Village of Montpelier

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AGENDA NO. 17 - 2024
Agenda for Monday, September 16, 2024

Regular Meeting – 6:00pm
at the Montpelier Police Department

1. Call to Order
2. Roll call
3. Prayer
4. Pledge of Allegiance
5. Approve the Agenda for September 16, 2024 (Motion)
6. Approve the Minutes from August 26, 2024 Council Meeting (Motion)
7. Approve August 2024 Financial Reports (Motion)
8. Comments from Audience
9. Comments from Council/Committee Reports
10. Discuss Founders Park and Iron Horse River Trail dedication on October 26, 2024 at 3:00pm at Founders Park
11. Approve 2025 Village Holiday Schedule (Motion)
12. Change Order 01 for WIL-Iron Horse River Trail in the Amount of $58,822.00 (Motion)
13. Resolution 1403 – Submit Application to Ohio Public Works Commission (OPWC) for East Main Street Water Line and Lead Service Replacement (Suspend and Pass)
14. Resolution 1404 – Amended Appropriations (Suspend and Pass)
15. Approve Agreement with Holiday City Hydraulic Study (Motion)
16. Income Tax Report
17. Village Manager's Report
18. Adjourn

Village of Montpelier

VILLAGE OF MONTPELIER COUNCIL MEETING

MONTPELIER, OHIO **MONDAY, AUGUST 26, 2024**

Call to Order	Mayor Steve Yagelski called the Montpelier Village Council's regular meeting to order at 6:00 pm on Monday, August 26, 2024.
Roll Call	A roll call was conducted, and the following Council members were present: Mr. Kevin Motter, Mr. Don Schlosser, and Mr. Nathan Thompson. Ms. Melissa Ewers. Mrs. Heather Freese and Mr. Chris Kannel were absent.
Prayer/Pledge	Pastor Jan Desterhaft offered a prayer, followed by those in attendance reciting the Pledge of Allegiance.
Agenda 08/26/2024	Mr. Kevin Motter moved, and Ms. Melissa Ewers seconded a motion to approve the agenda for August 26, 2024. Vote on motion: All ayes
Amended Minutes 08/12/2024	Mr. Nathan Thompson moved, and Mr. Kevin Motter seconded a motion to approve the amended minutes from the August 8, 2024, meeting. Vote on motion: All ayes
Welcome	Mayor Steve Yagelski welcomed the students and media to the meeting. Welcome attendees to ask questions.
Council Comments	Mr. Kevin Motter stated that the passing of Pastor Don Harris of House of Prayer will be felt throughout the Community.
	Mr. Nathan Thompson stated that tomorrow would be the last cruise-in for this year.
	Mr. Nathan Thompson stated that he wrote a letter to thank Representative Jim Hoops and Senator Rob McColley for funds for the design and engineering for the paving of the Wabash Cannonball Trail in Williams County. The funds amounted to $153,500.00.
	Mayor Steve Yagelski stated that school is now in session and wants to remind students that scooters must abide by traffic laws. Students should be careful going over the Platt Street bridge because it is hard to see coming over the bridge. Electric scooters must also follow all traffic laws. Mayor Steve Yagelski is also reminding the parents of students.
Approve Changes to Personnel Policy and Procedure Manual	Jason Rockey presented the council with changes to the Instructional Period and Holiday in the Personnel Policy and Procedure Manual. The Personnel Safety Committee would like to add three additional holidays for Village employees. The added three days will be approved by council at the end of each year. The additional change requested is to change the probationary period for the Police Department hires from a year to six months. The probationary period has always been six months, and the Village would like the Procedure Manual to match the practice.
	Mr. Don Schlosser moved, and Mr. Kevin Motter seconded a motion to approve the Instructional Period and Holiday changes in the Personnel Policy and Procedure Manual. Vote on motion: All ayes

Manager's Report

Mr. Jason Rockey presented the Village Manager's report. The following points were noted:

- The Village received the approved waterway permit for the Iron Horse River Trail. Drainage work should be finished this week, and hope to be putting down a stone base for the pavement. The boardwalk crew has begun work on the west boardwalk closest to the senior center. Work on the east boardwalk is complete except for the decking and side rails.

