utility Cash Reserve Policy (Motion)
16. Resolution 1362 – Donation of Equipment to the Village of Milan (Suspend and Pass)
17. Resolution 1362 – Transfer Police Pension (Suspend and Pass)
18. Income Tax Report
19. Village Manager's Report
20. Adjourn

Village of Montpelier

VILLAGE OF MONTPELIER COUNCIL MEETING

MONTPELIER, OHIO NOVEMBER 28, 2022

Call to Order	Mayor Steve Yagelski called the meeting for the Montpelier Village Council to order at 6:00pm on Monday, November 28, 2022.
Roll Call	Roll call was conducted with the following council members in attendance: Mr. Chris Kannel, Ms. Melissa Ewers, Mr. Kevin Motter, Mrs. Heather Freese, Mr. Don Schlosser, and Mr. Nathan Thompson.
Prayer	Pastor Ben Harris offered a word of prayer followed by those in attendance reciting the Pledge of Allegiance.
Agenda 11/28/2022	Mrs. Heather Freese moved and Mr. Chris Kannel seconded a motion to approve the agenda for November 28, 2022. Vote on motion: All ayes
Minutes 11/14/2022	Mr. Don Schlosser moved and Mr. Kevin Motter seconded a motion to approve the minutes from the November 14, 2022 council meeting. Vote on motion: All ayes
Welcome	Mayor Yagelski welcomed everyone to the meeting and encouraged them to ask questions when needed.
Council Comments	Mr. Chris Kannel thanked the Street Department and all Village staff who helped prepare for the Old Tyme Holiday Gathering.
2023 Bridgewater Twp Fire Contract	Mr. Jason Rockey presented the 2023 Bridgewater Twp Fire Contract in the amount of $8,611.00. Mrs. Heather Freese asked how long the Village has serviced Bridgewater. The Village has provided fire service for a portion of Bridgewater Township since at least the early 1970's. Ms. Melissa Ewers moved and Mr. Chris Kannel seconded a motion to approve the 2023 Bridgewater Twp Fire Contract in the amount of $8,611.00. Vote on motion: All ayes
Resolution 1357 – 2023 Appropriations	**RESOLUTION 1357** **A RESOLUTION TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023** Mr. Jason Rockey presented Resolution 1357 to Council and requested a third reading and passage. This resolution is to approve the budget for next year. Mrs. Nikki Uribes noted a change has been made since the last reading. An incorrect figure was used for the vacuum truck, reflecting a decrease of $76,000 and the cost was re-appropriated to include the storm sewer fund.
Resolution 1357 – 3rd Reading	Mr. Kevin Motter moved and Mr. Don Schlosser seconded a motion to give Resolution 1357 a third reading. Vote on motion: All ayes

Resolution 1357 was read by title.

Resolution 1357 – Motion to Pass

Mrs. Heather Freese moved and Mr. Nathan Thompson seconded a motion to pass Resolution 1357. Roll call on motion: Mr. Kevin Motter, yes; Mrs. Heather Freese, yes; Mr. Chris Kannel, yes; Mr. Don Schlosser, yes; Mr. Nathan Thompson, yes; and Ms. Melissa Ewers, yes.

Resolution 1357 passed.

Resolution 1358 – Clothing Allowance

RESOLUTION 1358
A RESOLUTION AMENDING RESOLUTION 1313, THE VILLAGE HOURLY EMPLOYEES' COMPENSATION AND ALLOWANCES RESOLUTION

Mr. Jason Rockey presented Resolution 1358 to Council and requested a third reading and passage. This is to amend the compensation resolution to include a clothing allowance for full-time employees. Police officers will receive a $400.00 allowance and all other full-time employees will receive $350.00 in January.

Resolution 1358 – 3rd Reading

Mr. Chris Kannel moved and Ms. Melissa Ewers seconded a motion to give Resolution 1358 a third reading. Vote on motion: All ayes

Resolution 1358 was read by title.

Resolution 1358 – Motion to Pass

Mr. Kevin Motter moved and Mrs. Heather Freese seconded a motion to pass Resolution 1358. Roll call on motion: Ms. Melissa Ewers, yes; Mr. Nathan Thompson, yes; Mrs. Heather Freese, yes; Mr. Kevin Motter, Mr. Chris Kannel, yes; and Mr. Don Schlosser, yes.

Manager's Report

Mr. Jason Rockey presented the Village Manager's report. The following points were noted:

- The pump at the Jefferson Street Station starting overheating on Sunday. The pump would run for approximately 30 minutes before setting off the alarm. The original problem started back in June when all three (3) pumps at this station failed. One had an electronic issue and was repaired and reinstalled, the second one had to be rebuilt and the third one was sent out for replacement. The rebuilt pump came back last week and quit working within minutes of installing. The replacement pump arrived in November and was leaking oil so it will be sent back as well. We are currently running on one pump at the Jefferson Station and if that pump fails, a CSO overflow event could possibly be called.
- We have received final plan approval for Founder's Park. The final reimbursement request from ODNR will be sent and the project will be closed.

Executive Session

Mr. Chris Kannel requested an executive session. Mr. Chris Kannel moved and Ms. Melissa Ewers seconded a motion to go into executive session to discuss acquisition of property. Roll call on motion: Ms. Melissa Ewers, yes;

Mr. Chris Kannel, yes; Mr. Kevin Motter, yes; Mrs. Heather Freese, yes; Mr. Don Schlosser, yes; and Mr. Nathan Thompson, yes.

Open Session

Council resumed in open session at 6:38pm.

Adjourn

There being no further business to come before Council, Mr. Don Schlosser moved and Mr. Chris Kannel seconded a motion to adjourn. Vote on motion: All ayes

______________________________	______________________________
Clerk of Council	Steve Yagelski, Mayor

Village of Montpelier
Statement of Cash Position with MTD Totals

From: 1/1/2022 to 11/30/2022 — Include Inactive Accounts: No

Funds: 101 to 702 — Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	$3,679,184.15	$162,561.20	$2,060,930.36	$140,023.37	$2,275,314.68	$3,464,799.83	$223,032.01	$3,241,767.82
201	STREET FUND	$327,305.57	$19,681.12	$216,184.78	$15,576.65	$200,586.59	$342,903.76	$5,261.26	$337,642.50
202	STATE HIGHWAY FUND	$27,163.04	$1,587.05	$17,405.65	$0.00	$12,000.00	$32,568.69	$500.00	$32,068.69
203	PARKS AND RECREATION FUND	$930,337.80	$29,920.97	$730,968.63	$24,230.03	$700,071.93	$961,234.50	$49,347.51	$911,886.99
204	PERMISSIVE TAX	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
205	STATE MOTOR VEHICLE LICENSE FU	$61,954.37	$1,024.89	$10,427.79	$351.74	$9,264.50	$63,117.66	$1,457.80	$61,659.86
206	ALC ED. & ENF. FUND	$1,750.66	$0.00	$95.00	$55.00	$205.00	$1,640.66	$0.00	$1,640.66
207	IRON HORSE RIVER TRAIL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
208	POLICE PENSION FUND	$34,177.57	$25,000.00	$67,041.30	$9,853.84	$71,050.75	$30,168.12	$26.22	$30,141.90
209	POLICE DRUG FUND	$5,789.54	$0.00	$306.00	$313.00	$1,499.66	$4,595.88	$0.00	$4,595.88
210	LAW ENFORCEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
211	COMPENSATED ABSENCES	$90,315.71	$351.03	$30,337.47	$0.00	$0.00	$120,653.18	$0.00	$120,653.18
212	WWIP - GRANT	$0.00	$0.00	$924,213.00	$95.00	$24,308.00	$899,905.00	$2,693,434.60	($1,793,529.60)
216	CORONAVIRUS ARPA 2021 FUND	$205,723.54	$0.00	$207,428.42	$0.00	$0.00	$413,151.96	$0.00	$413,151.96
250	MICROENTERPRISE LOAN FUND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
301	TAX CAPITAL IMPROVEMENT FUND	$903,425.28	$27,032.40	$797,144.49	$100,610.10	$595,825.32	$1,104,744.45	$232,610.35	$872,134.10
401	SEWER CAPITAL IMPROVEMENT FUND	$1,248,459.44	$23,170.62	$442,074.34	$0.00	$514,285.42	$1,176,248.36	$5,800.00	$1,170,448.36
501	WATER FUND	$1,526,486.98	$101,970.44	$1,158,707.92	$42,213.88	$1,069,470.22	$1,615,724.68	$178,600.88	$1,437,123.80
502	LIGHT FUND	$5,306,366.11	$447,464.97	$6,344,187.57	$516,692.05	$5,660,782.16	$5,989,771.52	$1,980,672.12	$4,009,099.40
503	SEWER FUND	$903,306.90	$75,743.25	$860,601.70	$92,344.93	$676,025.03	$1,087,883.57	$188,031.07	$899,852.50
504	STORM SEWER FUND	$771,154.29	$7,606.79	$87,260.61	$6,646.93	$58,772.84	$799,642.06	$814.64	$798,827.42
505	UTILITY DEPOSIT FUND	$134,617.85	$2,470.00	$24,345.00	$2,411.16	$21,097.51	$137,865.34	$0.00	$137,865.34
506	WATER RESERVE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
507	CHASE/MONTPELIER WATER LINE RE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
508	CHASE/MONTPELIER SEWER LINE RE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
701	INCOME TAX CONTROL	$0.00	$811.73	$20,563.18	$811.73	$20,563.18	$0.00	$188.27	($188.27)
702	Credit Memo Utility Billing	$3,621.53	($893.13)	$4,308.48	$0.00	$0.00	$7,930.01	$0.00	$7,930.01
Grand Total:		$16,161,140.33	$925,503.33	$14,004,531.69	$952,229.41	$11,911,122.79	$18,254,549.23	$5,559,776.73	$12,694,772.50

