



Village of Montpelier

211 N. Jonesville Street • PO Box 148
Montpelier, Ohio 43543
Phone (419) 485-5543
Fax (419) 485-4947

AGENDA NO. 6 - 2024

Agenda for Monday, March 25, 2024

Regular Meeting – 6:00pm at the Montpelier Police Department

1. Call to Order
2. Roll call
3. Prayer
4. Pledge of Allegiance
5. Approve the Agenda for March 25, 2024 (Motion)
6. Approve the Minutes from March 11, 2024 Council Meeting (Motion)
7. Comments from Audience
8. Comments from Council/Committee Reports
9. Donate Pony League Pitching Mound to the Montpelier Schools (Motion)
10. Approve the Then and Now Purchase Order for Jones and Henry Engineers for \$69,500.00 (Motion)
11. Resolution 1395 Amended Appropriations (Suspend and Pass)
12. Village Manager's Report
13. Executive Session for Legal
14. Adjourn



VILLAGE OF MONTPELIER COUNCIL MEETING

MONTPELIER, OHIO

MARCH 11, 2024

Call to Order	Mayor Steve Yagelski called the meeting for the Montpelier Village Council to order at 6:00pm on Monday, March 11, 2024.
Roll Call	Roll call was conducted with the following Council members in attendance: Mrs. Heather Freese, Mr. Don Schlosser, Mr. Kevin Motter, and Mr. Chris Kannel. Mr. Nathan Thompson and Ms. Melissa Ewers were absent.
Prayer/Pledge	Pastor Mary Beth McCandless offered a Prayer, followed by those in attendance reciting the Pledge of Allegiance.
Agenda 03/11/2024	Mrs. Heather Freese moved, and Mr. Don Schlosser seconded a motion to approve the amended agenda for March 11, 2024. Vote on motion: All ayes
Minutes 02/26/2024	Mr. Kevin Motter moved, and Mrs. Heather Freese seconded a motion to approve the minutes from the February 26, 2024, council meeting. Vote on motion: All ayes
February 2024 Financials	Mr. Kevin Motter moved, and Mr. Chris Kannel seconded a motion to approve the February 2024 financial reports. Vote on motion: All ayes
Welcome	Mayor Steve Yagelski welcomed the high students in attendance and encouraged the attendees to ask questions.
Audience Comments	Pastor Mary Beth McCandless wanted to remind everyone of the Good Friday Service at St. Paul's on March 29, 2024, at 3:00 pm.
Council Comments	On Tuesday, Mr. Kevin Motter attended the Northwestern Ohio Rails to Trails Association meeting. He stated that the National Parks Service is putting up signs for the North Country Trail every mile and a half and three-sided shelters every five miles for long-distance travelers. Mr. Kevin Motter stated he would attend the Williams County Commissioner meeting on Tuesday to get support for renaming the viaduct, the POW/MIA Memorial Viaduct, and the bridge over the Saint Joe River, the Gold and Blue Star Family Memorial Bridge.
Resolution 1393 – Amended Appropriations	RESOLUTION 1393 A RESOLUTION TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024 Nikki Uribes presented Resolution 1393. Nikki Uribes stated the amended appropriations are for a new copier upstairs at town hall, cleaning at town hall and the Police Department, and a Von 20 KVA Servisavor. The Von 20 KVA Servisavor will help the electric department safely hook up temporary service to a resident until they can replace it.

**Resolution 1393 –
Motion to Suspend
Three Reading
Rule**

Mrs. Heather Freese moved, and Mr. Chris Kannel seconded a motion to suspend the rules requiring three separate readings of Resolution 1393. Roll call on motion: Mr. Don Schlosser, yes; Mr. Chris Kannel, yes; Mrs. Heather Freese, yes; and Mr. Kevin Motter, yes. Mr. Nathan Thompson and Ms. Melissa Ewers were absent.

Resolution 1393 was read by title.

**Resolution 1393 –
Motion to Pass**

Mr. Chris Kannel moved, and Mr. Don Schlosser seconded a motion to pass Resolution 1393. Roll call on motion: Mrs. Heather Freese, yes; Mr. Don Schlosser, yes; Mr. Chris Kannel, yes; and Mr. Kevin Motter, yes. Ms. Melissa Ewers and Mr. Nathan Thompson were absent.

