



Village of Montpelier

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Notice:
Masks Optional

AGENDA NO. 23 - 2023

Agenda for Monday, November 27, 2023

Regular Meeting – 6:00pm at the Montpelier Police Department

1. Call to Order
2. Roll call
3. Prayer
4. Pledge of Allegiance
5. Approve the Agenda for November 27, 2023 (Motion)
6. Approve the Minutes from November 13, 2023 Council Meeting (Motion)
7. Comments from Audience
8. Comments from Council/Committee Reports
9. Approve Dennis Bishop Retirement Agreement (Motion)
10. Resolution 1382 – 2024 Appropriations (3rd Reading and Passage)
11. Resolution 1385 – Compensation Plan Structure (2nd Reading)
12. Resolution 1386 Transfer Police Pension (Suspend and Pass)
13. Resolution 1387 Amended Appropriations (Suspend and Pass)
14. Village Manager's Report
15. Executive Session to Discuss Personnel Employment ORC 121.22(G)(1)
16. Adjourn



VILLAGE OF MONTPELIER COUNCIL MEETING

MONTPELIER, OHIO

NOVEMBER 13, 2023

Call to Order	Mayor Steve Yagelski called the meeting for the Montpelier Village Council to order at 6:00pm on Monday, November 13, 2023.
Roll Call	Roll call was conducted with the following Council members in attendance: Mrs. Heather Freese, Mr. Nathan Thompson, Mr. Don Schlosser, and Mr. Chris Kannel. Ms. Melissa Ewers and Mr. Kevin Motter were absent.
Prayer/Pledge	Mayor Steve Yagelski offered a moment of silence, followed by those in attendance reciting the Pledge of Allegiance.
Amended Agenda 11/13/2023	Mrs. Heather Freese moved and Mr. Chris Kannel seconded a motion to approve the amended agenda for November 13, 2023. Vote on motion: All ayes
Minutes 10/23/2023	Mr. Don Schlosser moved and Mrs. Heather Freese seconded a motion to approve the minutes from the October 23, 2023 council meeting. Vote on motion: All ayes.
October 2023 Financials	Mr. Chris Kannel moved and Mrs. Heather Freese seconded a motion to approve the October 2023 financial reports. Vote on motion: All ayes
Council Comments	Mr. Chris Kannel asked Mrs. Molly Collert to post a sign at the Police Department when Council changes location of the meeting. Mayor Steve Yagelski wished Mr. Nathan Thompson a Happy Birthday!
Park Board and Council Discussion/Joint Meeting	Sandy Gordon called to order a Park Board meeting for the joint meeting with Village Council. Jason Rockey stated the Pool study was done six months ago. The study was two phases; The Pool House/Pump House and the second phase would be the pool itself. The pump house is in need of repair before the Village can afford to complete the first phase of the Pool study. The problems with the pump house are rusty pipes, water in the electrical conduit, and the sand filter leaking. The pump house is showing its age, not due to neglect. The water line must also be replaced as it runs under the pool deck and has galvanized pipes. Also, the new water line would tie into the splash pad. The Pool study did not break down the pump house replaced independently of the Pool House renovation. Both Park Board and Council would like to see the Pool Study broken up into three phases to give the Park Board time to raise the money to complete the Pool renovations. Mr. Chris Kannel offered to help the Park Board with a Master Plan. The Master Plan would be what the Park Board and Council would like to see for the Park in the future. The Master Plan would help the Park with grants and where to put amenities if an organization wanted to donate a certain amenity to the Park. The Park Board would like to accept help from Mr. Chris Kannel to create a Master Plan. Mrs. Sandy Gordon mentioned many projects have been added to the Park in the last three years such as Ga Ga Ball, Pickleball and the Splash Pad. In addition to those, the paving of the Iron Horse River Trail is about to begin. Park Board adjourn their meeting at 6:37pm.



Approve 2024 Fire Contract for Superior Twp.

Jason Rockey presented the 2024 Superior Twp Fire Contract in the amount of \$52,287.38. The amount varies from year to year. The formula does not change.

Mrs. Heather Freese moved, and Mr. Don Schlosser seconded a motion to approve the 2023 Superior Twp Fire Contract in the amount of \$52,287.38. Vote on motion: All ayes

Health Services Agreement with Parkview Hospital

Jason Rockey presented the Health Services Agreement between Parkview Hospital. The agreement states that Parkview cannot bill the Village for any patient that is uninsured. The Village or Parkview can terminate the agreement at any time.

Mr. Nathan Thompson moved and Mrs. Heather Freese seconded a motion to approve Health Services Agreement with Parkview Hospital. Vote on motion. Three ayes Mr. Chris Kannal abstained.

Change Order 02 Private Bryan Excavating

Mr. Jason Rockey presented Change Order #02 Private for Bryan Excavating. This is an increase in the contract price of \$10,072.84. Change Order #02 Private is adjusted quantities that were actually used.

Mr. Don Schlosser moved and Mr. Chris Kannel seconded a motion to approve Change Order #02 Private for Bryan Excavating in the amount of \$10,072.84. Vote on motion: All ayes

Change Order 03 Public Bryan Excavating

Jason Rockey presented Change Order #03 Public for Bryan Excavating. This is an increase in the contract price of \$4,374.00. Change Order #03 Public is because of 400 feet of line of sewer cleaned out and manhole adjustments.

Mr. Nathan Thompson moved and Mrs. Heather Freese seconded a motion to approve Change Order #03 Public for Bryan Excavating in the amount of \$4,374.00. Vote on motion: All ayes

Jason Rockey stated the final change order to close out the project will be after the manhole testing is done which could take 2 to 3 weeks.

Resolution 1382 – Appropriations 2024

RESOLUTION 1382

A RESOLUTION TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024

Nikki Uribes presented Resolution 1382 to Council and requested a second reading. This resolution is to approve the budget for next year. If Council would like to change anything, they can since this is the second reading.

Resolution 1382 – Second Reading

Mr. Chris Kannel moved, and Mr. Don Schlosser seconded a motion to give Resolution 1382 a second reading. Vote on motion: All ayes

Resolution 1382 was read by title.