CASH FUND BALANCE

MONTH ENDED NOVEMBER 2022

PREMIER BANK	$250,172.00	
PREMIER BANK - Savings	$6,393,709.35	
DENTAL	$3,000.00	
TOTAL CASH		$6,646,881.35
INVESTMENTS:		
INVESTMENTS	$11,642,547.37	
TOTAL INVESTMENTS		$11,642,547.37
PETTY CASH		$1,950.00
TOTAL CASH AND INVESTMENTS		$18,291,378.72
LESS:		
OUTSTANDING CHECKS		($43,566.48)
DEPOSIT FOR 501 C 3		$0.00
PLUS:		
Deposit In Transit -		$0.00
Deposit In Transit		$0.00
BAD CHECKS NOT COLLECTED		$0.00
CC IN TRANSIT		$6,736.99
TOTAL CASH AVAILABLE PER BANK		$18,254,549.23
TOTAL CASH AVAILABLE PER BOOKS		$18,254,549.23
		$0.00

I have reviewed the following financial information: ________________________________date:___________

		Fund Balance - Unexpended					
$6,643,881.35		$341,906.10	0.0515	$19,386.46	$997.66	201	
		$32,473.93	0.0049	$19,386.46	$94.76	202	
		$62,934.02	0.0095	$19,386.46	$183.64	205	
		$120,302.15	0.0181	$19,386.46	$351.03	211	
					$1,627.09		
				$0.00	$17,759.37	101	
				$24,150.76	$24,150.76	101-482-001	inv int
				$460.34	$460.34	101-482-002	Chg in inv
				$43,997.56	$43,997.56		
INCOME TAX - CCA							
	$119,491.82	0.40625000	$48,543.55	101-000-413-000		0.625	0.40625
		0.21875000	$26,138.84	301-000-413-000			0.21875
		0.18750000	$22,404.72	203-000-413-000		0.1875	
		0.18750000	$22,404.72	401-000-413-000		0.1875	
			$119,491.82			1	
INCOME TAX - STATE NET PROFIT							
	$2,010.13	0.40625000	$816.62	101-000-413-000		0.625	0.40625
		0.21875000	$439.72	301-000-413-000			0.21875
		0.18750000	$376.90	203-000-413-000		0.1875	
		0.18750000	$376.90	401-000-413-000		0.1875	
			$2,010.13			1	
INCOME TAX - ATTORNEY GENERAL							
	$2,074.69	0.40625000	$842.84	101-000-413-000		0.625	0.40625
		0.21875000	$453.84	301-000-413-000			0.21875
		0.18750000	$389.00	203-000-413-000		0.1875	
		0.18750000	$389.00	401-000-413-000		0.1875	
			$2,074.69			1	
INCOME TAX - EL LIGHT COMPANIES							
	$0.00	0.40625000	$0.00	101-000-413-000		0.625	0.40625
		0.21875000	$0.00	301-000-413-000			0.21875
		0.18750000	$0.00	203-000-413-000		0.1875	
		0.18750000	$0.00	401-000-413-000		0.1875	
			$0.00			1	
	$123,576.64	TOTAL TAX COLLECTIONS FOR MONTH					

Village of Montpelier

Revenue Report
November

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected

* Report Contains Filters

101 GENERAL FUND					
41 LOCAL TAXES	1,386,850.00	67,242.79	1,318,231.18	68,618.82	95.05%
42 INTERGOVERNMENTAL REVENUES	198,549.00	14,202.69	185,521.15	13,027.85	93.44%
43 SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	281,632.00	20,669.96	236,455.12	45,176.88	83.96%
46 FINES,LICENSES & PERMITS	81,300.00	15,377.69	87,947.80	(6,647.80)	108.18%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	256,500.00	45,068.07	232,775.11	23,724.89	90.75%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 101 GENERAL FUND	2,204,831.00	162,561.20	2,060,930.36	143,900.64	93.47%
201 STREET FUND					
42 INTERGOVERNMENTAL REVENUES	230,000.00	18,404.91	209,126.74	20,873.26	90.92%
48 MISCELLANEOUS REVENUES	7,250.00	1,276.21	7,058.04	191.96	97.35%
Sub Total 201 STREET FUND	237,250.00	19,681.12	216,184.78	21,065.22	91.12%
202 STATE HIGHWAY FUND					
42 INTERGOVERNMENTAL REVENUES	17,400.00	1,492.29	16,956.21	443.79	97.45%
48 MISCELLANEOUS REVENUES	470.00	94.76	449.44	20.56	95.63%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 202 STATE HIGHWAY FUND	17,870.00	1,587.05	17,405.65	464.35	97.40%
203 PARKS AND RECREATION FUND					
41 LOCAL TAXES	462,000.00	23,170.62	441,774.34	20,225.66	95.62%
42 INTERGOVERNMENTAL REVENUES	64,955.00	6,500.00	43,592.65	21,362.35	67.11%
45 CHARGES FOR SERVICES	41,049.00	0.00	41,113.99	(64.99)	100.16%
47 OTHER RESOURCES	200,000.00	0.00	200,000.00	0.00	100.00%
48 MISCELLANEOUS REVENUES	4,580.00	250.35	4,487.65	92.35	97.98%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 203 PARKS AND RECREATION FUND	772,584.00	29,920.97	730,968.63	41,615.37	94.61%
204 PERMISSIVE TAX					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 204 PERMISSIVE TAX	0.00	0.00	0.00	0.00	0.00%
205 STATE MOTOR VEHICLE LICENSE FU					
42 INTERGOVERNMENTAL REVENUES	9,400.00	841.25	9,617.64	(217.64)	102.32%
48 MISCELLANEOUS REVENUES	845.00	183.64	810.15	34.85	95.88%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected
* Report Contains Filters					
Sub Total 205 STATE MOTOR VEHICLE LICENSE FU	10,245.00	1,024.89	10,427.79	(182.79)	101.78%
206 ALC ED. & ENF. FUND					
46 FINES,LICENSES & PERMITS	100.00	0.00	95.00	5.00	95.00%
Sub Total 206 ALC ED. & ENF. FUND	100.00	0.00	95.00	5.00	95.00%
207 IRON HORSE RIVER TRAIL					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 207 IRON HORSE RIVER TRAIL	0.00	0.00	0.00	0.00	0.00%
208 POLICE PENSION FUND					
41 LOCAL TAXES	14,980.00	0.00	14,982.76	(2.76)	100.02%
42 INTERGOVERNMENTAL REVENUES	2,000.00	0.00	2,058.54	(58.54)	102.93%
49 TRANSFER REVENUE	75,000.00	25,000.00	50,000.00	25,000.00	66.67%
Sub Total 208 POLICE PENSION FUND	91,980.00	25,000.00	67,041.30	24,938.70	72.89%
209 POLICE DRUG FUND					
46 FINES,LICENSES & PERMITS	300.00	0.00	306.00	(6.00)	102.00%
Sub Total 209 POLICE DRUG FUND	300.00	0.00	306.00	(6.00)	102.00%
210 LAW ENFORCEMENT					
46 FINES,LICENSES & PERMITS	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 210 LAW ENFORCEMENT	0.00	0.00	0.00	0.00	0.00%
211 COMPENSATED ABSENCES					
48 MISCELLANEOUS REVENUES	1,500.00	351.03	1,509.48	(9.48)	100.63%
49 TRANSFER REVENUE	28,828.00	0.00	28,827.99	0.01	100.00%
Sub Total 211 COMPENSATED ABSENCES	30,328.00	351.03	30,337.47	(9.47)	100.03%
212 WWIP - GRANT					
42 INTERGOVERNMENTAL REVENUES	2,746,100.00	0.00	24,213.00	2,721,887.00	0.88%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
49 TRANSFER REVENUE	0.00	0.00	900,000.00	(900,000.00)	0.00%
Sub Total 212 WWIP - GRANT	2,746,100.00	0.00	924,213.00	1,821,887.00	33.66%
215 LOCAL CORONAVIRUS RELIEF FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 215 LOCAL CORONAVIRUS RELIEF FUND	0.00	0.00	0.00	0.00	0.00%

