



Village of Montpelier

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Notice:
Masks Optional

AGENDA NO. 12 - 2023
Agenda for Monday, June 26, 2023

Regular Meeting – 6:00pm
at the Montpelier Police Department

1. Call to Order
2. Roll call
3. Prayer
4. Pledge of Allegiance
5. Approve the Agenda for June 26, 2023 (Motion)
6. Approve the Minutes from June 12, 2023 Council Meeting (Motion)
7. Comments from Audience
8. Comments from Council/Committee Reports
9. Resolution 1375 Amended Appropriations (Suspend and Pass)
10. Resolution 1376 Transfer Police Pension (Suspend and Pass)
11. Village Manager's Report
12. Adjourn



VILLAGE OF MONTPELIER COUNCIL MEETING

MONTPELIER, OHIO

JUNE 12, 2023

Call to Order

Mayor Pro Tem Mr. Nathan Thompson called the meeting for the Montpelier Village Council to order at 6:00pm on Monday, June 12, 2023.

Roll Call

Roll call was conducted with the following Council members in attendance: Mr. Chris Kannel, Mr. Don Schlosser, Mr. Nathan Thompson, and Ms. Melissa Ewers. Mrs. Heather Freese and Mr. Kevin Motter were absent.

Prayer/Pledge

Rev. Mary Beth McCandless offered a word of prayer, followed by those in attendance reciting the Pledge of Allegiance.

Agenda

06/12/2023

Ms. Melissa Ewers moved and Mr. Don Schlosser seconded a motion to approve the agenda for June 12, 2023. Vote on motion: All ayes

Minutes

05/08/2023

Mr. Don Schlosser moved and Ms. Melissa Ewers seconded a motion to approve the minutes from the May 22, 2023 council meeting. Vote on motion: All ayes

May 2023 Financials

Mr. Chris Kannel moved and Mr. Don Schlosser seconded a motion to approve the May 2023 financial reports. Vote on motion: All ayes

Annual Reports – Chief Dan McGee

Chief Dan McGee reported all the officers are humbled to serve the community of Montpelier. Each officer completed the 24 hours of training required by the State of Ohio and an additional 114 hours of community service. The events the police department participated in are parades, National Night Out, Trick or Treat and Tactical Santa delivering gifts to children around the Village. The department has a large amount of reserve officers to represent the department in the community. The reserve officers have given 734 hours to the community this year alone. There were many awards and ribbons given out at the awards banquet. There was a decrease in calls. In 2022 the department started updating the reporting software to Spillman Mobile. There are still some bugs and Mike Levy with the county has been a great help. This also helps the officers with the substation that Holiday City put in their Town Hall. Officer Chris Suydam is a solid officer and wants the K9 to have success. Magnum K9 does training about every month in town at various locations.

Poggemeyer - Kleinfelder – Tim Bock Re-Bidding Paving of Ironhorse River Trail

Tim Bock of Kleinfelder Group discussed the rebidding for paving of the Ironhorse River Trail since there were no bids this spring. The bidders either could not get in the 10% contingency or subcontracted the helical piers out and the company backed out at the last minute. The engineers' estimate was updated to \$1.243 million after feedback from contractors and ODOT. The Village's share would \$43,000 for the project. The last bid was from 2019 and no one could imagine the inflation in the past two years. Tim Bock would like to extend the completion date to November 30, 2024, because many contractors want to keep their employees working another month and come back in the spring to finish up. Also, the more constraints put on the contract the more money the project will be. Tim Bock stated that if we bid now the contractor can start ordering supplies and have them to start in the fall when

the weather is drier. The bids would go in the paper starting June 27th, 2023 and run for three weeks and the bid opening would be July 19th, 2023. Council could then award the bid on July 24, 2023 and ODOT would look over the bids. This is about a 60–90-day process.

**Motion to Rebid to
Pave IHRT**

Mr. Chris Kennal moved and Ms. Melissa Ewers seconded a motion to rebid to pave the Ironhorse River Trail. Vote on motion. All ayes

Council Comments

Ms. Melissa Ewers wanted to talk Officer Darrel Higbe for being a calm presence at an accident her father had.

Mr. Chris Kannel stated the first car show would happen on Tuesday June 13, 2023 and if it rained it would be cancelled.

**Resolution 1374 – Tax
Rates & Amounts**

RESOLUTION 1374

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION AND
AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR**

Mrs. Nikki Uribes presented Resolution 1374 to Council and requested to suspend and pass. This is a yearly item that we review and pass each year for the property tax rates. The rates remained the same.