**Resolution 1384 –
Agreement for
Lining of
Cranberry Run 54”**

RESOLUTION 1384

**A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO
ENTER INTO AN AGREEMENT FOR DESIGN ENGINEERING FOR
CRITICAL REPAIR OF THE CRANBERRY RUN 54” COMBINED
SEWER LINE IN THE VILLAGE OF MONTPELIER.**

Jason Rockey presented Resolution 1384 to Council and requested to suspend and pass. This is for engineering for the lining of Cranberry Run on 200 and 300 blocks of West Washington with Jones and Henry. This is a specialized service and does not need to be bid out.

**Resolution 1384 –
Motion to Suspend
Three
Readings Rule**

Mrs. Heather Freese moved, and Mr. Chris Kannel seconded a motion to suspend the rules requiring three separate readings of Resolution 1384. Roll call on motion: Mr. Don Schlosser, yes; Mr. Nathan Thompson, yes; Mr. Chris Kannel, yes; and Mrs. Heather Freese, yes. Ms. Melissa Ewers and Mr. Kevin Motter were absent.

Resolution 1384 was read by title.

**Resolution 1384 –
Motion to Pass**

Mr. Don Schlosser moved, and Mr. Chris Kannel seconded a motion to pass Resolution 1384. Roll call on motion: Mrs. Heather Freese, yes; Mr. Nathan Thompson, yes; Mr. Don Schlosser, yes and Mr. Chris Kannel, yes Mr. Kevin Motter and Ms. Melissa Ewers were absent.

Resolution 1384 passed.

**Resolution 1385 –
Compensation Plan
Structure**

RESOLUTION 1385

**A RESOLUTION APPROVING THE IMPLEMENTATION OF THE
VILLAGE OF MONTPELIER COMPENSATION PLAN STRUCTURE
AND ADMINISTRATION AND AUTHORIZING AND ESTABLISHING
THE WAGE ADJUSTMENTS FOR HOURLY AND SALARIED
EMPLOYEES**

Jason Rockey presented Resolution 1385 to Council and requested a first reading. This resolution is to take the two wage scales the Village has and put them into one by job classification and to simplify the pay scale. There are a few employees who need their pay increased to match up with the scale. This can be adjusted since this is the first reading.

**Resolution 1382 –
First Reading**

Mr. Chris Kannel moved, and Mr. Don Schlosser seconded a motion to give Resolution 1385 a first reading. Vote on motion: All ayes

Resolution 1385 was read by title.

**Income Tax Report
October**

Nikki Uribes reported income tax collections at the end of October 2023 as \$1,952,235.95 as compared to \$2,232,553.05 and \$1,890,536.55 in 2022 and 2021, respectively. This is down 12.56% from 2022 and up 3.26% from 2021.

Manager’s Report

Mr. Jason Rockey presented the Village Manager’s report. The following points were noted:



- Pre-construction meeting with the contractor for the paving of the Iron Horse River Trail two weeks ago. The contractor was on site last week to mark spots. They are still waiting on supplies and for ODOT to approve the piers that the contractor would like to use. The contractor has already found cost savings by not having a construction trailer on site and will use Village Townhall for bi-weekly meetings.
- AMP Board meeting is virtual this week instead of going to Columbus for two days. AMP is virtual a couple of times a year.

Executive Session

Mrs. Heather Freese moved, and Mr. Nathan Thompson seconded a motion to go into Executive Session to consider Personnel Employment under ORC 121.22 (G)(1). Roll call on motion; Mr. Nathan Thompson, yes; Mr. Don Schlosser, yes; Mr. Chris Kannel, yes; and Mrs. Heather Freese, yes. Ms. Melissa Ewers and Mr. Kevin Motter were absent.

Adjourn

There being no further business to come before Council, Mr. Don Schlosser moved, and Mr. Chris Kannel seconded a motion to adjourn at 7:30pm. Vote on motion: All ayes

Clerk of Council

Mayor Steve Yagelski

RETIREMENT AGREEMENT

The Village of Montpelier (the "Village") has established a program that offers qualifying retiring employees an incentive to notify the Village of a firm date of retirement at least 12 months but not more than 18 months in advance. The program makes this incentive available to qualifying retiring employees and participation is voluntary on the part of the employee. The program promotes smooth transitions and continuity of service when an employee retires. The program also allows the Village to plan for future vacancies and budget considerations.

In accordance with the terms of the program, Dennis Bishop, (Employee) wishes to take advantage of the incentive offered by the Village and hereby notifies the Village that Employee will retire on December 31, 2024 (Retirement Date).

In accordance with the terms of the program and subject to the terms below, upon retirement, the Village agrees to pay Employee a one-time lump-sum payment of \$6,415.97 (the "Payment"), less withholdings required by law.

The Village and Employee further agree:

1. Payment shall be made upon retirement and only if Employee continues employment to the Retirement Date. If prior to the Retirement Date, Employee resigns, retires, is terminated, or otherwise does not continue employment to the Retirement Date, Employee shall not receive the Payment or any prorated portion thereof.
2. Except as specifically provided in this Retirement Agreement, the terms of Employees employment shall not change. This Retirement Agreement is not to be construed as an employment agreement and Employee's employment shall continue to be subject to the terms of the Village Personnel Policies and Procedures Manual.
3. **Employee understands that the Retirement Date is firm and that Employee's employment with the Village will terminate on the Retirement Date. Employee should not sign this Retirement Agreement unless Employee is sure that Employee wants to retire on the Retirement Date.** Employee further understands that the Village is relying on the Retirement Date for budgeting purposes and/or for purposes of hiring and training Employees replacement. Employee acknowledges that Employee has had the opportunity to carefully consider the terms of this Retirement Agreement and consult with legal counsel if desired.

The parties below have executed this Retirement Agreement with the intent to be bound by its terms.

THE VILLAGE OF MONTPELIER, OHIO:

BY: 
Village Manager _____ Date

Employee:

 11-15-2023
Signature _____ Date

Dennis Bishop
Printed name _____

RESOLUTION 1382

A RESOLUTION TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024

SECTION 1: BE IT RESOLVED by the Council of the Village of Montpelier, State of Ohio, that, to provide for the current expenses and other expenditures of the said Village of Montpelier during the fiscal year ending December 31, 2024, the following sums be and they are hereby set aside and appropriated as follows.