Village of Montpelier

Revenue Report
November

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected

* Report Contains Filters

216 CORONAVIRUS ARPA 2021 FUND					
42 INTERGOVERNMENTAL REVENUES	207,161.00	0.00	207,162.56	(1.56)	100.00%
48 MISCELLANEOUS REVENUES	250.00	0.00	265.86	(15.86)	106.34%
Sub Total 216 CORONAVIRUS ARPA 2021 FUND	207,411.00	0.00	207,428.42	(17.42)	100.01%
220 DOWNTOWN REVITALIZATION					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 220 DOWNTOWN REVITALIZATION	0.00	0.00	0.00	0.00	0.00%
250 MICROENTERPRISE LOAN FUND					
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 250 MICROENTERPRISE LOAN FUND	0.00	0.00	0.00	0.00	0.00%
301 TAX CAPITAL IMPROVEMENT FUND					
41 LOCAL TAXES	539,000.00	27,032.40	515,403.39	23,596.61	95.62%
42 INTERGOVERNMENTAL REVENUES	279,174.00	0.00	279,174.00	0.00	100.00%
43 SPECIAL ASSESSMENTS	1,120.00	0.00	1,127.10	(7.10)	100.63%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	19,949.00	0.00	1,440.00	18,509.00	7.22%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 301 TAX CAPITAL IMPROVEMENT FUND	839,243.00	27,032.40	797,144.49	42,098.51	94.98%
401 SEWER CAPITAL IMPROVEMENT FUND					
41 LOCAL TAXES	462,000.00	23,170.62	441,774.34	20,225.66	95.62%
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
43 SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	300.00	0.00	300.00	0.00	100.00%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 401 SEWER CAPITAL IMPROVEMENT FUND	462,300.00	23,170.62	442,074.34	20,225.66	95.62%
402 ARRA SEWER CAPITAL IMPROVEMENT					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 402 ARRA SEWER CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00%
501 WATER FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	1,244,475.00	100,242.85	1,148,466.90	96,008.10	92.29%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%

Village of Montpelier

Revenue Report
November

* Report Contains Filters

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected
48 MISCELLANEOUS REVENUES	9,475.00	1,727.59	10,241.02	(766.02)	108.08%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 501 WATER FUND	1,253,950.00	101,970.44	1,158,707.92	95,242.08	92.40%
502 LIGHT FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	7,073,100.00	439,961.89	6,294,947.20	778,152.80	89.00%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	44,000.00	7,503.08	49,240.37	(5,240.37)	111.91%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 502 LIGHT FUND	7,117,100.00	447,464.97	6,344,187.57	772,912.43	89.14%
503 SEWER FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	941,675.00	75,088.73	853,602.54	88,072.46	90.65%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	10,130.00	654.52	6,999.16	3,130.84	69.09%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 503 SEWER FUND	951,805.00	75,743.25	860,601.70	91,203.30	90.42%
504 STORM SEWER FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	95,000.00	7,587.42	87,073.97	7,926.03	91.66%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	250.00	19.37	186.64	63.36	74.66%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 504 STORM SEWER FUND	95,250.00	7,606.79	87,260.61	7,989.39	91.61%
505 UTILITY DEPOSIT FUND					
45 CHARGES FOR SERVICES	38,000.00	2,470.00	24,345.00	13,655.00	64.07%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 505 UTILITY DEPOSIT FUND	38,000.00	2,470.00	24,345.00	13,655.00	64.07%
506 WATER RESERVE					
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 506 WATER RESERVE	0.00	0.00	0.00	0.00	0.00%
507 CHASE/MONTPELIER WATER LINE RE					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%

Village of Montpelier

Revenue Report
November

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected
* Report Contains Filters					
Sub Total 507 CHASE/MONTPELIER WATER LINE RE	0.00	0.00	0.00	0.00	0.00%
508 CHASE/MONTPELIER SEWER LINE RE					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 508 CHASE/MONTPELIER SEWER LINE RE	0.00	0.00	0.00	0.00	0.00%
701 INCOME TAX CONTROL					
48 MISCELLANEOUS REVENUES	18,500.00	811.73	20,563.18	(2,063.18)	111.15%
Sub Total 701 INCOME TAX CONTROL	18,500.00	811.73	20,563.18	(2,063.18)	111.15%
702 Credit Memo Utility Billing					
48 MISCELLANEOUS REVENUES	5,000.00	(893.13)	4,308.48	691.52	86.17%
Sub Total 702 Credit Memo Utility Billing	5,000.00	(893.13)	4,308.48	691.52	86.17%
Report Total :	17,100,147.00	925,503.33	14,004,531.69	3,095,615.31	81.90%

Village of Montpelier

Fund Type Details
November 2022

	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2022
* Report Contains Filters						
101 GENERAL FUND						
51 PERSONAL SERVICES	1,316,771	86,485	1,047,905	33,901	234,965	79.58%
52 TRAVEL & TRANSPORTATION	18,110	2,128	14,277	1,104	2,729	78.84%
53 CONTRACTUAL SERVICE	363,538	9,854	276,020	32,665	54,854	75.93%
54 SUPPLIES & MATERIALS	395,825	16,556	244,259	55,213	96,353	61.71%
55 CAPITAL OUTLAY	168,314	0	33,842	100,149	34,322	20.11%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	684,013	25,000	659,011	0	25,002	96.34%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 101 GENERAL FUND	2,946,571	140,023	2,275,315	223,032	448,224	77.22%
201 STREET FUND						
51 PERSONAL SERVICES	239,365	15,577	199,007	5,261	35,097	83.14%
57 OTHER USES	1,580	0	1,580	0	0	99.98%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 201 STREET FUND	240,945	15,577	200,587	5,261	35,097	83.25%
202 STATE HIGHWAY FUND						
51 PERSONAL SERVICES	12,500	0	12,000	500	0	96.00%
53 CONTRACTUAL SERVICE	0	0	0	0	0	0.00%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 202 STATE HIGHWAY FUND	12,500	0	12,000	500	0	96.00%
203 PARKS AND RECREATION FUND						
51 PERSONAL SERVICES	240,860	10,069	208,198	6,332	26,330	86.44%
52 TRAVEL & TRANSPORTATION	2,200	80	800	100	1,300	36.36%
53 CONTRACTUAL SERVICE	58,185	1,290	24,429	25,371	8,384	41.99%
54 SUPPLIES & MATERIALS	183,280	2,698	122,841	13,548	46,891	67.02%
55 CAPITAL OUTLAY	89,557	10,093	89,116	183	258	99.51%
56 DEBT SERVICES	258,500	0	254,688	3,813	0	98.53%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 203 PARKS AND RECREATION	832,582	24,230	700,072	49,348	83,163	84.08%
204 PERMISSIVE TAX						
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%