Ms. Melissa Ewers asked if the timeline of completion had changed. Jason Rockey stated that it should not change and that it should be completed by the end of September.

- The Federal Motor Carrier Safety Administration has approved the Village's application to start an in-house CDL program. The Federal government changed how employees can get their CDL back in February 2022. A few Village employees have yet to receive their CDL due to the expense and the course being four weeks long. Justin Houk will be the trainer and is working on completing the 29 modules of training and quizzes. The Villages hopes to start the first trainee within a week or two and will begin prepping for the hands-on portion of the training in Van Wart.

Mr. Don Schlosser asked if the CDL would be "A" or "B". Jason Rockey stated it would be "B" due to the fact the Village has no equipment that requires an "A".

- Chip and Seal was stated and completed on this past Friday. Ten (10) alleys were completed.

Council Comments

Mayor Steve Yagelski asked when the paving would start. Jason Rockey stated that it would begin at the end of September. Jason Rockey also stated that the lining of Cranberry Run would start this week or next week.

Mr. Nathan Thomspon stated that a resident asked about a nuisance complaint about a house on Main Street. Jason Rockey stated that the resident has been cleaning the property up. Legal counsel sent a letter to the property owner, and who has been responsive.

Mr. Don Schlosser stated that a resident asked about lighting at the entrance to the Iron Horse River Trail at the end of River Street. Jason Rockey stated that he would have to check on that.

Mr. Nathan Thompson asked about the vacated property next to Ring's Pharmacy and if the Village has possession yet. Jason Rockey stated that he would have to check on that.

At the opening of Wispy Willows, Ms. Melissa Ewers stated that a resident would like to see more trash cans in the 200 block of West Main Street. Mr. Jason Rockey said he would talk to Dennis Bishop about the issue. Mr. Kevin Motter said the opening was a successful event.

Executive Session

Mr. Don Schlosser moved, and Mr. Nathan Thompson seconded a motion to go into Executive Session to discuss Employment of Public Personnel ORC 121.22 (G) (1). Roll call on the motion: Ms. Melissa Ewer, yes; Mr. Nathan Thompson, yes; Mr. Kevin Motter, yes; Mr. Don Schlosser, yes; and Mrs. Heather Freese and Mr. Chris Kannel were absent.

Council resumed in open session at 6:44 pm.

Appoint Street Superintendent

Mr. Nathan Thompson moved, and Mr. Kevin Motter seconded to approve Robert Houk as Street Superintendent. Effective January 1, 2025. Roll call on motion: Mr. Don Schlosser, yes; Mr. Nathan Thompson, yes; Ms. Melissa Ewers, yes; and Mr. Kevin Motter, yes. Mrs. Heather Freese and Mr. Chris Kannel were absent.

Adjourn

With no further business to come before Council, Mr. Kevin Motter moved, and Mr. Don Schlosser seconded a motion to adjourn. Vote on motion: All ayes

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Clerk of Council Mayor Steve Yagelski