SECTION 2: That the appropriations to the General Fund be as follows:

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

POLICE LAW ENFORCEMENT

210 PERSONAL SERVICES	779,219.00	
270 TRANSFERS	81,393.00	
ALL OTHER APPROPRIATIONS	<u>220,390.00</u>	
TOTAL POLICE LAW ENF		1,081,002.00

FIRE FIGHTING, PREVENTION & INSPECTION

210 PERSONAL SERVICES	98,987.00	
270 TRANSFERS	5,950.00	
ALL OTHER APPROPRIATIONS	103,900.00	
TOTAL FIRE FIGHTING		208,837.00

TOTAL PROGRAM I-SEC. OF PERS & PROP 1,289,839.00

PROGRAM II - PUBLIC HEALTH & WELFARE

ALL OTHER APPROPRIATIONS	18,240.00	
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TOT PROGRAM II - PUB HEALTH & WELFARE 18,240.00

PROGRAM VI - TRANSPORTATION

STREET MAINTENANCE AND REPAIR

210 PERSONAL SERVICE	309,781.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	132,153.00	
TOTAL ST. MAINT. AND REPAIR		441,934.00

STREET CLEANING, SNOW & ICE REMOVAL

ALL OTHER APPROPRIATIONS	<u>30,000.00</u>	
TOTAL ST. CLEAN, SNOW REM		<u>30,000.00</u>

TOTAL PROGRAM VI-TRANSPORTATION 471,934.00

PROGRAM VII-GENERAL GOVERNMENT

ADMINISTRATIVE OFFICES

210 PERSONAL SERVICES	167,573.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	<u>34,460.00</u>	
TOTAL ADMINISTRATIVE		202,033.00

FINANCE OFFICE

210 PERSONAL SERVICES	67,819.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	326,470.00	
TOTAL FINANCE OFFICE		<u>394,289.00</u>

LEGISLATIVE OFFICE

210 PERSONAL SERVICES	58,178.00	
270 TRANSFERS	913.00	
ALL OTHER APPROPRIATIONS	<u>17,400.00</u>	
TOTAL LEGISLATIVE OFFICE		76,491.00

TOTAL PROGRAM VII-GENERAL GOVERNMENT **672,813.00**

GRAND TOTAL GENERAL FUND

2,452,826.00

SECTION 3: That the SPECIAL REVENUE FUNDS be appropriated as follows:

PROGRAM VI - TRANSPORTATION

STREET FUND

210 PERSONAL SERVICE	266,598.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	<u>0.00</u>	
TOTAL STREET FUND		266,598.00

STATE HIGHWAY FUND

210 PERSONAL SERVICE	12,500.00	
ALL OTHER APPROPRIATIONS	<u>0.00</u>	
TOTAL STATE HIGHWAY FUND		12,500.00

STATE MOTOR VEHICLE LICENSE TAX

ALL OTHER APPROPRIATIONS	13,000.00	
TOTAL PERMISSIVE TAX		13,000.00

TOTAL PROGRAM VI-TRANSPORTATION **292,098.00**

PROGRAM III-LEISURE TIME ACTIVITIES

RECREATION FUND

PARK

210 PERSONAL SERVICE	222,122.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	<u>148,795.00</u>	
TOTAL PARK FUND		370,917.00

POOL

210 PERSONAL SERVICE	71,283.00	
ALL OTHER APPROPRIATIONS	<u>62,350.00</u>	
TOTAL POOL FUND		133,633.00

TOTAL PROGRAM III - RECREATION 504,550.00

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

POLICE PENSION FUND

210 PERSONAL SERVICES	100,000.00	
ALL OTHER APPROPRIATIONS	<u>350.00</u>	
TOTAL POLICE PENSION		100,350.00

DRUG EDUCATION FUND

ALL OTHER APPROPRIATIONS	<u>1,550.00</u>	
TOTAL DRUG EDUCATION		1,550.00

ALCOHOL EDUCATION FUND

ALL OTHER APPROPRIATIONS	<u>150.00</u>	
TOTAL ALCOHOL EDUCATION		150.00

TOTAL PROGRAM I-SEC OF PERSONS & PROP 102,050.00

PROGRAM VII-GENERAL GOVERNMENT

IRON HORSE RIVER TRAIL FUND

ALL OTHER APPROPRIATIONS	<u>1,200,000.00</u>	
TOTAL IRON HORSE RIVER TRAIL		1,200,000.00

COMPENSATED ABSENCE FUND

210 PERSONAL SERVICES	<u>0.00</u>	
TOTAL COMPENSATED ABSENCE		0.00

WWIP - GRANT FUND

ALL OTHER APPROPRIATIONS		
ADVANCES OUT	<u>0.00</u>	

TOTAL WWIP - GRANT		0.00	
CORONAVIRUS ARPA 2021 FUND			
ALL OTHER APPROPRIATIONS	<u>0.00</u>		
TOTAL CORONAVIRUS ARPA		0.00	
TOTALPROGRAM VII-GENERAL GOVERNMENT			<u>1,200,000.00</u>
GRAND TOTAL SPECIAL REVENUE FUNDS			2,098,698.00

SECTION 4: That the CAPITAL IMPROVEMENT FUNDS be appropriated as follows:

TAX CAPITAL IMPROVEMENT FUND

PROGRAM I-SEC OF PERSONS & PROP

POLICE DEPARTMENT

ALL OTHER APPROPRIATIONS	72,000.00	
TOTAL TAX CAPITAL-POLICE		72,000.00

FIRE DEPARTMENT

ALL OTHER APPROPRIATIONS	140,500.00	
TOTAL TAX CAPITAL-FIRE		<u>140,500.00</u>

TOTAL PROGRAM I-SEC OF PERSONS & PROP 212,500.00

PROGRAM VI-TRANSPORTATION

STREET

ALL OTHER APPROPRIATIONS	308,000.00	
ADVANCES OUT	<u>0.00</u>	
TOTAL STREET		<u>308,000.00</u>

TOTAL PROGRAM VI-TRANSPORTATION 308,000.00

PROGRAM VII-GENERAL GOVERNMENT

GENERAL GOVERNMENT

ALL OTHER APPROPRIATIONS	115,700.00	
TOTAL GENERAL GOVERNMENT		115,700.00

TOTAL PROGRAM VII-GENERAL GOVERNMENT 115,700.00

TOTAL TAX CAPITAL IMPROVEMENT FUND 636,200.00

SEWER CAPITAL IMPROVEMENT FUND

PROGRAM V-BASIC SERVICES

ALL OTHER APPROPRIATIONS	276,788.00	
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TOTAL SEWER CAPITAL IMPROVEMENT FUND**276,788.00****GRAND TOTAL CAPITAL IMPROVEMENT FUNDS****912,988.00**