	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2022
* Report Contains Filters						
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 204 PERMISSIVE TAX	0	0	0	0	0	0.00%
205 STATE MOTOR VEHICLE LICENSE FU						
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
54 SUPPLIES & MATERIALS	13,000	352	9,265	1,458	2,278	71.27%
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 205 STATE MOTOR VEHICLE	13,000	352	9,265	1,458	2,278	71.27%
206 ALC ED. & ENF. FUND						
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
53 CONTRACTUAL SERVICE	250	55	205	0	45	82.00%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 206 ALC ED. & ENF. FUND	250	55	205	0	45	82.00%
207 IRON HORSE RIVER TRAIL						
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
Sub Total 207 IRON HORSE RIVER TRAIL	0	0	0	0	0	0.00%
208 POLICE PENSION FUND						
51 PERSONAL SERVICES	95,000	9,854	70,727	0	24,273	74.45%
53 CONTRACTUAL SERVICE	350	0	324	26	0	92.51%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 208 POLICE PENSION FUND	95,350	9,854	71,051	26	24,273	74.52%
209 POLICE DRUG FUND						
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
53 CONTRACTUAL SERVICE	1,000	0	500	0	500	50.00%
54 SUPPLIES & MATERIALS	1,000	313	1,000	0	0	99.97%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 209 POLICE DRUG FUND	2,000	313	1,500	0	500	74.98%
210 LAW ENFORCEMENT						
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
53 CONTRACTUAL SERVICE	0	0	0	0	0	0.00%

* Report Contains Filters	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2022
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
Sub Total 210 LAW ENFORCEMENT	0	0	0	0	0	0.00%
211 COMPENSATED ABSENCES						
51 PERSONAL SERVICES	0	0	0	0	0	0.00%
Sub Total 211 COMPENSATED ABSENCES	0	0	0	0	0	0.00%
212 WWIP - GRANT						
55 CAPITAL OUTLAY	2,746,100	95	24,308	2,693,435	28,357	0.89%
57 OTHER USES	0	0	0	0	0	0.00%
Sub Total 212 WWIP - GRANT	2,746,100	95	24,308	2,693,435	28,357	0.89%
215 LOCAL CORONAVIRUS RELIEF FUND						
51 PERSONAL SERVICES	0	0	0	0	0	0.00%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
Sub Total 215 LOCAL CORONAVIRUS	0	0	0	0	0	0.00%
216 CORONAVIRUS ARPA 2021 FUND						
51 PERSONAL SERVICES	0	0	0	0	0	0.00%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	411,390	0	0	0	411,390	0.00%
Sub Total 216 CORONAVIRUS ARPA 2021	411,390	0	0	0	411,390	0.00%
220 DOWNTOWN REVITALIZATION						
51 PERSONAL SERVICES	0	0	0	0	0	0.00%
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
53 CONTRACTUAL SERVICE	0	0	0	0	0	0.00%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
Sub Total 220 DOWNTOWN	0	0	0	0	0	0.00%
250 MICROENTERPRISE LOAN FUND						
53 CONTRACTUAL SERVICE	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
Sub Total 250 MICROENTERPRISE LOAN	0	0	0	0	0	0.00%
301 TAX CAPITAL IMPROVEMENT FUND						

	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2022
* Report Contains Filters						
53 CONTRACTUAL SERVICE	91,634	2,223	16,593	30,021	45,020	18.11%
54 SUPPLIES & MATERIALS	146,993	0	25,417	1,170	120,406	17.29%
55 CAPITAL OUTLAY	804,733	98,388	553,816	201,419	49,498	68.82%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 301 TAX CAPITAL IMPROVEMENT	1,043,360	100,610	595,825	232,610	214,924	57.11%
401 SEWER CAPITAL IMPROVEMENT FUND						
53 CONTRACTUAL SERVICE	62,500	0	0	1,450	61,050	0.00%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	500,000	0	0	4,350	495,650	0.00%
56 DEBT SERVICES	214,288	0	214,285	0	3	100.00%
57 OTHER USES	300,000	0	300,000	0	0	100.00%
Sub Total 401 SEWER CAPITAL	1,076,788	0	514,285	5,800	556,703	47.76%
402 ARRA SEWER CAPITAL IMPROVEMENT						
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
Sub Total 402 ARRA SEWER CAPITAL	0	0	0	0	0	0.00%
501 WATER FUND						
51 PERSONAL SERVICES	443,235	27,381	355,892	12,793	74,550	80.29%
52 TRAVEL & TRANSPORTATION	8,150	506	3,109	1,120	3,921	38.15%
53 CONTRACTUAL SERVICE	79,220	4,911	47,379	6,250	25,591	59.81%
54 SUPPLIES & MATERIALS	445,464	9,416	227,577	136,859	81,028	51.09%
55 CAPITAL OUTLAY	106,412	0	41,054	21,579	43,778	38.58%
56 DEBT SERVICES	391,069	0	391,068	0	1	100.00%
57 OTHER USES	3,391	0	3,391	0	0	99.99%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 501 WATER FUND	1,476,941	42,214	1,069,470	178,601	228,870	72.41%
502 LIGHT FUND						
51 PERSONAL SERVICES	767,630	40,996	551,491	47,565	168,575	71.84%
52 TRAVEL & TRANSPORTATION	38,800	2,544	17,448	4,581	16,771	44.97%
53 CONTRACTUAL SERVICE	6,587,860	421,078	4,690,238	1,730,455	167,167	71.20%
54 SUPPLIES & MATERIALS	356,592	21,860	110,416	65,856	180,320	30.96%
55 CAPITAL OUTLAY	693,455	15,203	119,390	97,576	476,488	17.22%
56 DEBT SERVICES	213,087	15,012	165,360	34,640	13,087	77.60%
57 OTHER USES	6,440	0	6,439	0	1	99.98%

Village of Montpelier

Fund Type Details
November 2022

	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2022
* Report Contains Filters						
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 502 LIGHT FUND	8,663,864	516,692	5,660,782	1,980,672	1,022,410	65.34%
503 SEWER FUND						
51 PERSONAL SERVICES	417,570	28,193	331,886	15,578	70,106	79.48%
52 TRAVEL & TRANSPORTATION	5,110	852	2,937	1,039	1,134	57.48%
53 CONTRACTUAL SERVICE	250,510	44,452	151,778	54,356	44,375	60.59%
54 SUPPLIES & MATERIALS	295,190	18,848	153,880	102,817	38,493	52.13%
55 CAPITAL OUTLAY	98,308	0	27,135	14,241	56,932	27.60%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	8,408	0	8,408	0	0	99.99%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 503 SEWER FUND	1,075,096	92,345	676,025	188,031	211,040	62.88%
504 STORM SEWER FUND						
51 PERSONAL SERVICES	81,835	6,647	58,773	815	22,248	71.82%
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
53 CONTRACTUAL SERVICE	15,000	0	0	0	15,000	0.00%
54 SUPPLIES & MATERIALS	250	0	0	0	250	0.00%
55 CAPITAL OUTLAY	50,000	0	0	0	50,000	0.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 504 STORM SEWER FUND	147,085	6,647	58,773	815	87,498	39.96%
505 UTILITY DEPOSIT FUND						
53 CONTRACTUAL SERVICE	45,000	2,411	21,098	0	23,902	46.88%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 505 UTILITY DEPOSIT FUND	45,000	2,411	21,098	0	23,902	46.88%
506 WATER RESERVE						
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 506 WATER RESERVE	0	0	0	0	0	0.00%

Village of Montpelier

Fund Type Details
November 2022

	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2022
* Report Contains Filters						
507 CHASE/MONTPELIER WATER LINE RE						
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 507 CHASE/MONTPELIER WATER	0	0	0	0	0	0.00%
508 CHASE/MONTPELIER SEWER LINE RE						
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 508 CHASE/MONTPELIER SEWER	0	0	0	0	0	0.00%
701 INCOME TAX CONTROL						
54 SUPPLIES & MATERIALS	18,500	812	20,563	188	-2,251	111.15%
Sub Total 701 INCOME TAX CONTROL	18,500	812	20,563	188	-2,251	111.15%
Report Total :	20,847,322	952,229	11,911,123	5,559,777	3,376,422	57.14%

Bethany Coutz
[redacted]
Montpelier, Ohio 43543

Mayor and Village Council,

I'm writing to express my interest in serving on the Montpelier Park Board. I look forward to serving alongside fellow community members in this role to help maintain the parks in town and assist with future tasks that may come along impacting the Montpelier community.

My husband and I have lived in Montpelier since 2016 with our four young children, the parks are one of our favorite pastimes. Our family has spent many hours partaking in the various activities the Montpelier parks have to offer, from the splash pad to basketball, riding our bikes to swimming, hosting our church's Vacation Bible School at the Municipal Park shelter house to participating in the summer park programs. We love that we live within a mile of Municipal Park to spend our spring evenings playing on the equipment, spending hot summer days at the baseball diamonds, and spending a crisp fall evening taking in a soccer game. Our family feels blessed to live in a community that sees the value in having highly maintained, well-cared-for, and family-friendly parks that seek to be of use to several neighborhoods.

