



Village of Montpelier

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Notice:  
Masks Optional

**AGENDA NO. 08 - 2023**  
**Agenda for Monday, April 24, 2023**

**Regular Meeting – 6:00pm**  
**at the Montpelier Police Department**

1. Call to Order
2. Roll call
3. Prayer
4. Pledge of Allegiance
5. National Day of Prayer Proclamation
6. Approve the Agenda for April 24, 2023 (Motion)
7. Approve the Minutes from April 10, 2023 Council Meeting (Motion)
8. Comments from Audience
9. Comments from Council/Committee Reports
10. Ordinance 2266 - Amending Chapter 933, Increasing Water Rates (3rd Reading)
11. Ordinance 2267 - Amending Chapter 929, Increasing Sewer Rates (3rd Reading)
12. Village Manager's Report
13. Executive Session to Discuss Personnel–Employment of Public Employee, and Discuss Personnel–Compensation of Public Employee ORC 121.22(G)(1)
14. Adjourn



## VILLAGE OF MONTPELIER COUNCIL MEETING

**MONTPELIER, OHIO**

**APRIL 10, 2023**

### **Call to Order**

Mayor Pro Tem Nathan Thompson called the meeting for the Montpelier Village Council to order at 6:00pm on Monday, April 10, 2023.

### **Roll Call**

Roll call was conducted with the following Council members in attendance: Mrs. Heather Freese, Mr. Nathan Thompson, Mr. Chris Kannel Mr. Don Schlosser, Ms. Melissa Ewers, and Mr. Kevin Motter.

### **Prayer/Pledge**

Pastor Ben Harris offered a word of prayer followed by those in attendance reciting the Pledge of Allegiance.

### **Arbor Day Proclamation**

Mayor Pro Tem Nathan Thompson read the Arbor Day Proclamation. Arbor Day will be recognized in the Village of Montpelier on April 28, 2023.

### **Agenda 04/10/2023**

Mrs. Heather Freese moved and Mr. Chris Kannel seconded a motion to approve the agenda for April 10, 2023. Vote on motion: All ayes

### **Minutes 03/27/2023**

Mr. Don Schlosser moved and Mr. Kevin Motter seconded a motion to approve the minutes from the March 27, 2023 council meeting. Vote on motion: All ayes

### **March 2023 Financials**

Mr. Kevin Motter moved and Ms. Melissa Ewers seconded a motion to approve the March 2023 financial reports. Vote on motion: All ayes

### **Welcome**

Mr. Nathan Thompson welcomed everyone and encouraged attendees to ask questions.

### **Ordinance 2266 Amend Water Rates**

#### **ORDINANCE 2266**

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 933, WATER, OF THE MONTPELIER CODE WHICH AMENDMENTS PROVIDE FOR INCREASES IN SERVICE CHARGES AND COMMODITY CHARGES, MAY 1, 2023, JANUARY 1, 2024, JANUARY 1, 2025 AND JANUARY 1, 2026.**

Mr. Nathan Thompson presented Ordinance 2266 to Council for a second reading. The ordinance is for an increase in the water rates. Courtney and Associates provided rate study results in December of 2022. They noted the rates were not sustainable.

### **Ordinance 2266 – Second Reading**

Mr. Kevin Motter moved and Mrs. Heather Freese seconded a motion to give Ordinance 2266 a second Reading. Vote on motion: All ayes

Ordinance 2266 was read by title.

### **Ordinance 2267 – Amending Sewer Rates**

#### **ORDINANCE 2267**

**AN ORDINANCE AMENDING SECTION 929.03, SEWERS, OF THE MONTPELIER CODE WHICH AMENDMENTS PROVIDE FOR**



**INCREASES IN SERVICE CHARGES AND COMMODITY CHARGES, MAY 1, 2023, JANUARY 1, 2024, JANUARY 1, 2025 AND JANUARY 1, 2026**

Mr. Nathan Thompson presented Ordinance 2267 to Council for a second reading. This ordinance is for an increase in the sewer rates. Courtney and Associates recommended a seven (7) percent increase per year over the next four years for sewer rates.

**Ordinance 2267  
Second Reading**

Mrs. Heather Freese moved and Mr. Chris Kannel seconded a motion to give Ordinance 2267 a second reading. Vote on motion: All ayes

Ordinance 2267 was read by title.

**Income Tax Report**

Mrs. Nikki Uribes reported income tax collections at the end of March 2023 as \$543,468.97 as compared to \$729,805.00 and \$544,103.52 in 2022 and 2021 respectively. This is down 25.53% from 2022 and down .12% from 2021. AG collections are down from last year.