SECTION 5: That the ENTERPRISE FUNDS be as follows:

WATER FUND

ADMINISTRATIVE OFFICES

210 PERSONAL SERVICES	14,247.00	
270 TRANSFERS	913.00	
ALL OTHER APPROPRIATIONS	<u>5,300.00</u>	
TOTAL ADMINISTRATIVE		20,460.00

FINANCE OFFICE

210 PERSONAL SERVICES	34,711.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	52,032.00	
TOTAL FINANCE OFFICE		86,743.00

DISTRIBUTION

210 PERSONAL SERVICES	259,948.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	187,514.00	
TOTAL DISTRIBUTION		447,462.00

TREATMENT

210 PERSONAL SERVICES	176,048.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	708,717.00	
ADVANCES OUT	<u>0.00</u>	
TOTAL TREATMENT		884,765.00

GENERAL SERVICES

210 PERSONAL SERVICES	9,704.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	6,791.00	
TOTAL GENERAL SERVICES		<u>16,495.00</u>

TOTAL WATER FUND**1,455,925.00****LIGHT FUND**

ADMINISTRATIVE OFFICES

210 PERSONAL SERVICES	60,681.00	
270 TRANSFERS	913.00	
ALL OTHER APPROPRIATIONS	<u>31,600.00</u>	
TOTAL ADMINISTRATIVE		93,194.00

FINANCE OFFICE

210 PERSONAL SERVICES	183,035.00	
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270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	129,818.00	
TOTAL FINANCE OFFICE		312,853.00

DISTRIBUTION

210 PERSONAL SERVICES	544,875.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	1,626,350.00	
TOTAL DISTRIBUTION		2,171,225.00

GENERAL SERVICES

210 PERSONAL SERVICES	37,067.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	6,836.00	
TOTAL GENERAL SERVICES		43,903.00

POWER SUPPLY

ALL OTHER APPROPRIATIONS	5,725,087.00	
TOTAL POWER SUPPLY		<u>5,725,087.00</u>

TOTAL LIGHT FUND

8,346,262.00

SEWER FUND

ADMINISTRATIVE OFFICES

210 PERSONAL SERVICES	14,704.00	
270 TRANSFERS	913.00	
ALL OTHER APPROPRIATIONS	<u>3,600.00</u>	
TOTAL ADMINISTRATIVE		19,217.00

FINANCE OFFICE

210 PERSONAL SERVICES	24,070.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	44,938.00	
TOTAL FINANCE OFFICE		69,008.00

DISTRIBUTION

210 PERSONAL SERVICES	173,852.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	148,402.00	
TOTAL DISTRIBUTION		322,254.00

TREATMENT

210 PERSONAL SERVICES	230,053.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	430,340.00	
TOTAL TREATMENT		660,393.00

GENERAL SERVICES

210 PERSONAL SERVICES	11,770.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	6,689.00	

TOTAL GENERAL SERVICES 18,459.00

TOTAL SEWER FUND 1,089,331.00

STORM SEWER FUND

ADMINISTRATIVE OFFICES

210 PERSONAL SERVICES 59,868.00
270 TRANSFERS 0.00
ALL OTHER APPROPRIATIONS 250.00
TOTAL ADMINISTRATIVE 60,118.00

DISTRIBUTION

ALL OTHER APPROPRIATIONS 65,000.00
TOTAL STORM SEWER FUND 65,000.00

TOTAL STORM SEWER FUND 125,118.00

UTILITY DEPOSIT FUND

ALL OTHER APPROPRIATIONS 45,000.00
TOTAL UTILITY DEPOSIT FUND 45,000.00

GRAND TOTAL ENTERPRISE FUNDS 11,061,636.00

SECTION 6: That the AGENCY FUNDS be as follows:

INCOME TAX CLEARING FUND

ALL OTHER APPROPRIATIONS 25,000.00
TOTAL INCOME TAX CLEARING FUND 25,000.00

GRAND TOTAL AGENCY FUNDS 25,000.00

TOTAL 2024 APPROPRIATIONS 16,551,148.00

SECTION 7: And the Director of Finance is hereby authorized to draw warrants on the Village Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefor, approved by the board or officers authorized by law to approve the same, or an ordinance or resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance. Provided further that the appropriations for contingencies can only be expended upon appeal of two-thirds vote of Council for items of expense constituting a legal obligation against the Village, and for purposes other than those covered by other specific appropriations herein made.

Section 8: This Resolution shall take effect at the earliest period allowed by law.

Passed: _____

Mayor

Attest: _____
Clerk of Council

CERTIFICATE

Section 57075.39, RC.---"No appropriation measure shall become effective until the County Auditor files with the appropriating authority...a certificate that the total appropriations from each fund, taken together will all other outstanding appropriations, do not exceed such official estimate, the County Auditor shall give such certificate forthwith upon receiving from the appropriating authority a certified copy of the appropriation measure..."

The State of Ohio, County of Williams, ss.

I, Molly Collert, Clerk of the Village of Montpelier, in said County, and in whose custody the Files, Journals, and Records are required by the Laws of the State of Ohio be kept, do hereby certify that the foregoing Annual Appropriation Ordinance is taken and copied from the original Ordinance now on file with said Village, that the foregoing Ordinance has been compared by me with the said original and that the same is a true and correct copy thereof.