Thank you for taking the time to read about my interest in being part of the park board.

Please feel free to reach out to me with any questions regarding my interest in serving in this role.

Respectfully Submitted,

Bethany Coutz

Montpelier Fire Department

107 S. Monroe St., P.O. Box 148
Montpelier, Ohio 43543
Business Phone (419) 485-3940
Fax Phone (419) 485-4149

Retirement from the Montpelier Fire Department

I Jeffery D Gearig (name) hereby retire from the Montpelier Fire Department on this day: 11 (month) 30th (day) 2022 (year). due to moving out of town in the near future.

I also understand that I am eligible to receive money from the Length of Service Award for my 15.5 years of service.

Program (LOSAP) JDG (initial)

$1,125-

Signed [signature] Date 11-22-22

Witness [signature] Date 11/22/22

CC: Village Manager
Finance Director
Village Council

REPRESENTATION AGREEMENT

The law firm of Richards & Walker, Ltd. hereby agrees to provide legal services to the Village of Montpelier, Ohio, for the calendar year 2023, upon the following basis:

SCHEDULE

	Services	Fee
1.	Attendance at regular and special Council meetings.	$ 125.00 per hour
2.	General consultation, preparation of ordinances, review of municipal contracts and general services.	$ 125.00 per hour
3.	Utilities matters.	$ 125.00 per hour
4.	Real estate work (easements, deeds, certificates of title, etc.) and income tax collections.	PER OFFICE FEE SCHEDULE AT THAT TIME
5.	Litigation.	Hourly rate to be established by Council and law firm at that time.

RICHARDS & WALKER, LTD.

Date:____________________________

By:____________________________________
Christopher B. Walker, Member

VILLAGE OF MONTPELIER, OHIO

By:____________________________________
Jason Rockey, Village Manager

VILLAGE OF MONTPELIER

ELECTRIC UTILITY

CASH RESERVE POLICY

2023

VILLAGE OF MONTPELIER

TABLE OF CONTENTS

Section	Page No.
INTRODUCTION	2
CASH RESERVE POLICY	3
MINIMUM CASH RESERVE CALCULATION	5

ELECTRIC UTILITY CASH RESERVE POLICY

INTRODUCTION

Cash reserve policies are often established by utilities to provide a guideline to determine the appropriate amount of cash reserves to maintain to help ensure:

1. Adequate cash exists to make timely payment of bills;
2. The short-term and long-term financial health of the Utility;
3. Stable rates are maintained for customers;
4. Adequate cash exists to fund unanticipated expenses; and
5. Existing and future debt service payments and rate covenants are met.

In recent years, a sluggish economy, volatile energy prices, and rising capital improvement costs have posed challenges to maintaining stable electric rates and adequate cash reserves. It is important for utilities to maintain the financial ability to mitigate the impact of rate adjustments for customers of the utility.

The cash reserve guidelines proposed in this report should be considered the minimum level of cash that should be maintained by the utility. The decision to carry more cash than the established minimum cash guidelines should be based on the assessments of the uncertainties and other financial policies such as:

- The financial risk facing the utilities
- Rate setting policies
- Variability in power costs
- Debt policies
- Catastrophic events
- Future capital improvements needed by utility
- Line Extension policies

The adequacy of these guidelines should be reviewed annually, and if appropriate, revised as needed.

CASH RESERVE POLICY

To help ensure timely completion of capital improvement and enable the utility to meet requirements for large unexpected expenditures, a minimum cash reserve policy should be established. This report attempts to quantify the minimum amount of cash the utility should keep in reserve; however, the actual cash reserves may vary above or below the minimum and is dependent on the life cycle of assets currently in service, and other factors as stated above. The minimum cash reserve calculation considers the risk "in total" and not each individual category. For example; catastrophic events can occur and the amount may far exceed the amount set aside under investment in assets. This category should also consider short term financing and the reserves set aside in the remaining four categories.

The methodology used in this report is based on certain assumptions related to percent of operation and maintenance, catastrophic events, capital improvements, and debt service. The establishment of minimum cash reserves should consider a number of factors including:

Working Capital Lag – Timing differences exist between when expenses are incurred and revenues receive from customers. Establishing a minimum cash reserve helps ensure cash exists to pay expenses in a timely manner.

- **The cash reserve policy will include 25% of annual operating expenses excluding depreciation and power supply expenditures.**

- **The cash reserve policy will include 10% of power supply expenditures.**

Catastrophic Events – Catastrophic events may occur that require substantial investments to replace damaged assets. Some examples of catastrophic events include ice storms, earthquakes, wind storms, floods, or tornadoes. Many of these catastrophic events may allow the utility to recover the cost of damages from insurance or FEMA; however, insurance and FEMA reimbursements can take between 6 months to 2 years to recover. The utility should ensure adequate cash reserves exist to replace the assets in a timely fashion and to arrange short term financing options. The minimum reserve levels are often combines with emergency funding from banks or bonding agencies. The percent to the minimum cash reserves and dependent on the age of the assets in service and the level of risk of catastrophic type events.

- **The cash reserve policy will include $1,000,000 to cover temporary funding of repairs caused by an unexpected catastrophic event.**

VILLAGE OF MONTPELIER

ELECTRIC UTILITY CASH RESERVE POLICY

CASH RESERVE POLICY

Annual Debt Service – The Village's Electric Utility currently has outstanding debt though its participation in the OMEGA JV5 Hydro Project (OMEGA JV5 Debt). It is not anticipated that the Village will be issuing debt in the near future to fund major capital improvements.

- **The cash reserve policy will include 100% of the current portion of debt service. (Next year's debt service payment)**

Capital Improvement Program – Some capital improvements are funded through bond issuances and some through cash reserves. The establishment of a minimum cash reserve level helps to ensure timely replacement or construction of assets.

- **The cash reserve policy will include 20% of the total of the five year capital improvement program less improvements funded through the issuance of bonds.**

If certain events occur that results in cash reserves falling below the recommended minimum cash reserve levels, the Village Council should take action to restore the cash reserves to the recommended minimum levels over the subsequent five years. These actions may include a number of options:

1. Rate Adjustments
2. Cost reductions
3. Issuance of debt to fund capital improvement programs
4. Modification of the assumptions used to determine the cash reserve levels

The recommended minimum cash reserves are listed below and should be updated and reviewed by the Village on an annual basis.

Minimum Cash Reserve Calculations

Based on the projected operation and maintenance, purchased power and capital improvement expenditures and future debt service payments, the recommended minimum cash reserves are listed below:

	Percent Allocated	Projected 2023	Projected 2024	Projected 2025	Projected 2026
Operation & Maintenance	25%	409,444	421,727	434,379	447,411
Purchase Power	10%	550,840	567,365	584,386	601,918
Catastrophic Event	Fixed	1,000,000	1,030,000	1,060,900	1,092,727
Debt Service	100%	213,087	213,087	213,087	213,087
Five Year Cap Imp - Net of Financir	20%	218,200	224,746	231,488	238,433
Recommended Minimum Cash Reserve		$ 2,391,571	$ 2,456,926	$ 2,524,241	$ 2,593,575

The cash reserve calculation should be updated every year in connection with the budget process and updated of the Utility's financial projections. The discussion with the Village Council should include a visual description of the past trends, current position and future projections of cash reserves. Any changes in expenses, debt and capital improvements will impact the cash reserve minimum.

RESOLUTION 1362

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO DISPOSE OF PROPERTY BELONGING TO THE MONTPELIER ELECTRIC DEPARTMENT

WHEREAS, the Village of Milan, Ohio has reached out to AMP member communities in search of necessary equipment for electric metering; and

WHEREAS, the Village of Montpelier has the desired equipment consisting of two (2) used current transformers (CTs) and (2) used potential transformers (PTs) which have been determined to no longer have any municipal use; and

WHEREAS, such transformers have minimal value as they are no longer used for utility purposes within the Village; and

WHEREAS, the Village of Milan, Ohio has identified a critical need for these items; and

WHEREAS, the Council for the Village of Montpelier believes it is in the best interests of the Village to dispose of these items by transferring them to the Village of Milan, Ohio for no monetary consideration;

NOW THEREFORE BE IT RESOLVED by the Council of the Village of Montpelier, Williams County, Ohio, at least two-thirds concurring, that:

SECTION 1: The Village Manager is hereby authorized to dispose of two (2) current transformers (CTs) and two (2) potential transformers (PTs) to the Village of Milan, Ohio at no cost.