**Manager's Report**

Mr. Justin Houk presented the Village Manager's report. The following points were noted:

- CSO VII is going smooth. Main line crews are done with Mill and Monroe. Lateral crews are done with Mill and Randolph.
- Ohio Public Works Commission came back with funding for the first block of Cranberry Run relining. This is from Broad to Empire.
- Paving of the Ironhorse River Trail received no bidders. There were concerns about the engineer's estimate being too low and finishing the project by this year. Mr. Kevin Boc was going to follow up with the companies that took spec books, because of the concerns.

**Council Comments**

Mr. Kevin Motter asked the projected finish date for CSO VII. Mr. Justin Houk stated there is no date set and they have to have it completed by November of this year.

**Executive Session**

Mr. Don Schlosser moved and Ms. Melissa Ewers seconded a motion to go into Executive Session to consider the Compensation of a Public Employee under ORC 121.22 (G)(1). Roll call on motion: Ms. Melissa Ewers, yes; Mr. Kevin Motter, yes; Mr. Nathan Thompson, yes; Mr. Don Schlosser, yes; Mr. Chris Kannel, yes; and Mrs. Heather Freese; yes. Mr. Chris Walker, Mr. Justin Houk and Mrs. Molly Collert left the meeting at 6:15 pm.

**Open Session**

Council resumed in open session at 6:54 pm.

**Adjourn**

There being no further business to come before Council, Mr. Don Schlosser moved and Mr. Kevin Motter seconded a motion to adjourn. Vote on motion: All ayes

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Nathan Thompson, Mayor Pro Tem

## ORDINANCE 2266

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 933, WATER, OF THE MONTPELIER CODE WHICH AMENDMENTS PROVIDE FOR INCREASES IN SERVICE CHARGES AND COMMODITY CHARGES, MAY 1, 2023, JANUARY 1, 2024, JANUARY 1, 2025 AND JANUARY 1, 2026.**

**WHEREAS**, it is deemed necessary to increase certain rates and charges for water services rendered in the Village of Montpelier and to its inhabitants and other users so as to produce sufficient revenues to pay the operating cost, maintenance, expansion, and capital improvement expenses of its waterworks system.

**NOW, THEREFORE, BE IT ORDAINED** by Council of the Village of Montpelier, Williams County, Ohio, that:

**SECTION 1:** Section 933.02, Monthly Rates, is hereby amended to read as follows:

### 933.02 MONTHLY RATES.

Beginning with the billing on the date as set forth below, and thereafter, the following shall be the monthly rates charged for the supplying of water services by the Village waterworks system.

### SERVICE CHARGES

(Billing and Readiness to serve)

|             | Effective Date     |                     |                    |                     |                    |                     |                    |                     |
|-------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|
|             | 5/1/2023           | 5/1/2023            | 1/1/2024           | 1/1/2024            | 1/1/2025           | 1/1/2025            | 1/1/2026           | 1/1/2026            |
| Meter Size  | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation |
| 5/8" - 3/4" | \$ 25.75           | \$ 51.50            | \$ 26.50           | \$ 53.00            | \$ 27.25           | \$ 54.50            | \$ 28.00           | \$ 56.00            |
| 1"          | \$ 46.35           | \$ 92.70            | \$ 47.70           | \$ 95.40            | \$ 49.05           | \$ 98.10            | \$ 50.40           | \$ 100.80           |
| 1 1/2"      | \$ 66.95           | \$ 133.90           | \$ 68.90           | \$ 137.80           | \$ 70.85           | \$ 141.70           | \$ 72.80           | \$ 145.60           |
| 2"          | \$ 108.15          | \$ 216.30           | \$ 111.30          | \$ 222.60           | \$ 114.45          | \$ 228.90           | \$ 117.60          | \$ 235.20           |
| 3"          | \$ 257.50          | \$ 515.00           | \$ 265.00          | \$ 530.00           | \$ 272.50          | \$ 545.00           | \$ 280.00          | \$ 560.00           |
| 4"          | \$ 360.50          | \$ 721.00           | \$ 371.00          | \$ 742.00           | \$ 381.50          | \$ 763.00           | \$ 392.00          | \$ 784.00           |
| 6"          | \$ 566.50          | \$ 1,133.00         | \$ 583.00          | \$ 1,166.00         | \$ 599.50          | \$ 1,199.00         | \$ 616.00          | \$ 1,232.00         |
| 8"          | \$ 1,081.50        | \$ 2,163.00         | \$ 1,113.00        | \$ 2,226.00         | \$ 1,144.50        | \$ 2,289.00         | \$ 1,176.00        | \$ 2,352.00         |
| 10"         | \$ 2,111.50        | \$ 4,223.00         | \$ 2,173.00        | \$ 4,346.00         | \$ 2,234.50        | \$ 4,469.00         | \$ 2,296.00        | \$ 4,592.00         |