Resolution 1393 passed

**Resolution 1394 –
Approve
Countywide 911**

RESOLUTION 1394

**A RESOLUTION TO APPROVE/DISAPPROVE THE FINAL PLAN FOR
THE COUNTYWIDE 9-1-1 SYSTEM IN WILLIAMS COUNTY, OHIO**

Mayor Steve Yagelski presented Resolution 1394 to Council and requested to suspend and pass. Mayor Steve Yagelski stated that every county in the state has to have a committee for the 911 systems, and this resolution supports that. If the committee decides anything, it will relay the information to all communities.

**Resolution 1394 –
Motion to Suspend
Three Reading
Rule**

Mrs. Heather Freese moved, and Mr. Chris Kannel seconded a motion to suspend the rules requiring three separate readings of Resolution 1394. Roll call on motion: Mr. Don Schlosser, yes; Mr. Chris Kannel, yes; Mrs. Heather Freese, yes; and Mr. Kevin Motter, yes. Mr. Nathan Thompson and Ms. Melissa Ewers were absent.

Resolution 1394 was read by title.

**Resolution 1394 –
Motion to Pass**

Mr. Chris Kannel moved, and Mr. Don Schlosser seconded a motion to pass Resolution 1394. Roll call on motion: Mrs. Heather Freese, yes; Mr. Chris Kannel, yes; Mr. Kevin Motter, yes; and Mr. Don Schlosser, yes. Ms. Melissa Ewers and Mr. Nathan Thompson were absent.

Resolution 1394 passed.

Income Tax Report

Mrs. Nikki Uribes reported income tax collections at the end of February 2024 as \$345,007.20 as compared to \$495,923.44 and \$382,894.65 in 2022 and 2023, respectively. This is down 30.43% from 2022 and down 9.90% from 2023.

Manager's Report

Mr. Jason Rockey presented the Village Manager's report. The following points were noted:

- Employee reviews are about done and should be done by the end of the week.
- Mayor Steve Yagelski and Jason Rockey attended the APPA legislative rally in Washington, D.C., and met with Sherrod Brown, J.D. Vance, and Marcy Kaptur's staff. The two main topics of concern were the



sequestration of Build America Bond payments and vetting the transmission projects affecting residents' rates in communities.

- The water and sewer department did some drainage work on the Wabash Cannonball Trail. ODOT will also be working on drainage.
- WEDCO will release the updated housing study at the quarterly administrator's meeting.
- Tuesday will be the first steering committee for the comprehensive plan project.

Mayor Comments

Mayor Steve Yagelski would like all the council members to keep the AMP fall conference in mind so that they can learn and network with other communities.

Executive Session

Mrs. Heather Freese moved, and Mr. Kevin Motter seconded a motion to go into Executive Session to consider Personnel Employment under ORC 121.22 (G)(1) Pending Litigation. Roll call on motion; Mr. Don Schlosser, yes; Mr. Chris Kannel, yes; Mrs. Heather Freese, yes; Ms. Melissa Ewers, yes; and Mr. Kevin Motter, yes. Mr. Nathan Thompson was absent.

Open Session

Council returned to open session at 6:45 pm.

Adjourn

There being no further business to come before Council, Mrs. Heather Freese moved, and Mr. Don Schlosser seconded a motion to adjourn. Vote on motion: All ayes

Clerk of Council

Mayor Steve Yagelski

VILLAGE OF MONTPELIER
211 N. Jonesville • PO Box 148
Montpelier, OH 43543-0148

PURCHASE ORDER

Page: 1
No. 2024-00302
Use this Order Number
on your invoice

DELIVER AND
SHIP TO
THIS DEPT.
AND DIVISION

VILLAGE OF MONTPELIER
VILLAGE OF MONTPELIER
211 N JONESVILLE
P O BOX 148
MONTPELIER, OH 43543

NAME AND
ADDRESS
OF VENDOR

JONESA50
Jones And Henry Engineers. Ltd
3103 EXECUTIVE PARKWAY
SUITE 300
TOLEDO, OH 43606

PURCHASE ORDER DATE

03/12/2024

FED. # 34-6400928

STATE # 51-319521

EXCISE OR SALES TAX DO NOT APPLY TO VILLAGE

TERMS:

CASH DISCOUNTS WILL BE FIGURED FROM DATE
ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear below. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT MES	UNIT PRICE	AMOUNT
001	ENGINEERING CRANBERRY RUN CIPP	0017-A	401-401-530002	0		.0000	69500.00

CONDITIONS:

- A. Materials sold at the delivered prices or freight allowed must be shipped prepaid. No parcel post or insurance charges allowed except as provided above.
- B. Mail INVOICE IN DUPLICATE and B/L on DATE OF SHIPMENT
- C. Mark all packages, invoices, B/L's, Packing Lists and correspondence with Order No., Requisition No., and Dept. shown above.