SECTION 2: This Resolution shall be in full force and effective immediately upon its passage.

Passed: ____________________________ ____________________________

Mayor

Attest:

____

Clerk of Council


61-6-959-61-003
H1
H2
X1
X2
ALLIS-CHALMERS
POTENTIAL TRANSFORMER
MADE IN U.S.A.
TYPE PDCM 50-60~ RATIO 20:1
PRI VOLTS 2400/4160Y TO 120
THERMAL RATING 600 VA AT 30C AMB
BIL 60 KV DATA SH.
IC 5 KV SER. 5374595


SANGAMO
TYPE SMC-150 CURRENT TRANSFORMER
200:5A
SER C7023037 CAT 72212
60Hz IC 15 KV BIL 110 KV RF=1.5 AT 30°C
ACC CLASS 0.3 B-0.1 B-0.2 B-0.5
SANGAMO ELECTRIC CO., SPRINGFIELD, ILL., U.S.A

RESOLUTION 1363

A RESOLUTION APPROVING A TRANSFER FROM THE GENERAL FUND FOR CURRENT EXPENSES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO, FOR THE YEAR ENDING DECEMBER 31, 2022.

WHEREAS, The Village of Montpelier has certain Police Pension expenses that need to be paid on a regular basis, and

WHEREAS, The Village of Montpelier Council has approved the expenditures through annual appropriations,

NOW THEREFORE BE IT RESOLVED by the Council of the Village of Montpelier, Williams County, State of Ohio that the following transfer be approved:

SECTION 1: The transfer of the sum of Twenty-Five Thousand dollars ($25,000.00) from the General Fund to the Police Pension Fund for police pension expenses is approved.

SECTION 2: This resolution shall take effect immediately upon passage.

Date: ______________________________ ______________________________
Steven L. Yagelski, Mayor

Attest:

____
Clerk of Council

INCOME TAX COLLECTION COMPARISONS 2022
MONTH END NOVEMBER 2022

	2020		2021		2022	
	Monthly	Accumulated	Monthly	Accumulated	Monthly	Accumulated
January	174091.38	174,091.38	90227.09	90,227.09	279034.42	279,034.42
February	67530.19	241,621.57	179527.70	269,754.79	216889.02	495,923.44
March	226156.13	467,777.70	274348.73	544,103.52	233881.56	729,805.00
April	156537.99	624,315.69	102695.70	646,799.22	112677.26	842,482.26
May	31351.10	655,666.79	416324.64	1,063,123.86	414805.05	1,257,287.31
June	175145.69	830,812.48	140831.01	1,203,954.87	191917.48	1,449,204.79
July	220600.13	1,051,412.61	157592.99	1,361,547.86	115091.54	1,564,296.33
August	190978.58	1,242,391.19	298794.14	1,660,342.00	288766.38	1,853,062.71
September	69438.09	1,311,829.28	146398.33	1,806,740.33	200591.39	2,053,654.10
October	321579.58	1,633,408.86	83796.22	1,890,536.55	178898.95	2,232,553.05
November	155234.74	1,788,643.60	228578.34	2,119,114.89	123576.64	2,356,129.69
December	225620.85	2,014,264.45	124016.45	2,243,131.34		

	2020	2021
	% Above or below (-)	% Above or below (-)
January	60.28%	209.26%
February	105.25%	83.84%
March	56.02%	34.13%
April	34.94%	30.25%
May	91.76%	18.26%
June	74.43%	20.37%
July	48.78%	14.89%
August	49.15%	11.61%
September	56.55%	13.67%
October	36.68%	18.09%
November	31.73%	11.18%
December		

Schematic Drawing Index

01 Drawing Index
02 Overall Site Aerial of Village Park
03 Enlarged Site Aerial of Existing Pool Area

Phase 1:
04 Enlarged Aerial of Pool Area with Proposed Pool House
05 Proposed Pool / Pump House Floor Plan
06 Proposed Pool / Pump House Exterior Elevations

Phase 2:
07
08

Renderings:
09
10
11
12

Village of Montpelier

Village of Montpelier
Williams County, Ohio 43543
Feasibility Study of Existing Pool, Splashpad, Pump House and Pool House

80 Years Est. 1939
PETERMAN ASSOCIATES, INC.
- ARCHITECTS - ENGINEERS - INSPECTORS - SURVEYORS -

December 2022 22-0454

Overall Site Aerial of Village Park

Village of Montpelier

Village of Montpelier

Williams County, Ohio 43543
Feasibility Study of Existing Pool, Splashpad, Pump House and Pool House

GRAPHIC SCALE

0 50 100

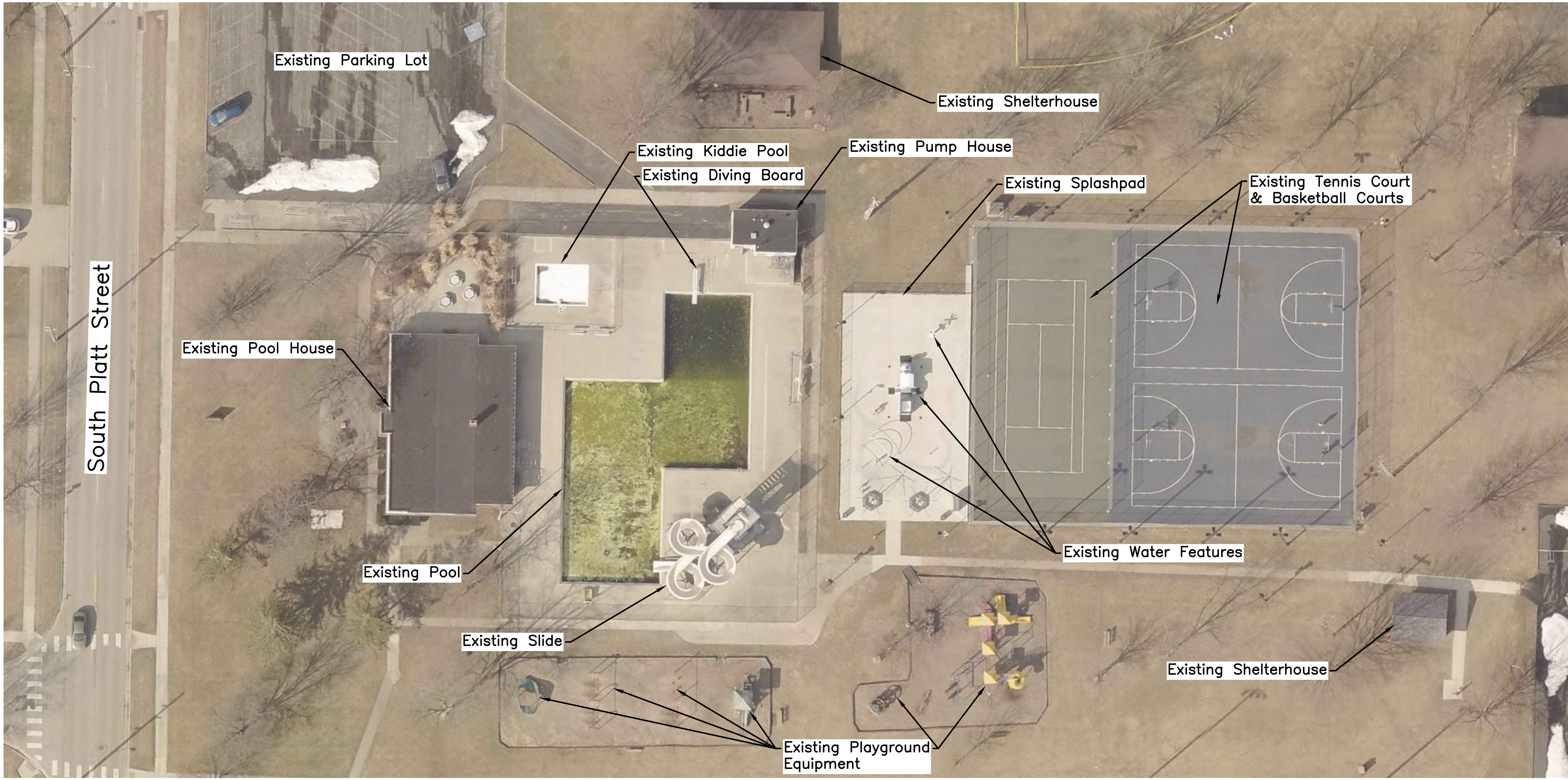
(IN FEET)
1 inch = 100 ft.