|                                      | Effective Date     |                     |                    |                     |                    |                     |                    |                     |
|--------------------------------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|
|                                      | 5/1/2023           | 5/1/2023            | 1/1/2024           | 1/1/2024            | 1/1/2025           | 1/1/2025            | 1/1/2026           | 1/1/2026            |
|                                      | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation |
| Commodity Charge per 100 cu.ft.(ccf) | \$ 3.41            | \$ 3.80             | \$ 3.51            | \$ 3.92             | \$ 3.62            | \$ 4.03             | \$ 3.73            | \$ 4.15             |

**SECTION 2:** This Ordinance shall be in full force and effect immediately upon passage.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk of Council

## Current Water Rates

### ORDINANCE 2233

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 933, WATER, OF THE MONTPELIER CODE, WHICH AMENDMENTS PROVIDE FOR INCREASES IN SERVICE CHARGES STARTING AUGUST 1, 2019 AND INCREASES IN COMMODITY CHARGES ON AUGUST 1, 2018 AND AUGUST 1, 2020**

**WHEREAS**, it is deemed necessary to increase certain rates and charges for water services rendered in the Village of Montpelier and to its inhabitants and other users so as to produce sufficient revenues to pay the operating cost, maintenance, expansion, and capital improvement expenses of its waterworks system.

**NOW, THEREFORE, BE IT ORDAINED** by Council of the Village of Montpelier, Williams County, Ohio, that:

**SECTION 1:** Section 933.02, Monthly Rates, is hereby amended to read as follows:

#### 933.02 MONTHLY RATES.

Beginning with the billing on the date as set forth below, and thereafter, the following shall be the monthly rates charged for the supplying of water services by the Village waterworks system.

#### SERVICE CHARGES

(Billing and Readiness to serve)

|             | Effective Date     |                     |
|-------------|--------------------|---------------------|
|             | 8/1/2019           | 8/1/2019            |
| Meter Size  | Inside Corporation | Outside Corporation |
| 5/8" - 3/4" | \$ 25.00           | \$ 45.00            |
| 1"          | \$ 45.00           | \$ 85.00            |
| 1 1/2"      | \$ 65.00           | \$ 125.00           |
| 2"          | \$ 105.00          | \$ 205.00           |
| 3"          | \$ 250.00          | \$ 450.00           |
| 4"          | \$ 350.00          | \$ 650.00           |
| 6"          | \$ 550.00          | \$ 1,050.00         |
| 8"          | \$ 1,050.00        | \$ 2,050.00         |
| 10"         | \$ 2,050.00        | \$ 4,050.00         |

|                                       | Effective Date     |                     |                    |                     |
|---------------------------------------|--------------------|---------------------|--------------------|---------------------|
|                                       | 8/1/2018           | 8/1/2018            | 8/1/2020           | 8/1/2020            |
|                                       | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation |
| Commodity Charge per 100 cu. ft.(ccf) | \$3.21             | \$3.58              | \$3.31             | \$3.69              |

**SECTION 2** This Ordinance shall be in full force and effect immediately upon passage.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk of Council

## ORDINANCE 2267

**AN ORDINANCE AMENDING SECTION 929.03, SEWERS, OF THE MONTPELIER CODE WHICH AMENDMENTS PROVIDE FOR INCREASES IN SERVICE CHARGES AND COMMODITY CHARGES, MAY 1, 2023, JANUARY 1, 2024, JANUARY 1, 2025 AND JANUARY 1, 2026.**

**WHEREAS**, it is deemed necessary to increase certain rates and charges for sewer services rendered in the Village of Montpelier and to its inhabitants and other users so as to provide sufficient revenues to pay the operating cost, maintenance, expansion, and capital improvement expenses of its sewer system.