It is certified that both at the time of the making of this contract or order and at the date of the execution of this certification, the above amount is/was appropriated for such contract or order and is/was in the treasury or in the process of collection to the credit of the above fund free from any previous encumbrances.

TOTAL
AMOUNT
NOT TO EXCEED

Purchase
Order Total
\$69,500.00

NOTE - DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED IN BOTH SPACES BELOW

I hereby certify that the cost of the above work or supplies is fully covered by unencumbered balances in the above funds and that the expenditure therefore has been duly authorized and appropriated.


DIRECTOR OF FINANCE


VILLAGE MANAGER

RESOLUTION 1395

**A RESOLUTION TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND
OTHER EXPENDITURES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO
DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024**

Whereas Periodically adjustments need to be made to the Annual Appropriations of the Village of Montpelier

Whereas, the Village of Montpelier has obtained an "Amended Certificate of Estimated Resources" in the amount of \$27,610 from the County Auditor, now

BE IT RESOLVED by the Council of the Village of Montpelier, State of Ohio, that, the 2024 appropriations be amended as follows:

SECTION 1: That the appropriations to the General Fund be as follows:

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

POLICE LAW ENFORCEMENT		
210 PERSONAL SERVICES	0.00	
270 TRANSFERS	0.00	
ALL OTHER APPROPRIATIONS	<u>5,600.00</u>	
TOTAL POLICE LAW ENF		5,600.00
TOTAL PROGRAM I-SEC. OF PERS & PROP		5,600.00

PROGRAM VII-GENERAL GOVERNMENT

ADMINISTRATIVE OFFICES		
210 PERSONAL SERVICES	0.00	
ALL OTHER APPROPRIATIONS	<u>2,000.00</u>	
TOTAL ADMINISTRATIVE		2,000.00
TOTAL PROGRAM VII-GENERAL GOVERNMENT		<u>2,000.00</u>

GRAND TOTAL GENERAL FUND	7,600.00
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SECTION 2: That the SPECIAL REVENUE FUNDS be appropriated as follows:

PROGRAM VII-GENERAL GOVERNMENT

WWIP - GRANT

ALL OTHER APPROPRIATIONS	27,610.00	
ADVANCES OUT	<u>0.00</u>	
TOTAL WWIP - GRANT		27,610.00
TOTAL PROGRAM VII-GENERAL GOVERNMENT		<u>27,610.00</u>

GRAND TOTAL SPECIAL REVENUE FUNDS	27,610.00
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TOTAL 2024 AMENDMENTS TO THE APPROPRIATIONS	35,210.00
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PRIOR TOTAL 2024 APPROPRIATIONS

18,016,145.00

TOTAL AMENDED APPROPRIATIONS

18,051,355.00

Section 3: This Resolution shall take effect at the earliest period allowed by law.