N

Drawing 2 of 00

80 Years Est. 1939
PETERMAN ASSOCIATES, INC.
- ARCHITECTS - ENGINEERS - INSPECTORS - SURVEYORS -

December 2022 22-0454



Enlarged Site Aerial of Existing Pool Area

Village of Montpelier
Williams County, Ohio 43543
Feasibility Study of Existing Pool, Splashpad, Pump House and Pool House

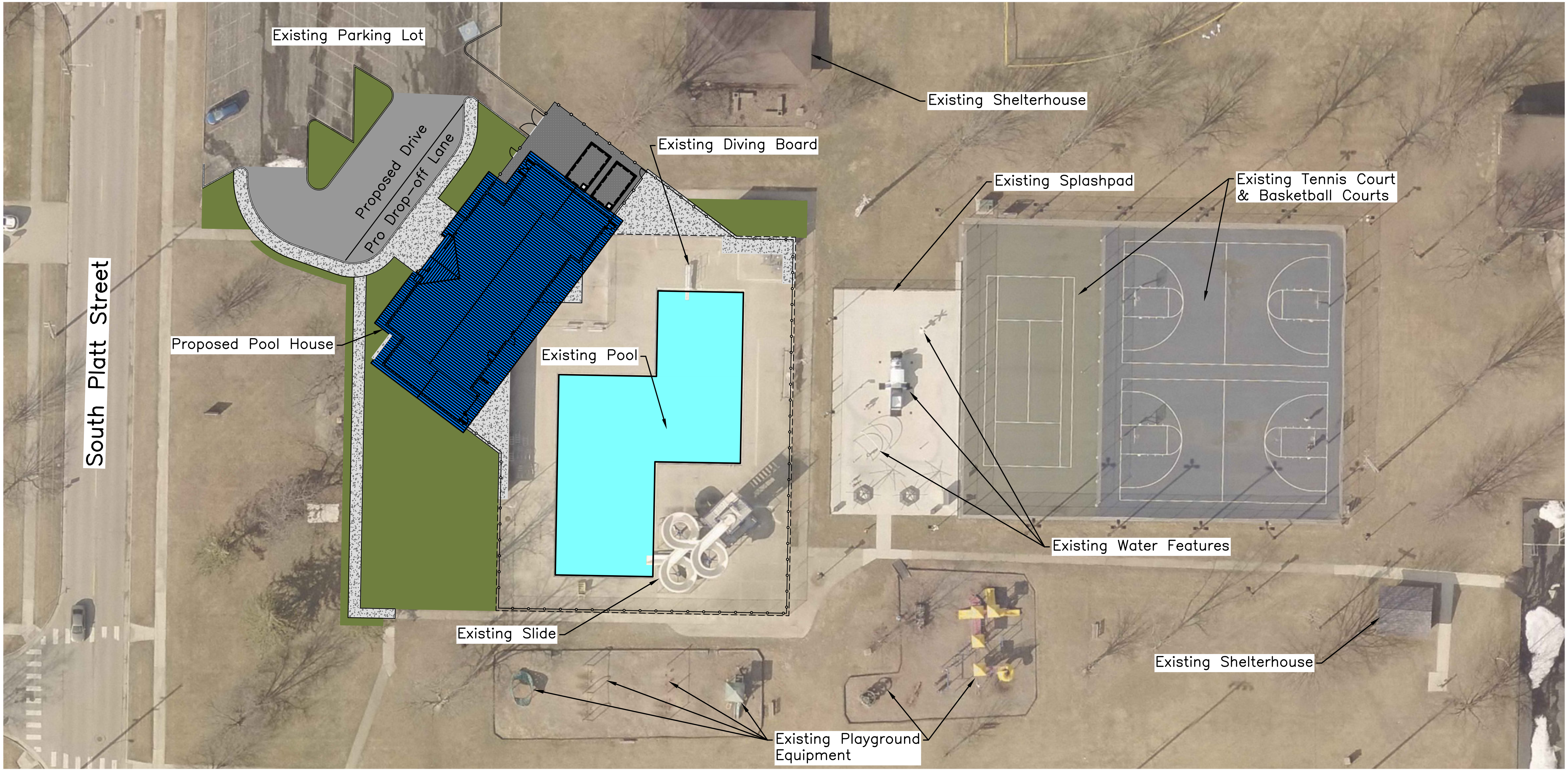
GRAPHIC SCALE
0 20 40
(IN FEET)
1 inch = 40 ft.

N

Drawing 3 of 00

80 Years Est. 1939
PETERMAN ASSOCIATES, INC.
- ARCHITECTS - ENGINEERS - INSPECTORS - SURVEYORS -

December 2022 22-0454



Phase 1 – Enlarged Aerial of Pool Area with Proposed Pool House

Village of Montpelier

Village of Montpelier
Williams County, Ohio 43543
Feasibility Study of Existing Pool, Splashpad, Pump House and Pool House

GRAPHIC SCALE

0 20 40

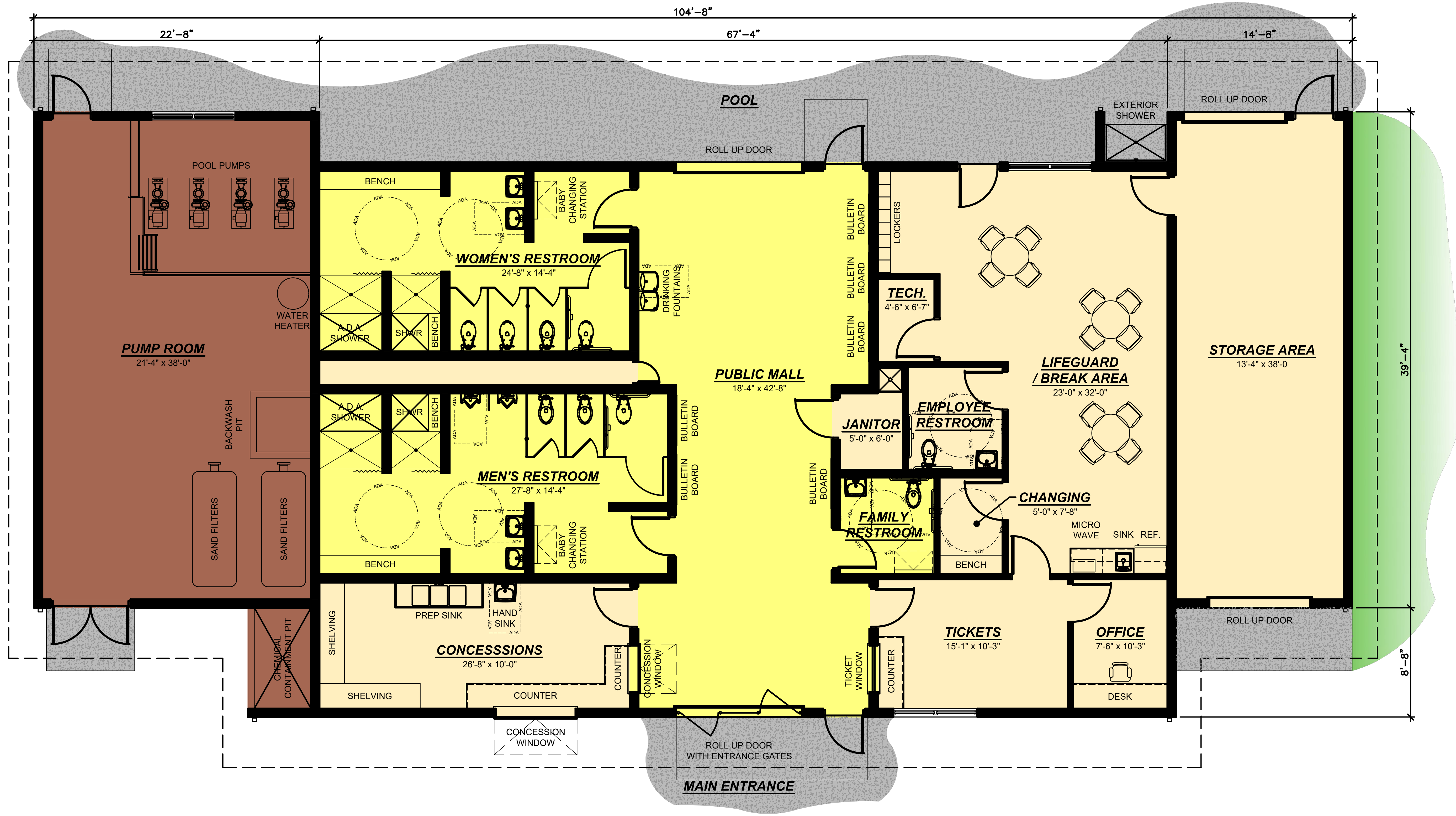
(IN FEET)
1 inch = 40 ft.