Village of Montpelier

Statement of Cash Position with MTD Totals

From: 1/1/2024 to 8/31/2024 — Include Inactive Accounts: No

Funds: 101 to 702 — Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	$4,492,086.30	$273,269.54	$1,747,407.79	$185,070.83	$1,383,846.69	$4,855,647.40	$336,075.41	$4,519,571.99
201	STREET FUND	$401,934.15	$23,137.45	$174,947.09	$21,466.48	$171,139.02	$405,742.22	$11,510.39	$394,231.83
202	STATE HIGHWAY FUND	$43,107.99	$1,956.26	$14,571.54	$0.00	$0.00	$57,679.53	$500.00	$57,179.53
203	PARKS AND RECREATION FUND	$874,536.38	$36,105.51	$347,264.24	$60,511.08	$327,055.52	$894,745.10	$45,849.82	$848,895.28
204	PERMISSIVE TAX	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
205	STATE MOTOR VEHICLE LICENSE FU	$71,714.92	$1,358.99	$9,453.44	$454.96	$2,536.67	$78,631.69	$4,926.19	$73,705.50
206	ALC ED. & ENF. FUND	$1,846.66	$0.00	$50.00	$0.00	$37.00	$1,859.66	$0.00	$1,859.66
207	IRON HORSE RIVER TRAIL	$0.00	$39,834.09	$266,870.97	$39,834.09	$266,870.97	$0.00	$919,428.53	($919,428.53)
208	POLICE PENSION FUND	$30,959.56	$32,338.02	$67,098.48	$15,056.98	$67,063.57	$30,994.47	$12.87	$30,981.60
209	POLICE DRUG FUND	$5,187.88	$74.00	$89.00	$111.00	$288.00	$4,988.88	$0.00	$4,988.88
210	LAW ENFORCEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
211	COMPENSATED ABSENCES	$113,639.25	$597.24	$20,445.11	$0.00	$0.00	$134,084.36	$0.00	$134,084.36
212	WWIP - GRANT	$174,463.83	$0.00	$125,536.17	$0.00	$27,609.90	$272,390.10	$0.00	$272,390.10
216	CORONAVIRUS ARPA 2021 FUND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
250	MICROENTERPRISE LOAN FUND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
301	TAX CAPITAL IMPROVEMENT FUND	$923,823.33	$37,996.90	$360,653.31	$56,213.58	$318,008.29	$966,468.35	$321,912.09	$644,556.26
401	SEWER CAPITAL IMPROVEMENT FUND	$1,416,804.27	$32,293.93	$308,165.36	$1,465.88	$263,835.45	$1,461,134.18	$372,416.97	$1,088,717.21
501	WATER FUND	$1,544,870.83	$111,160.13	$887,426.82	$43,755.29	$1,018,899.86	$1,413,397.79	$147,530.52	$1,265,867.27
502	LIGHT FUND	$5,726,887.12	$612,955.34	$4,951,060.24	$630,590.03	$4,800,331.72	$5,877,615.64	$2,484,381.48	$3,393,234.16
503	SEWER FUND	$1,142,740.74	$86,460.80	$707,835.28	$41,034.45	$622,448.92	$1,228,127.10	$184,392.39	$1,043,734.71
504	STORM SEWER FUND	$694,952.80	$7,429.09	$63,383.17	($846.70)	$37,323.38	$721,012.59	$2,004.14	$719,008.45
505	UTILITY DEPOSIT FUND	$132,442.80	$1,260.00	$16,810.00	$200.00	$13,055.00	$136,197.80	$0.00	$136,197.80
506	WATER RESERVE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
507	CHASE/MONTPELIER WATER LINE RE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
508	CHASE/MONTPELIER SEWER LINE RE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
701	INCOME TAX CONTROL	$0.00	$846.81	$17,458.35	$846.81	$17,458.35	$0.00	$7,541.65	($7,541.65)
702	Credit Memo Utility Billing	$6,707.17	($2,645.32)	$10,842.72	$0.00	$0.00	$17,549.89	$0.00	$17,549.89
Grand Total:		$17,798,705.98	$1,296,428.78	$10,097,369.08	$1,095,764.76	$9,337,808.31	$18,558,266.75	$4,838,482.45	$13,719,784.30

Village of Montpelier

Fund Type Details
August 2024

	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2024
* Report Contains Filters						
101 GENERAL FUND						
51 PERSONAL SERVICES	1,482,607	115,042	906,697	67,800	508,110	61.16%
52 TRAVEL & TRANSPORTATION	17,550	1,120	8,052	1,330	8,168	45.88%
53 CONTRACTUAL SERVICE	453,953	9,053	196,781	118,725	138,446	43.35%
54 SUPPLIES & MATERIALS	411,816	34,856	186,050	89,827	135,939	45.18%
55 CAPITAL OUTLAY	81,918	0	23,012	58,393	513	28.09%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	88,256	25,000	63,255	0	25,001	71.67%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 101 GENERAL FUND	2,536,100	185,071	1,383,847	336,075	816,178	54.57%
201 STREET FUND						
51 PERSONAL SERVICES	266,598	21,466	171,139	11,510	83,949	64.19%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 201 STREET FUND	266,598	21,466	171,139	11,510	83,949	64.19%
202 STATE HIGHWAY FUND						
51 PERSONAL SERVICES	12,500	0	0	500	12,000	0.00%
53 CONTRACTUAL SERVICE	0	0	0	0	0	0.00%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 202 STATE HIGHWAY FUND	12,500	0	0	500	12,000	0.00%
203 PARKS AND RECREATION FUND						
51 PERSONAL SERVICES	293,405	39,359	200,732	9,498	83,175	68.41%
52 TRAVEL & TRANSPORTATION	2,200	0	0	800	1,400	0.00%
53 CONTRACTUAL SERVICE	47,016	1,293	19,043	20,257	7,716	40.50%
54 SUPPLIES & MATERIALS	152,679	19,859	98,781	14,739	39,159	64.70%
55 CAPITAL OUTLAY	26,500	0	8,500	556	17,444	32.08%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 203 PARKS AND RECREATION	521,800	60,511	327,056	45,850	148,895	62.68%
204 PERMISSIVE TAX						
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%