Witness my signature, this _____ day of _____, 2023

Clerk of the
Village of Montpelier

VILLAGE OF MONTPELIER
CERTIFICATE OF ESTIMATED REVENUE

AS of 1/1/2024

	est Cash Balance	Reserve for Enc.	Carryover Balance	Taxes	Tot. amt. from all	Tot amt Avail plus	Appropriated	Total	Remaining Balance	Appropriated	Difference between
Fund Classification/Name	Dec. 31, 2023		Avail.- Appropriation		Sources Avail - Expen	Balances	1382	Appropriated		2023	2023-2024
Governmental Fund Types											
General Fund-001	3,400,000	0	3,400,000	140,000	1,865,795	5,405,795	2,452,826	2,452,826	2,952,969	2,279,483	173,343
Special Revenue Funds											
Street	336,040	0	336,040		232,250	568,290	266,598	266,598	301,692	278,390	(11,792)
State Highway	33,773	0	33,773		17,420	51,193	12,500	12,500	38,693	12,500	0
Park	989,446	0	989,446		408,880	1,398,326	504,550	504,550	893,776	702,090	(197,540)
Permissive	0	0	0		0	0	0	0	0	0	0
State Motor Vehicle Lic Tax	63,813	0	63,813		9,445	73,258	13,000	13,000	60,258	13,000	0
Alcohol Education & Enforc	1,816	0	1,816		100	1,916	150	150	1,766	150	0
Iron Horse River Trail	0	0	0		1,200,000	1,200,000	1,200,000	1,200,000	0	850,000	350,000
Police Pension	40,670	0	40,670	13,000	77,000	130,670	100,350	100,350	30,320	100,350	0
Drug Education & Enforc	4,596	0	4,596		400	4,996	1,550	1,550	3,446	1,500	50
Law Enforcement Trust	0	0	0		0	0	0	0	0	0	0
WWIP - Grant	0	0	0		0	0	0	0	0	900,000	(900,000)
Coronavirus ARPA 2021 Fund	0	0	0		0	0	0	0	0	413,151	(413,151)
Compensated Absence Fund	121,084		121,084		16,091	137,175	0	0	137,175	31,876	(31,876)
Total Special Revenue	1,591,238	0	1,591,238	13,000	1,961,586	3,565,824	2,098,698	2,098,698	1,467,126	3,303,007	(1,204,309)
Capital Projects Funds											
Tax Capital Improvement	1,117,330	0	1,117,330		459,000	1,576,330	636,200	636,200	940,130	804,200	(168,000)
Sewer Capital Improvement	1,203,534		1,203,534		375,000	1,578,534	276,788	276,788	1,301,746	779,287	(502,499)
Total Capital Projects Funds	2,320,864	0	2,320,864		834,000	3,154,864	912,988	912,988	2,241,876	1,583,487	(670,499)
TOT GOVERNMENTAL FUNDS	7,312,102	0	7,312,102	153,000	4,661,381	12,126,483	5,464,512	5,464,512	6,661,971	7,165,977	(1,701,465)
Proprietary Fund Types											
Enterprise Funds											
Water	1,608,768	0	1,608,768		1,248,950	2,857,718	1,455,925	1,455,925	1,401,793	1,579,031	(123,106)
Light	5,880,653	0	5,880,653		7,094,700	12,975,353	8,346,262	8,346,262	4,629,091	8,450,263	(104,001)
Sewer	1,072,557	0	1,072,557		994,450	2,067,007	1,089,331	1,089,331	977,676	1,157,186	(67,855)
Storm Sewer	800,268	0	800,268		95,250	895,518	125,118	125,118	770,400	220,470	(95,352)
Utility Deposit	138,221		138,221		30,000	168,221	45,000	45,000	123,221	45,000	0
Total Enterprise Funds	9,500,467	0	9,500,467	0	9,463,350	18,963,817	11,061,636	11,061,636	7,902,181	11,451,950	(390,314)
TOTAL PROPRIETARY FUNDS	9,500,467	0	9,500,467	0	9,463,350	18,963,817	11,061,636	11,061,636	7,902,181	11,451,950	(390,314)
FIDUCIARY FUNDS											
Income Tax control	0	0	0	0	25,000	25,000	25,000	25,000	0	20,000	5,000
Total Fiduciary Funds	0	0	0	0	25,000	25,000	25,000	25,000	0	20,000	5,000
TOTAL ALL FUNDS	16,812,569	0	16,812,569	153,000	14,149,731	31,115,300	16,551,148	16,551,148	14,564,152	18,637,927	(2,086,779)

56,254,710

14,302,731

GENERAL FUND TAX 2.9 163,139
POLICE PENSION TAX .03 16,876

I, Nicole M Uribes, Director of Finance for the Village of Montpelier hereby certify that the foregoing is a true and accurate tabulation of the Estimated Revenue for the Village of Montpelier, year ending December 31, 2024

Nicole M Uribes, Director of Finance

RESOLUTION 1385

A RESOLUTION APPROVING THE IMPLEMENTATION OF THE VILLAGE OF MONTPELIER COMPENSATION PLAN STRUCTURE AND ADMINISTRATION AND AUTHORIZING AND ESTABLISHING THE WAGE ADJUSTMENTS FOR HOURLY AND SALARIED EMPLOYEES

Whereas, the Village of Montpelier Council is responsible for determining and administering the Village of Montpelier employee wages and benefits; and

Whereas, the Village of Montpelier recognizes the individual contributions made by its employees in serving the public and further recognizes the need to offer fair and competitive compensation to attract and retain qualified employees; now therefore

BE IT RESOLVED, by the Council of the Village of Montpelier, Ohio, that:

SECTION 1: That the Village of Montpelier Compensation Plan Structure and Administration be hereby adopted by the Village of Montpelier and shall govern pay range maximums and details of the administration of hourly and salaried employee compensation.

SECTION 2: The paygrade assignment wage structure included in the Village of Montpelier Classification and Compensation Study, attached here to as Exhibit A, effective beginning December 25, 2023, are hereby adopted for all employees who receive pay on a bi-weekly pay schedule and January 1, 2024 for employees who receive pay on a monthly pay schedule.

SECTION 3: The following compensation for the Volunteer Fire Department, not included in the Paygrade assignment wage structure included in the Village of Montpelier Classification and Compensation, are hereby adopted effective January 1, 2024.

JOB TITLE	WAGE RANGE
OFFICERS	
Chief	\$20,000/yr, plus fire calls
Assistant Chief	\$ 1,500/yr, plus fire calls
Captain	\$ 600/yr, plus fire calls
Lieutenant(s)	\$ 500/yr, plus fire calls
Safety Officer	\$ 350/yr, plus fire calls
FIREFIGHTERS	
New members	\$8.80/hr
Member with Firefighter I	\$10.75/hr
Member with Firefighter II	\$12.00/hr
Meetings attended	\$9.50/meeting

Any volunteer fire department member who retires from the department in good standing with fifteen (15) or more consecutive years of service shall be eligible to participate in the following Length of Service Award program (LOSAP)

15 through 19 years of service	\$ 75.00 per year of service
20 through 30 years of service	\$100.00 per year of service (maximum \$3,000)

Retirement due to medical reasons before a member has 15 years of active service will be reviewed by the dependency board and their decision will be final as to possible eligibility.