**NOW, THEREFORE, BE IT ORDAINED** by Council of the Village of Montpelier, Williams County, Ohio, that:

**SECTION 1:** Section 929.03, Rates and Charges, is hereby amended to read as follows:

### 929.03 RATES AND CHARGES

#### MINIMUM CHARGES PER MONTH SERVICE CHARGES

|             | Effective Date     |                     |                    |                     |                    |                     |                    |                     |
|-------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|
|             | 5/1/2023           | 5/1/2023            | 1/1/2024           | 1/1/2024            | 1/1/2025           | 1/1/2025            | 1/1/2026           | 1/1/2026            |
| Meter Size  | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation |
| 5/8" - 3/4" | \$ 21.50           | \$ 43.00            | \$ 23.00           | \$ 46.00            | \$ 24.50           | \$ 49.00            | \$ 26.00           | \$ 52.00            |
| 1"          | \$ 37.63           | \$ 75.25            | \$ 40.25           | \$ 80.50            | \$ 42.88           | \$ 85.75            | \$ 45.50           | \$ 91.00            |
| 1 1/2"      | \$ 53.75           | \$ 107.50           | \$ 57.50           | \$ 115.00           | \$ 61.25           | \$ 122.50           | \$ 65.00           | \$ 130.00           |
| 2"          | \$ 86.00           | \$ 172.00           | \$ 92.00           | \$ 184.00           | \$ 98.00           | \$ 196.00           | \$ 104.00          | \$ 208.00           |
| 3"          | \$ 268.75          | \$ 537.50           | \$ 287.50          | \$ 575.00           | \$ 306.25          | \$ 612.50           | \$ 325.00          | \$ 650.00           |
| 4"          | \$ 349.38          | \$ 698.75           | \$ 373.75          | \$ 747.50           | \$ 398.13          | \$ 796.25           | \$ 422.50          | \$ 845.00           |
| 6"          | \$ 510.63          | \$ 1,021.25         | \$ 546.25          | \$ 1,092.50         | \$ 581.88          | \$ 1,163.75         | \$ 617.50          | \$ 1,235.00         |
| 8"          | \$ 913.75          | \$ 1,827.50         | \$ 977.50          | \$ 1,955.00         | \$ 1,041.25        | \$ 2,082.50         | \$ 1,105.00        | \$ 2,210.00         |
| 10"         | \$ 1,720.00        | \$ 3,440.00         | \$ 1,840.00        | \$ 3,680.00         | \$ 1,960.00        | \$ 3,920.00         | \$ 2,080.00        | \$ 4,160.00         |

|                                      | Effective Date     |                     |                    |                     |                    |                     |                    |                     |
|--------------------------------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|
|                                      | 5/1/2023           | 5/1/2023            | 1/1/2024           | 1/1/2024            | 1/1/2025           | 1/1/2025            | 1/1/2026           | 1/1/2026            |
|                                      | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation |
| Commodity Charge per 100 cu.ft.(ccf) | \$ 2.26            | \$ 2.51             | \$ 2.42            | \$ 2.68             | \$ 2.58            | \$ 2.87             | \$ 2.77            | \$ 3.07             |

**SECTION 2:** This Ordinance shall be in full force and effect immediately upon passage.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk of Council

**ORDINANCE 2234**

**AN ORDINANCE AMENDING SECTION 929.03, SEWERS, OF THE MONTPELIER CODE, WHICH AMENDMENTS PROVIDE FOR INCREASES IN SERVICE CHARGES AS OF AUGUST 1 2018, AND INCREASES IN THE COMMODITY CHARGE AS OF AUGUST 1, 2019 AND AUGUST 1, 2020.**

**WHEREAS**, it is deemed necessary to increase certain rates and charges for sewer services rendered in the Village of Montpelier and to its inhabitants and other users so as to provide sufficient revenues to pay the operating cost, maintenance, expansion, and capital improvement expenses of it sewer system.

**NOW, THEREFORE, BE IT ORDAINED** by Council of the Village of Montpelier, Williams County, Ohio, that:

**SECTION 1:** The Minimum Charges Per Month Service Charges table in Section 929.03(b)(7) of the Codified Ordinances of Montpelier, Ohio, is hereby amended to read as follows:

MINIMUM CHARGES PER MONTH  
SERVICE CHARGES

|             | Effective Date     |                     |
|-------------|--------------------|---------------------|
|             | 8/1/2018           | 8/1/2018            |
| Meter Size  | Inside Corporation | Outside Corporation |
| 5/8" - 3/4" | \$ 20.00           | \$ 35.00            |
| 1"          | \$ 35.00           | \$ 65.00            |
| 1 1/2"      | \$ 50.00           | \$ 95.00            |
| 2"          | \$ 80.00           | \$ 155.00           |
| 3"          | \$ 250.00          | \$ 400.00           |
| 4"          | \$ 325.00          | \$ 550.00           |
| 6"          | \$ 475.00          | \$ 850.00           |
| 8"          | \$ 850.00          | \$ 1,600.00         |
| 10"         | \$ 1,600.00        | \$ 3,100.00         |

|                                       | Effective Date     |                     |                    |                     |
|---------------------------------------|--------------------|---------------------|--------------------|---------------------|
|                                       | 8/1/2019           | 8/1/2019            | 8/1/2020           | 8/1/2020            |
|                                       | Inside Corporation | Outside Corporation | Inside Corporation | Outside Corporation |
| Commodity Charge per 100 cu. ft.(ccf) | \$2.01             | \$2.23              | \$2.11             | \$2.34              |

**SECTION 2:** Except as specifically amended above, the remainder of Section 929.03 of the Codified Ordinances of Montpelier, Ohio shall remain in full force and effect.