Village of Montpelier

Fund Type Details
August 2024

* Report Contains Filters	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2024
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 204 PERMISSIVE TAX	0	0	0	0	0	0.00%
205 STATE MOTOR VEHICLE LICENSE FU						
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
54 SUPPLIES & MATERIALS	13,000	455	2,537	4,926	5,537	19.51%
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 205 STATE MOTOR VEHICLE	13,000	455	2,537	4,926	5,537	19.51%
206 ALC ED. & ENF. FUND						
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
53 CONTRACTUAL SERVICE	150	0	37	0	113	24.67%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 206 ALC ED. & ENF. FUND	150	0	37	0	113	24.67%
207 IRON HORSE RIVER TRAIL						
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	1,200,000	39,834	266,871	919,429	13,701	22.24%
Sub Total 207 IRON HORSE RIVER TRAIL	1,200,000	39,834	266,871	919,429	13,701	22.24%
208 POLICE PENSION FUND						
51 PERSONAL SERVICES	100,000	14,923	66,726	0	33,274	66.73%
53 CONTRACTUAL SERVICE	350	134	337	13	0	96.32%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 208 POLICE PENSION FUND	100,350	15,057	67,064	13	33,274	66.83%
209 POLICE DRUG FUND						
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
53 CONTRACTUAL SERVICE	550	111	288	0	262	52.36%
54 SUPPLIES & MATERIALS	1,000	0	0	0	1,000	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 209 POLICE DRUG FUND	1,550	111	288	0	1,262	18.58%
210 LAW ENFORCEMENT						
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
53 CONTRACTUAL SERVICE	0	0	0	0	0	0.00%

	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2024
* Report Contains Filters						
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
Sub Total 210 LAW ENFORCEMENT	0	0	0	0	0	0.00%
211 COMPENSATED ABSENCES						
51 PERSONAL SERVICES	0	0	0	0	0	0.00%
Sub Total 211 COMPENSATED ABSENCES	0	0	0	0	0	0.00%
212 WWIP - GRANT						
55 CAPITAL OUTLAY	27,610	0	27,610	0	0	100.00%
57 OTHER USES	300,000	0	0	0	300,000	0.00%
Sub Total 212 WWIP - GRANT	327,610	0	27,610	0	300,000	8.43%
215 LOCAL CORONAVIRUS RELIEF FUND						
51 PERSONAL SERVICES	0	0	0	0	0	0.00%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
Sub Total 215 LOCAL CORONAVIRUS	0	0	0	0	0	0.00%
216 CORONAVIRUS ARPA 2021 FUND						
51 PERSONAL SERVICES	0	0	0	0	0	0.00%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
Sub Total 216 CORONAVIRUS ARPA 2021	0	0	0	0	0	0.00%
220 DOWNTOWN REVITALIZATION						
51 PERSONAL SERVICES	0	0	0	0	0	0.00%
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
53 CONTRACTUAL SERVICE	0	0	0	0	0	0.00%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
Sub Total 220 DOWNTOWN	0	0	0	0	0	0.00%
250 MICROENTERPRISE LOAN FUND						
53 CONTRACTUAL SERVICE	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
Sub Total 250 MICROENTERPRISE LOAN	0	0	0	0	0	0.00%
301 TAX CAPITAL IMPROVEMENT FUND						