To determine year’s eligibility, a point system based on the following parameters will be used: a) Meeting attendance; b) Fire attendance; c) Department extra activity participation.

SECTION 4: The following compensation for Seasonal and Part-time employees, not included in the Paygrade assignment wage structure included in the Village of Montpelier Classification and Compensation, are hereby adopted effective December 25, 2023.

JOB TITLE	WAGE RANGE
ENGINEERING DEPARTMENT	
Project Engineer	\$25.00 - \$100.00/hr
Park Maintenance & Recreation Department	
Seasonal Employees	\$10.00 - \$18.00/hr
Pool Department	
Head Lifeguard	up to \$15.00/hr
Certified Lifeguard	up to \$13.00/hr
Non-certified employee	up to \$11.00/hr
All Other Departments	
Seasonal Employees	up to \$40.00/hr

SECTION 5: Clothing Allowance. Full-time Police Officers shall receive a \$400 yearly clothing allowance every January. All other full-time Village employees shall receive a \$350 yearly clothing allowance.

SECTION 6: The included Organizational Chart, attached hereto as Exhibit B and job descriptions in the Village of Montpelier Classification and Compensation Plan is a representation of the organizational structure and employee duties that the Village of Montpelier desires to implement.

SECTION 7: Payment of wages pursuant to this ordinance or otherwise prior to the effective date of this legislation is hereby ratified and approved.

SECTION 8: Excluding the Volunteer Firefighters, Firefighter Officers and Assistant Fire Chief, the wages for salaried personnel are paid bi-weekly and are calculated on the basis of 2080 hours per calendar year, recognizing that there will be, on occasion, a year with 27 pay periods.

SECTION 9: This Resolution shall supersede any prior legislation that conflicts with the terms contained herein and all existing Resolutions inconsistent with this Resolution are hereby repealed.

SECTION 10: This Resolution shall take effect and be in force immediately upon passage.

Date Passed

Steven L. Yagelski, Mayor

ATTEST:

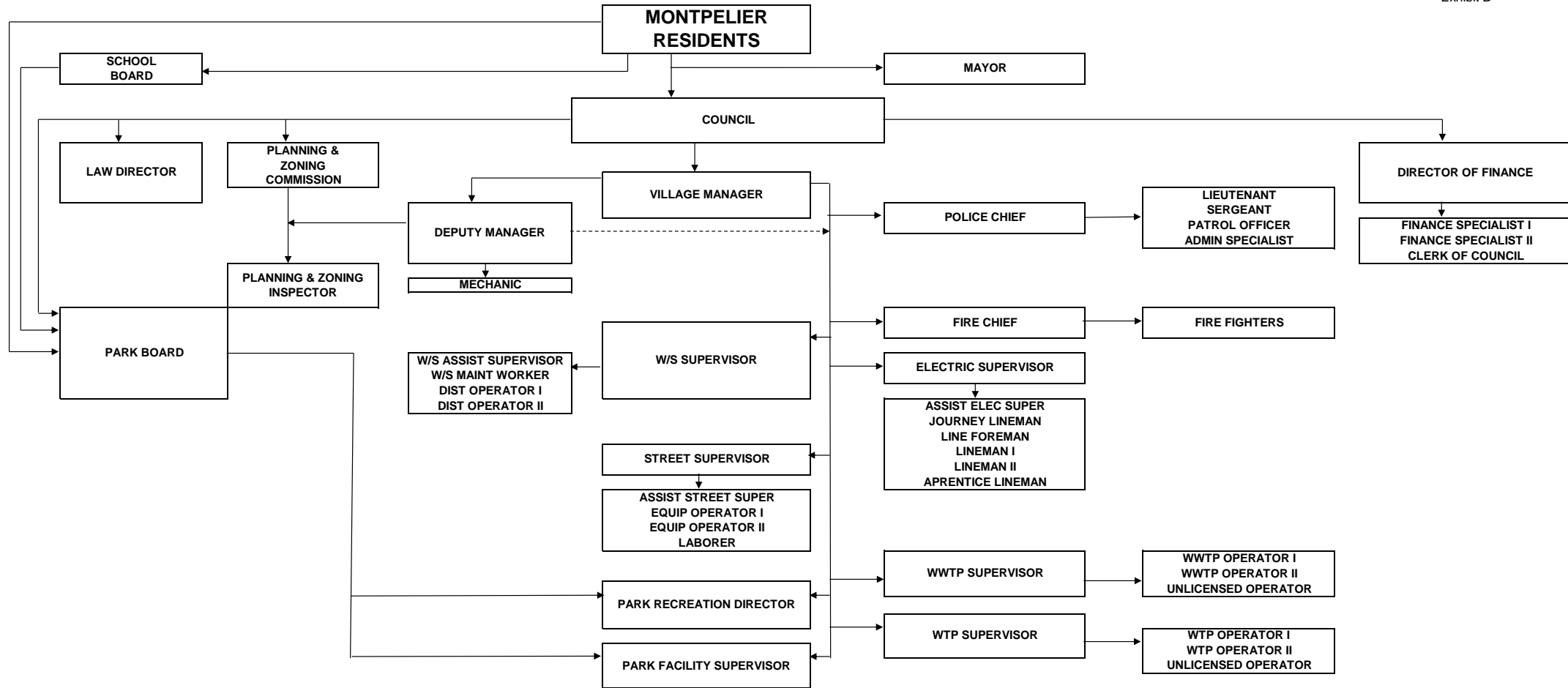
Clerk of Council

VILLAGE OF MONTPELIER
PAYGRADE ASSIGNMENT WAGE STRUCTURE

PAY GRADE ASSIGNMENT	POSITION	MIN	ANNUALIZED MIN	MID	ANNUALIZED MID	MAX	ANNUALIZED MAX
EMPLOYEES							
1	Unlicensed Operator Street Laborer Apprentice Lineman W/S Maintenance Worker	\$16.10	\$33,488.00	\$20.13	\$41,870.40	\$24.15	\$50,232.00
2	Street Equipment Operator I Finance Specialist I	\$17.25	\$35,880.00	\$21.57	\$44,865.60	\$25.88	\$53,830.40
3	Lineman I Street Equipment Operator II Treatment Plant Operator I Distribution Operator I Finance Specialist II Police Admin Specialist Clerk of Council	\$18.40	\$38,272.00	\$23.00	\$47,840.00	\$27.60	\$57,408.00
4	Distribution Operator II Street Assistant Superintendent Water/Sewer Assist Supervisor	\$19.55	\$40,664.00	\$24.44	\$50,835.20	\$29.33	\$61,006.40
5	Planning & Zoning Inspector Lineman II Patrol Officer Mechanic Park Facility Supervisor Park Recreation Director	\$20.70	\$43,056.00	\$25.88	\$53,830.40	\$31.05	\$64,584.00
6	Treatment Plant Operator II	\$21.85	\$45,448.00	\$27.32	\$56,825.60	\$32.78	\$68,182.40
7	Line Foreman Journey Lineman Street Superintendent Police Sergeant	\$24.15	\$50,232.00	\$30.19	\$62,795.20	\$36.23	\$75,358.40
8	Treatment Plant Supervisor Water/Sewer Supervisor	\$25.30	\$52,624.00	\$31.63	\$65,790.40	\$37.95	\$78,936.00
9	Electric Assistant Superintendent	\$26.45	\$55,016.00	\$33.07	\$68,785.60	\$39.68	\$82,534.40
10	Deputy Village Manager Electric Superintendent Police Lieutenant	\$28.75	\$59,800.00	\$35.94	\$74,755.20	\$43.13	\$89,710.40
11	Village Manager Director of Finance Police Chief	\$30.19	\$62,795.20	\$37.74	\$78,499.20	\$45.28	\$94,182.40

VILLAGE OF MONTPELIER ORGANIZATIONAL CHART

Exhibit B



RESOLUTION 1386

A RESOLUTION APPROVING A TRANSFER FROM THE GENERAL FUND FOR CURRENT EXPENSES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO, FOR THE YEAR ENDING DECEMBER 31, 2023.

WHEREAS, The Village of Montpelier has certain Police Pension expenses that need to be paid on a regular basis, and

WHEREAS, The Village of Montpelier Council has approved the expenditures through annual appropriations,

NOW THEREFORE BE IT RESOLVED by the Council of the Village of Montpelier, Williams County, State of Ohio that the following transfer be approved:

SECTION 1: The transfer of the sum of Twenty-Five Thousand dollars (\$25,000.00) from the General Fund to the Police Pension Fund for police pension expenses is approved.

SECTION 2: This resolution shall take effect immediately upon passage.

Date: _____

Steven L. Yagelski, Mayor

Attest:

Clerk of Council

RESOLUTION 1387

**A RESOLUTION TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND
OTHER EXPENDITURES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO
DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023**

Whereas Periodically adjustments need to be made to the Annual Appropriations of the Village of Montpelier

Whereas, the Village of Montpelier has obtained an "Amended Certificate of Estimated Resources" in the amount of (\$298,287) from the County Auditor, now

BE IT RESOLVED by the Council of the Village of Montpelier, State of Ohio, that, the 2023 appropriations be amended as follows:

SECTION 1: That the appropriations to the General Fund be as follows:

PROGRAM VII-GENERAL GOVERNMENT			
ADMINISTRATIVE OFFICES			
210 PERSONAL SERVICES	6,000.00		
ALL OTHER APPROPRIATIONS	<u>0.00</u>		
TOTAL ADMINISTRATIVE		6,000.00	
TOTAL PROGRAM VII-GENERAL GOVERNMENT			<u>6,000.00</u>
GRAND TOTAL GENERAL FUND			6,000.00

SECTION 2: That the SPECIAL REVENUE FUNDS be appropriated as follows:

PROGRAM III-LEISURE TIME ACTIVITIES			
RECREATION FUND			
POOL			
210 PERSONAL SERVICE	(34,000.00)		
ALL OTHER APPROPRIATIONS	<u>0.00</u>		
TOTAL POOL FUND		(34,000.00)	
TOTAL PROGRAM III - RECREATION			(34,000.00)
PROGRAM VII-GENERAL GOVERNMENT			
WWIP - GRANT			
ALL OTHER APPROPRIATIONS	<u>1,000.00</u>		
TOTAL WWIP - GRANT		1,000.00	
TOTAL PROGRAM VII-GENERAL GOVERNMENT			<u>1,000.00</u>
GRAND TOTAL SPECIAL REVENUE FUNDS			(33,000.00)

SECTION 3: That the CAPITAL IMPROVEMENT FUNDS be appropriated as follows:

SEWER CAPITAL IMPROVEMENT FUND

PROGRAM V-BASIC SERVICES

ALL OTHER APPROPRIATIONS (1,000,000.00)
ADVANCES OUT 0.00
TOTAL SEWER CAPITAL IMPROVE (1,000,000.00)

TOTAL SEWER CAPITAL IMPROVEMENT FUND (1,000,000.00)

GRAND TOTAL CAPITAL IMPROVEMENT FUNDS (1,000,000.00)

SECTION 4: That the ENTERPRISE FUNDS be as follows:

WATER FUND

DISTRIBUTION
210 PERSONAL SERVICES 8,000.00
ALL OTHER APPROPRIATIONS 0.00
TOTAL DISTRIBUTION 8,000.00
TOTAL WATER FUND 8,000.00

SEWER FUND

DISTRIBUTION
210 PERSONAL SERVICES 5,500.00
ALL OTHER APPROPRIATIONS 0.00
TOTAL DISTRIBUTION 5,500.00

STORM SEWER FUND

ADMINISTRATION
210 PERSONAL SERVICE 4,600.00
ALL OTHER APPROPRIATIONS 0.00
TOTAL STORM SEWER FUND 4,600.00

GRAND TOTAL ENTERPRISE FUNDS 18,100.00

TOTAL 2023 AMENDMENTS TO THE APPROPRIATIONS (1,008,900.00)

PRIOR TOTAL 2023 APPROPRIATIONS 22,717,127.00

TOTAL AMENDED APPROPRIATIONS 21,708,227.00

Section 5: This Resolution shall take effect at the earliest period allowed by law.