Passed: _____

Mayor

Attest: _____
Clerk of Council

VILLAGE OF MONTPELIER
CERTIFICATE OF ESTIMATED REVENUE

AS of 3/25/2024

Fund Classification/Name	est Cash Balance Dec. 31, 2023	Reserve for Enc.	Carryover Balance Avail - Appropriation	Taxes	Tot. amt. from all Sources Avail - Expen	as amended 1/8/2024	as amended 3/25/2024	Tot amt Avail plus Balances	Appropriated 1382	Amended RES 1388	Amended RES 1393	Amended RES 1395	Total Appropriated	Remaining Balance	Appropriated 2023	Difference between 2023-2024
Governmental Fund Types																
General Fund-001	4,492,086	0	4,492,086	140,000	1,865,795	0	0	6,497,881	2,452,826	61,374	14,300	7,600	2,536,100	3,961,781	2,279,483	256,617
Special Revenue Funds																
Street	401,934	0	401,934		232,250	0	0	634,184	266,598	0			266,598	367,586	278,390	(11,792)
State Highway	43,108	0	43,108		17,420		0	60,528	12,500	0			12,500	48,028	12,500	0
Park	874,536	0	874,536		408,880	0	0	1,283,416	504,550	15,250	2,000		521,800	761,616	702,090	(180,290)
Permissive	0	0	0		0		0	0	0				0	0	0	0
State Motor Vehicle Lic Tax	71,715	0	71,715		9,445	0	0	81,160	13,000				13,000	68,160	13,000	0
Alcohol Education & Enforc	1,847	0	1,847		100	0	0	1,947	150				150	1,797	150	0
Iron Horse River Trail	0	0	0		1,200,000			1,200,000	1,200,000				1,200,000	0	850,000	350,000
Police Pension	30,960	0	30,960	13,000	77,000	0		120,960	100,350				100,350	20,610	100,350	0
Drug Education & Enforc	5,188	0	5,188		400			5,588	1,550	0			1,550	4,038	1,500	50
Law Enforcement Trust	0	0	0		0			0					0	0	0	0
WWIP - Grant	174,464	0	174,464		0	125,537	27,610	327,611	0	300,000		27,610	327,610	1	900,000	(572,390)
Coronavirus ARPA 2021 Fund	0	0	0		0			0	0				0	0	413,151	(413,151)
Compensated Absence Fund	113,639		113,639		16,091		0	129,730	0				0	129,730	31,876	(31,876)
Total Special Revenue	1,717,391	0	1,717,391	13,000	1,961,586	125,537	27,610	3,845,124	2,098,698	315,250	2,000	27,610	2,443,558	1,401,566	3,303,007	(859,449)
Capital Projects Funds																
Tax Capital Improvement	923,823	0	923,823		459,000	0	0	1,382,823	636,200	177,887	0		814,087	568,736	804,200	9,887
Sewer Capital Improvement	1,416,804		1,416,804		375,000	681,570	0	2,473,374	276,788	586,600			863,388	1,609,986	779,287	84,101
Total Capital Projects Funds	2,340,627	0	2,340,627		834,000	681,570	0	3,856,197	912,988	764,487	0	0	1,677,475	2,178,722	1,583,487	93,988
TOT GOVERNMENTAL FUNDS	8,550,104	0	8,550,104	153,000	4,661,381	807,107	27,610	14,199,202	5,464,512	1,141,111	16,300	35,210	6,657,133	7,542,069	7,165,977	(508,844)
Proprietary Fund Types																
Enterprise Funds																
Water	1,544,871	0	1,544,871		1,248,950	0	0	2,793,821	1,455,925	120,395	0	0	1,576,320	1,217,501	1,579,031	(2,711)
Light	5,726,887	0	5,726,887		7,094,700	0	0	12,821,587	8,346,262	126,945	7,000	0	8,480,207	4,341,380	8,450,263	29,944
Sewer	1,142,741	0	1,142,741		994,450	0		2,137,191	1,089,331	53,246		0	1,142,577	994,614	1,157,186	(14,609)
Storm Sewer	694,953	0	694,953		95,250	0		790,203	125,118	0	0		125,118	665,085	220,470	(95,352)
Utility Deposit	132,443		132,443		30,000		0	162,443	45,000				45,000	117,443	45,000	0
Total Enterprise Funds	9,241,895	0	9,241,895	0	9,463,350	0	0	18,705,245	11,061,636	300,586	7,000	0	11,369,222	7,336,023	11,451,950	(82,728)
TOTAL PROPRIETARY FUNDS	9,241,895	0	9,241,895	0	9,463,350	0	0	18,705,245	11,061,636	300,586	7,000	0	11,369,222	7,336,023	11,451,950	(82,728)
FIDUCIARY FUNDS																
Income Tax control	0	0	0	0	25,000			25,000	25,000				25,000	0	20,000	5,000
Total Fiduciary Funds	0	0	0	0	25,000	0	0	25,000	25,000	0	0	0	25,000	0	20,000	5,000
TOTAL ALL FUNDS	17,791,999	0	17,791,999	153,000	14,149,731	807,107	27,610	32,929,447	16,551,148	1,441,697	23,300	35,210	18,051,355	14,878,092	18,637,927	(586,572)

56,386,450

15,137,448

GENERAL FUND TAX 2.9 163,521
POLICE PENSION TAX .03 16,916

I, Nicole M Uribes, Director of Finance for the Village of Montpelier hereby certify that the foregoing is a true and accurate tabulation of the Estimated Revenue for the Village of Montpelier, year ending December 31, 2024

Nicole M Uribes, Director of Finance