**Resolution 1374 –
Motion to Suspend
Three Readings Rule**

Mr. Chris Kannel moved and Mr. Don Schlosser seconded a motion to suspend the rules requiring three separate readings of Resolution 1374. Roll call on motion: Mr. Don Schlosser, yes; Mr. Nathan Thompson, yes; Ms. Melissa Ewers, yes; and Mr. Chris Kannel, yes. Mr. Kevin Motter and Mrs. Heather Freese were absent.

Resolution 1374 was read by title.

**Resolution 1374 –
Motion to Pass**

Mr. Don Schlosser moved and Ms. Melissa Ewers seconded a motion to pass Resolution 1374. Roll call on motion: Mr. Chris Kannel, yes; Ms. Melissa Ewers, yes; Mr. Nathan Thompson, yes; and Mr. Don Schlosser, yes. Mr. Kevin Motter and Mrs. Heather were absent.

Resolution 1374 passed.

Income Tax Report

Mrs. Nikki Uribes reported income tax collections at the end of May 2023 as \$1,018,887.83 as compared to \$1,257,287.31 and \$1,063,123.86 in 2022 and 2021 respectively. This is down 18.96% from 2022 and down 4.16% from 2021.

Manager's Report

Jason Rockey presented the Village Manager's report. The following points were noted:



- Submitted a Pre-Application for the NRG and was invited to submit and full application. The full application is due on Wednesday, June 14, 2023.
- CSO VII is doing work at State Route 576 and Main and hopes to open the street later this week. Lateral Crews were in town and there are only 16 services left to do.
- Touch a Truck went over very well. The trucks from the village were Electric, Street, the new Vac Truck, the mobile command unit and a fire truck.

Adjourn

There being no further business to come before Council, Mr. Don Schlosser moved and Mr. Chris Kannel seconded a motion to adjourn. Vote on motion: All ayes

Clerk of Council

Nathan Thompson, Mayor Pro Tem

RESOLUTION 1375

**A RESOLUTION TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND
OTHER EXPENDITURES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO
DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023**

Whereas Periodically adjustments need to be made to the Annual Appropriations of the Village of Montpelier

Whereas, the Village of Montpelier has obtained an "Amended Certificate of Estimated Resources" in the amount of \$270,900 from the County Auditor, now

BE IT RESOLVED by the Council of the Village of Montpelier, State of Ohio, that, the 2023 appropriations be amended as follows:

SECTION 1: That the appropriations to the General Fund be as follows:

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

POLICE LAW ENFORCEMENT

210 PERSONAL SERVICES	0.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	<u>8,000.00</u>	
TOTAL POLICE LAW ENF		8,000.00

FIRE FIGHTING, PREVENTION & INSPECTION

210 PERSONAL SERVICES	0.00	
ALL OTHER APPROPRIATIONS	500.00	
TOTAL FIRE FIGHTING		500.00

TOTAL PROGRAM I-SEC. OF PERS & PROP		8,500.00
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PROGRAM VII-GENERAL GOVERNMENT

LEGISLATIVE OFFICE

210 PERSONAL SERVICES	0.00	
ALL OTHER APPROPRIATIONS	<u>2,000.00</u>	
TOTAL LEGISLATIVE OFFICE		2,000.00

TOTAL PROGRAM VII-GENERAL GOVERNMENT		<u>2,000.00</u>
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GRAND TOTAL GENERAL FUND		10,500.00
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SECTION 2: That the ENTERPRISE FUNDS be as follows:

LIGHT FUND

FINANCE OFFICE

210 PERSONAL SERVICES	0.00	
ALL OTHER APPROPRIATIONS	6,000.00	
TRANSFERS OUT	<u>0.00</u>	
TOTAL FINANCE OFFICE		6,000.00

TOTAL LIGHT FUND		6,000.00
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GRAND TOTAL ENTERPRISE FUNDS		<u>6,000.00</u>
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TOTAL 2023 AMENDMENTS TO THE APPROPRIATIONS	16,500.00
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PRIOR TOTAL 2023 APPROPRIATIONS	22,678,577.00
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TOTAL AMENDED APPROPRIATIONS	22,695,077.00
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Section 3: This Resolution shall take effect at the earliest period allowed by law.