Passed: _____

Mayor

Attest: _____
Clerk of Council

**VILLAGE OF MONTPELIER
CERTIFICATE OF ESTIMATED REVENUE**

AS of 11/27/2023

Fund Classification/Name	est Cash Balance Dec. 31, 2022	Reserve for Enc.	Carryover Balance Avail. - Appropriation	Taxes	Tot. amt. from all Sources Avail - Expen	as amended 6/26/2023	as amended 10/23/2023	as amended 11/27/2023	Tot amt Avail plus Balances	Appropriated 1357	Amended RES 1364	Amended RES 1369	Amended RES 1375	Amended RES 1380	Amended RES 1383	Amended RES 1387	Total Appropriated	Remaining Balance	Appropriated 2022	Difference between 2022-2023	
Governmental Fund Types																					
General Fund-001	3,387,339	0	3,387,339	140,000	2,362,995	231,000	0	118,340	6,239,674	2,279,483	65,316	0	10,500	900	0	6,000	2,362,199	3,877,475	2,169,599	192,600	
Special Revenue Funds																					
Street	336,040	0	336,040		232,250	13,000	0	581,290	278,390	0							278,390	302,900	234,945	43,445	
State Highway	33,773	0	33,773		17,420	1,400	0	52,593	12,500	0							12,500	40,093	12,500	0	
Park	989,446	0	989,446		408,880	8,500	0	1,447,606	702,090	24,128	12,500				0	(34,000)	704,718	742,888	786,145	(81,427)	
Permissive	0	0	0		0	0	0	0	0								0	0	0	0	
State Motor Vehicle Lic Tax	63,813	0	63,813		9,445	2,000	0	75,258	13,000								13,000	62,258	13,000	0	
Alcohol Education & Enforc	1,816	0	1,816		100	0		1,916	150								150	1,766	250	(100)	
Iron Horse River Trail	0	0	0		1,200,000			1,200,000	850,000	350,000							1,200,000	0		1,200,000	
Police Pension	40,670	0	40,670	13,000	77,000	0		130,670	100,350							0	100,350	30,320	95,350	5,000	
Drug Education & Enforc	4,596	0	4,596		400			4,996	1,500								1,500	3,496	1,500	0	
Law Enforcement Trust	0	0	0		0			0									0	0	0	0	
WWIP - Grant	731,212	0	731,212		2,721,887			3,453,099	900,000	2,524,743						1,000	3,425,743	27,356		3,425,743	
Coronavirus ARPA 2021 Fund	413,152	0	413,152		0			413,152	413,151								413,151	1	411,390	1,761	
Compensated Absence Fund	121,084	0	121,084		18,554	5,000	0	144,638	31,876				1,750	0			33,626	111,012	0	33,626	
Total Special Revenue	2,735,602	0	2,735,602	13,000	4,885,936	29,900	0	40,780	7,505,218	3,303,007	2,898,871	12,500	0	1,750	0	(33,000)	6,183,128	1,322,090	1,555,080	4,828,048	
Capital Projects Funds																					
Tax Capital Improvement	1,117,330	0	1,117,330		464,049	0	11,889	30,050	1,623,318	804,200	266,564	0			14,300		1,085,064	538,254	741,700	343,364	
Sewer Capital Improvement	1,203,534	0	1,203,534		1,056,570	0	0	(353,970)	1,906,134	779,287	612,920				0	(1,000,000)	392,207	1,513,927	3,476,788	(3,084,581)	
Total Capital Projects Funds	2,320,864	0	2,320,864		1,520,619	0	11,889	(323,920)	3,529,452	1,583,487	879,484	0	0	0	14,300	(1,000,000)	1,477,271	2,052,181	4,218,488	(2,741,217)	
TOT GOVERNMENTAL FUNDS	8,443,805	0	8,443,805	153,000	8,569,550	260,900	11,889	(164,800)	17,274,344	7,165,977	3,843,671	12,500	10,500	2,650	14,300	(1,027,000)	10,022,598	7,251,746	7,943,167	2,079,431	
Proprietary Fund Types																					
Enterprise Funds																					
Water	1,608,768	0	1,608,768		1,212,950	0	0	60,428	2,882,146	1,579,031	95,593	0	0	1,200	0	8,000	1,683,824	1,198,322	1,429,790	254,034	
Light	5,880,653	0	5,880,653		7,094,700	10,000	0	(236,120)	12,985,353	8,450,263	41,989	0	6,000	2,700	0		8,500,952	4,484,401	8,650,092	(149,140)	
Sewer	1,072,557	0	1,072,557		930,050	0	42,205	2,002,607	1,157,186	46,897		0	1,200	0	5,500		1,210,783	791,824	1,042,608	168,175	
Storm Sewer	800,268	0	800,268		95,250	0		895,518	220,470	0	0	0	0	0	4,600		225,070	670,448	121,910	103,160	
Utility Deposit	138,221	0	138,221		30,000	0	0	168,221	45,000								45,000	123,221	45,000	0	
Total Enterprise Funds	9,500,467	0	9,500,467	0	9,362,950	10,000	0	(133,487)	18,739,930	11,451,950	184,479	0	6,000	5,100	0	18,100	11,665,629	7,074,301	11,289,400	376,229	
TOTAL PROPRIETARY FUNDS	9,500,467	0	9,500,467	0	9,362,950	10,000	0	(133,487)	18,739,930	11,451,950	184,479	0	6,000	5,100	0	18,100	11,665,629	7,074,301	11,289,400	376,229	
FIDUCIARY FUNDS																					
Income Tax control	0	0	0	0	20,000				20,000	20,000								20,000	0	18,500	1,500
Total Fiduciary Funds	0	0	0	0	20,000	0	0	0	20,000	20,000	0	0	0	0	0	0	20,000	0	18,500	1,500	
TOTAL ALL FUNDS	17,944,272	0	17,944,272	153,000	17,952,500	270,900	11,889	(298,287)	36,034,274	18,637,927	4,028,150	12,500	16,500	7,750	14,300	(1,008,900)	21,708,227	14,326,047	19,251,067	2,457,160	

56,254,710

18,090,002

GENERAL FUND TAX 2.9 163,139
POLICE PENSION TAX .03 16,876

I, Nicole M Uribes, Director of Finance for the Village of Montpelier hereby certify that the foregoing is a true and accurate tabulation of the Estimated Revenue for the Village of Montpelier, year ending December 31, 2023

Nicole M Uribes, Director of Finance