**SECTION 3:** This ordinance shall be in full force and effect immediately upon passage.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk of Council

**NOTICE OF  
SEMINAR, CONFERENCE, WORKSHOPS OR MEETING  
ATTENDANCE**

Name: Kevin Sommer

Department: WWTP

Date(s): Mon Apr 24 (travel) - Tues Apr 25 and Wed Apr 26 (travel Wed night)

Location of Training/Seminar: Quest Conference Center

Description of Seminar/Training: Continuing Education

Type of Travel: ☒ Village Vehicle ☐ Personal Vehicle ☐ Airplane ☐ Train ☐ Other

Estimated Cost of Transportation:

Cost of Registration: 390

Cost of Hotel: 230

Estimated cost of Meals: 30

Other (gas, tolls, etc.): 50 gas

Explain other expenses: gas fill up for return trip

Approved by Department Supervisor: Supervisor's Name here Signature: KS

Approved by Village Manager: [Signature]

*This form must be completed and turned into the Village Manager before any expenses are approved, cost may be deducted or charged to employee personally if incurred without prior approval.*

NOTICE OF SEMINAR, CONFERENCE, WORKSHOP OR MEETING ATTENDANCE

Name: Molly Collert

Department: Finance

Dates: Online – self paced

Location of Training/Seminar: In office

Description of Seminar/Training: Creating WordPress Websites (Self-Paced Tutorial) hosted by Northwest State Community College

Type of Travel: No travel

Estimated Cost of Transportation: N/A

Cost of Registration: \$115.00

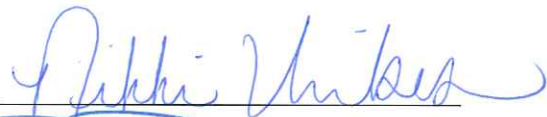
Cost of Hotel: N/A

Estimated cost of Meals: N/A

Other (gas, tolls, etc.): N/A

Explain other expenses: \$43.87 hosting site and domain for class

Approved by Department Supervisor: Nikki Uribes



Approved by Village Manager: Jason Rockey



*This form must be completed and turned into the Village Manager before any expenses are approved, cost may be deducted or charged to employee personally if incurred without prior approval.*

**NOTICE OF SEMINAR, CONFERENCE, WORKSHOP OR MEETING ATTENDANCE**

Name: Nikki Uribes

Department: Finance

Dates: Online – self paced

Location of Training/Seminar: In office

Description of Seminar/Training: Creating WordPress Websites (Self-Paced Tutorial) hosted by Northwest State Community College

Type of Travel: No travel

Estimated Cost of Transportation: N/A

Cost of Registration: \$115.00

Cost of Hotel: N/A

Estimated cost of Meals: N/A

Other (gas, tolls, etc.): N/A

Explain other expenses: \$43.87 hosting site and domain for class

Approved by Department Supervisor: Nikki Uribes



Approved by Village Manager: Jason Rockey



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# PROCLAMATION

## NATIONAL DAY OF PRAYER

*Whereas*, May 4, 2023 has been designated as National Day of Prayer throughout this great country of ours where we join millions of Americans together by asking to put aside racial, political and denominational boundaries to pray for the United States and its National, State and Local leaders, and

*Whereas*, the theme "Pray Fervently in Righteousness and Avail Much" reminds us that with fervent praise, repentance, love and humble intercession for our neighbor and nation, holding fast to the promises throughout the Holy Scriptures that Lord hears and avails much as He answers the faith-filled prayers of His People.

*Whereas*, leaders at every level of government have relied upon the power of prayer throughout American history. Each day is ever more challenging that the previous day and what James 5:16 reminds us to continue to stay strong in family, in friends, neighbors, strangers but most importantly FAITH to prevail over the evil all around us, and

**NOW, THEREFORE**, I, Steven L. Yagelski, Mayor of the Village of Montpelier, Ohio due hereby proclaim Thursday May 4, 2023 as "**National Day of Prayer**" in the Village of Montpelier, Ohio. We trust that you will take a moment today to pray to God, pray for unity and that we bond as a community of believers and teach our children how to resolve conflicts peacefully and with respect to our community and others.

Dated: April 24, 2023

Steven L. Yagelski, Mayor