Passed: _____

Mayor

Attest: _____
Clerk of Council

VILLAGE OF MONTPELIER
CERTIFICATE OF ESTIMATED REVENUE

AS of 6/26/2023

	est Cash Balance	Reserve for Enc.	Carryover Balance	Taxes	Tot. amt. from all	as amended	Tot amt Avail plus	Appropriated	Amended	Amended	Amended	Total	Remaining	Appropriated	Difference
Fund Classification/Name	Dec. 31, 2022		Avail. - Appropriation		Sources Avail - Expen	6/26/2023	Balances	1357	RES 1364	RES 1369	RES 1375	Appropriated	Balance	2022	2022-2023
Governmental Fund Types															
General Fund-001	3,387,339	0	3,387,339	140,000	2,362,995	231,000	6,121,334	2,279,483	65,316	0	10,500	2,355,299	3,766,035	2,169,599	185,700
Special Revenue Funds															
Street	336,040	0	336,040		232,250	13,000	581,290	278,390	0			278,390	302,900	234,945	43,445
State Highway	33,773	0	33,773		17,420	1,400	52,593	12,500	0			12,500	40,093	12,500	0
Park	989,446	0	989,446		408,880	8,500	1,406,826	702,090	24,128	12,500		738,718	668,108	786,145	(47,427)
Permissive	0	0	0		0	0	0	0				0	0	0	0
State Motor Vehicle Lic Tax	63,813	0	63,813		9,445	2,000	75,258	13,000				13,000	62,258	13,000	0
Alcohol Education & Enforc	1,816	0	1,816		100	0	1,916	150				150	1,766	250	(100)
Iron Horse River Trail	0	0	0		1,200,000		1,200,000	850,000	350,000			1,200,000	0		1,200,000
Police Pension	40,670	0	40,670	13,000	77,000	0	130,670	100,350				100,350	30,320	95,350	5,000
Drug Education & Enforc	4,596	0	4,596		400		4,996	1,500	0			1,500	3,496	1,500	0
Law Enforcement Trust	0	0	0		0		0					0	0	0	0
WWIP - Grant	731,212	0	731,212		2,721,887		3,453,099	900,000	2,524,743			3,424,743	28,356	0	3,424,743
Coronavirus ARPA 2021 Fund	413,152	0	413,152		0		413,152	413,151				413,151	1	411,390	1,761
Compensated Absence Fund	121,084		121,084		18,554	5,000	144,638	31,876				31,876	112,762	0	31,876
Total Special Revenue	2,735,602	0	2,735,602	13,000	4,685,936	29,900	7,464,438	3,303,007	2,898,871	12,500	0	6,214,378	1,250,060	1,555,080	4,659,298
Capital Projects Funds															
Tax Capital Improvement	1,117,330	0	1,117,330		464,049	0	1,581,379	804,200	266,564	0		1,070,764	510,615	741,700	329,064
Sewer Capital Improvement	1,203,534		1,203,534		1,056,570	0	2,260,104	779,287	612,920			1,392,207	867,897	3,476,788	(2,084,581)
Total Capital Projects Funds	2,320,864	0	2,320,864		1,520,619	0	3,841,483	1,583,487	879,484	0	0	2,462,971	1,378,512	4,218,488	(1,755,517)
TOT GOVERNMENTAL FUNDS	8,443,805	0	8,443,805	153,000	8,569,550	260,900	17,427,255	7,165,977	3,843,671	12,500	10,500	11,032,648	6,394,607	7,943,167	3,089,481
Proprietary Fund Types															
Enterprise Funds															
Water	1,608,768	0	1,608,768		1,212,950	0	2,821,718	1,579,031	95,593	0	0	1,674,624	1,147,094	1,429,790	244,834
Light	5,880,653	0	5,880,653		7,094,700	10,000	12,985,353	8,450,263	41,989	0	6,000	8,498,252	4,487,101	8,650,092	(151,840)
Sewer	1,072,557	0	1,072,557		930,050	0	2,002,607	1,157,186	46,897		0	1,204,083	798,524	1,042,608	161,475
Storm Sewer	800,268	0	800,268		95,250	0	895,518	220,470	0	0		220,470	675,048	121,910	98,560
Utility Deposit	138,221		138,221		30,000		168,221	45,000				45,000	123,221	45,000	0
Total Enterprise Funds	9,500,467	0	9,500,467	0	9,362,950	10,000	18,873,417	11,451,950	184,479	0	6,000	11,642,429	7,230,988	11,289,400	353,029
TOTAL PROPRIETARY FUNDS	9,500,467	0	9,500,467	0	9,362,950	10,000	18,873,417	11,451,950	184,479	0	6,000	11,642,429	7,230,988	11,289,400	353,029
FIDUCIARY FUNDS															
Income Tax control	0	0	0	0	20,000		20,000	20,000				20,000	0	18,500	1,500
Total Fiduciary Funds	0	0	0	0	20,000	0	20,000	20,000	0	0	0	20,000	0	18,500	1,500
TOTAL ALL FUNDS	17,944,272	0	17,944,272	153,000	17,952,500	270,900	36,320,672	18,637,927	4,028,150	12,500	16,500	22,695,077	13,625,595	19,251,067	3,444,010

56,254,710

18,376,400

GENERAL FUND TAX 2.9 163,139
POLICE PENSION TAX .03 16,876

I, Nicole M Uribes, Director of Finance for the Village of Montpelier hereby certify that the foregoing is a true and accurate tabulation of the Estimated Revenue for the Village of Montpelier, year ending December 31, 2023

Nicole M Uribes, Director of Finance

RESOLUTION 1376

A RESOLUTION APPROVING A TRANSFER FROM THE GENERAL FUND FOR CURRENT EXPENSES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO, FOR THE YEAR ENDING DECEMBER 31, 2023.