N

Drawing 4 of 00

80 Years Est. 1939
PETERMAN ASSOCIATES, INC.
- ARCHITECTS - ENGINEERS - INSPECTORS - SURVEYORS -

December 2022 22–0454



Phase 1 – Proposed Pool / Pump House Floor Plan

4,450 Sq. Ft. Scale: 1/8" = 1'-0"

Drawing 5 of 00

Village of Montpelier

Village of Montpelier

Williams County, Ohio 43543

Feasibility Study of Existing Pool, Splashpad, Pump House and Pool House

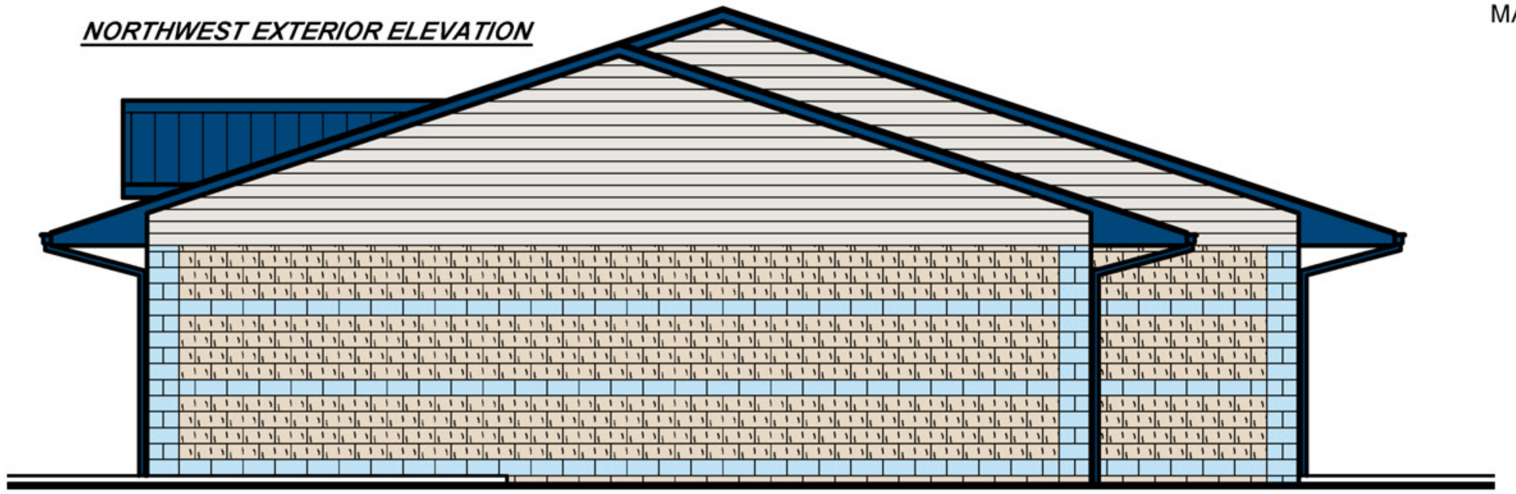
80 Years Est. 1939

Peterman Associates, Inc.

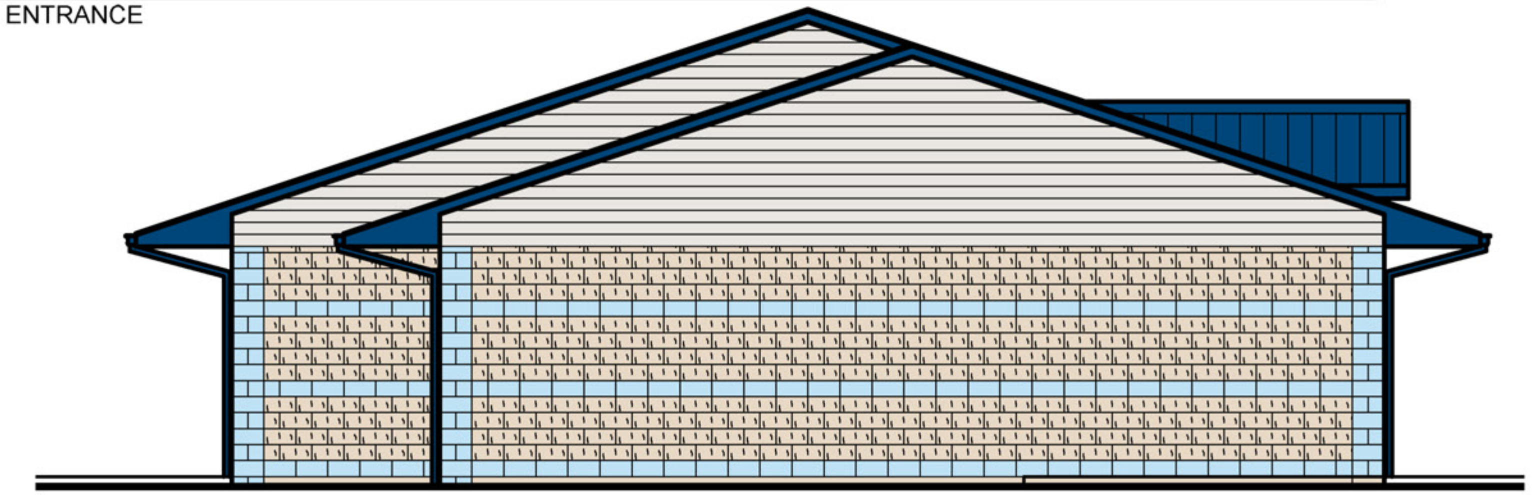
- Architects - Engineers - Inspectors - Surveyors -

December 2022 22–0454

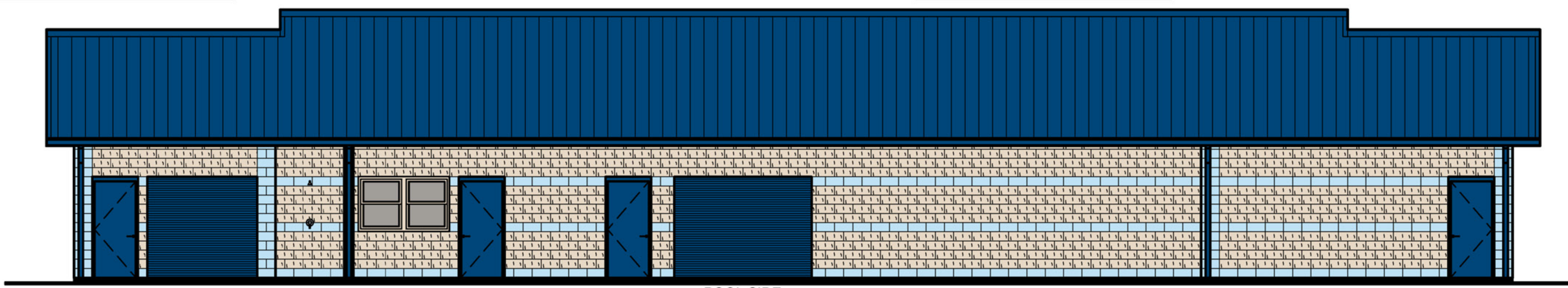
NORTHWEST EXTERIOR ELEVATION



SOUTHWEST EXTERIOR ELEVATION



NORTHEAST EXTERIOR ELEVATION



SOUTHEAST EXTERIOR ELEVATION

Phase 1 – Proposed Pool / Pump House Exterior Elevations

Scale: 1/8" = 1'–0"

Drawing 6 of 00

Village of Montpelier

Village of Montpelier

Williams County, Ohio 43543
Feasibility Study of Existing Pool, Splashpad, Pump House and Pool House

80 Years Est. 1939
PETERMAN ASSOCIATES, INC.
- ARCHITECTS - ENGINEERS - INSPECTORS - SURVEYORS -

December 2022 22–0454