WHEREAS, The Village of Montpelier has certain Police Pension expenses that need to be paid on a regular basis, and

WHEREAS, The Village of Montpelier Council has approved the expenditures through annual appropriations,

NOW THEREFORE BE IT RESOLVED by the Council of the Village of Montpelier, Williams County, State of Ohio that the following transfer be approved:

SECTION 1: The transfer of the sum of Twenty-Five Thousand dollars (\$25,000.00) from the General Fund to the Police Pension Fund for police pension expenses is approved.

SECTION 2: This resolution shall take effect immediately upon passage.

Date: _____

Steven L. Yagelski, Mayor

Attest:

Clerk of Council

**NOTICE OF
SEMINAR, CONFERENCE, WORKSHOPS OR MEETING
ATTENDANCE**

Name: Dakota Benner

Department: Electric

Date(s): September 26-28, 2023

Location of Training/Seminar: Louisville, Ky.

Description of Seminar/Training: Demo ICUEE Expo (International Construction& Utility Equipment Exposition)

Type of Travel: ☒ Village Vehicle ☐ Personal Vehicle ☐ Airplane ☐ Train ☐ Other

Estimated Cost of Transportation:

Cost of Registration: \$75

Cost of Hotel:

Estimated cost of Meals: \$160

Other (gas, tolls, etc.):

Explain other expenses:

Approved by Department Supervisor: Tim Fry Signature: Tim Fry

Approved by Village Manager: [Signature]

This form must be completed and turned into the Village Manager before any expenses are approved, cost may be deducted or charged to employee personally if incurred without prior approval.

**NOTICE OF
SEMINAR, CONFERENCE, WORKSHOPS OR MEETING
ATTENDANCE**

Name: Drew Shepard

Department: Electric

Date(s): September 26-28, 2023

Location of Training/Seminar: Louisville, Ky.

Description of Seminar/Training: Demo ICUEE Expo (International Construction& Utility Equipment Exposition)

Type of Travel: ☒ Village Vehicle ☐ Personal Vehicle ☐ Airplane ☐ Train ☐ Other

Estimated Cost of Transportation:

Cost of Registration: \$75

Cost of Hotel: \$580

Estimated cost of Meals: \$160

Other (gas, tolls, etc.): gas \$70

Explain other expenses:

Approved by Department Supervisor: Tim Fry Signature: Tim Fry

Approved by Village Manager: [Signature]

This form must be completed and turned into the Village Manager before any expenses are approved, cost may be deducted or charged to employee personally if incurred without prior approval.

**NOTICE OF
SEMINAR, CONFERENCE, WORKSHOPS OR MEETING
ATTENDANCE**

Name: Jason Rockey

Department: Admin

Date(s): 6/17 - 6/21

Location of Training/Seminar: Local govt training

Description of Seminar/Training: APPA Annual Conference

Type of Travel: ☒ Village Vehicle ☐ Personal Vehicle ☒ Airplane ☐ Train ☐ Other

Estimated Cost of Transportation: AMP Reimbursed

Cost of Registration: AMP

Cost of Hotel: AMP

Estimated cost of Meals: \$120

Other (gas, tolls, etc.): \$50

Explain other expenses:

Approved by Department Supervisor: Supervisor's Name here Signature: _____

Approved by Village Manager: _____

This form must be completed and turned into the Village Manager before any expenses are approved, cost may be deducted or charged to employee personally if incurred without prior approval.

**NOTICE OF
SEMINAR, CONFERENCE, WORKSHOPS OR MEETING
ATTENDANCE**

Name: Molly Collert

Department: Finance

Date(s): 6/21/2023

Location of Training/Seminar: Online

Description of Seminar/Training: Intermediate WordPress

Type of Travel: ☐ Village Vehicle ☐ Personal Vehicle ☐ Airplane ☐ Train ☐ Other

Estimated Cost of Transportation:

Cost of Registration: \$115.00

Cost of Hotel:

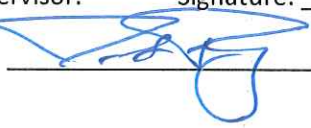
Estimated cost of Meals:

Other (gas, tolls, etc.):

Explain other expenses:

Approved by Department Supervisor:

Signature: 

Approved by Village Manager: 

This form must be completed and turned into the Village Manager before any expenses are approved, cost may be deducted or charged to employee personally if incurred without prior approval.