	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2024
* Report Contains Filters						
53 CONTRACTUAL SERVICE	127,700	43,686	84,739	30,696	12,265	66.36%
54 SUPPLIES & MATERIALS	121,000	12,005	67,220	21,211	32,569	55.55%
55 CAPITAL OUTLAY	565,387	522	166,049	270,006	129,332	29.37%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 301 TAX CAPITAL IMPROVEMENT	814,087	56,214	318,008	321,912	174,167	39.06%
401 SEWER CAPITAL IMPROVEMENT FUND						
53 CONTRACTUAL SERVICE	99,100	1,466	46,010	52,590	500	46.43%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
55 CAPITAL OUTLAY	550,000	0	3,540	319,827	226,633	0.64%
56 DEBT SERVICES	214,288	0	214,285	0	3	100.00%
57 OTHER USES	0	0	0	0	0	0.00%
Sub Total 401 SEWER CAPITAL	863,388	1,466	263,835	372,417	227,136	30.56%
402 ARRA SEWER CAPITAL IMPROVEMENT						
55 CAPITAL OUTLAY	0	0	0	0	0	0.00%
Sub Total 402 ARRA SEWER CAPITAL	0	0	0	0	0	0.00%
501 WATER FUND						
51 PERSONAL SERVICES	494,658	38,638	322,589	26,240	145,829	65.21%
52 TRAVEL & TRANSPORTATION	11,200	181	2,628	1,418	7,154	23.46%
53 CONTRACTUAL SERVICE	107,519	780	52,083	13,537	41,899	48.44%
54 SUPPLIES & MATERIALS	283,809	4,156	105,483	100,286	78,040	37.17%
55 CAPITAL OUTLAY	287,152	0	144,136	6,049	136,967	50.19%
56 DEBT SERVICES	391,069	0	391,068	0	1	100.00%
57 OTHER USES	913	0	912	0	1	99.92%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 501 WATER FUND	1,576,320	43,755	1,018,900	147,531	409,890	64.64%
502 LIGHT FUND						
51 PERSONAL SERVICES	825,658	62,821	488,448	41,496	295,715	59.16%
52 TRAVEL & TRANSPORTATION	46,450	1,521	16,414	12,483	17,554	35.34%
53 CONTRACTUAL SERVICE	6,013,748	469,691	3,810,899	2,090,086	112,763	63.37%
54 SUPPLIES & MATERIALS	354,506	10,410	123,972	110,908	119,627	34.97%
55 CAPITAL OUTLAY	1,025,845	71,135	239,594	136,503	649,748	23.36%
56 DEBT SERVICES	213,087	15,012	120,093	92,907	87	56.36%
57 OTHER USES	913	0	912	0	1	99.92%

Village of Montpelier

Fund Type Details
August 2024

* Report Contains Filters	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2024
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 502 LIGHT FUND	8,480,207	630,590	4,800,332	2,484,381	1,195,494	56.61%
503 SEWER FUND						
51 PERSONAL SERVICES	454,449	30,672	291,459	21,810	141,180	64.13%
52 TRAVEL & TRANSPORTATION	8,425	121	2,290	1,730	4,405	27.19%
53 CONTRACTUAL SERVICE	271,880	2,190	136,591	91,471	43,817	50.24%
54 SUPPLIES & MATERIALS	262,204	8,052	113,055	65,126	84,023	43.12%
55 CAPITAL OUTLAY	144,706	0	78,141	4,254	62,310	54.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	913	0	912	0	1	99.92%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 503 SEWER FUND	1,142,577	41,034	622,449	184,392	335,736	54.48%
504 STORM SEWER FUND						
51 PERSONAL SERVICES	59,868	-847	37,323	2,004	20,540	62.34%
52 TRAVEL & TRANSPORTATION	0	0	0	0	0	0.00%
53 CONTRACTUAL SERVICE	15,000	0	0	0	15,000	0.00%
54 SUPPLIES & MATERIALS	250	0	0	0	250	0.00%
55 CAPITAL OUTLAY	50,000	0	0	0	50,000	0.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 504 STORM SEWER FUND	125,118	-847	37,323	2,004	85,790	29.83%
505 UTILITY DEPOSIT FUND						
53 CONTRACTUAL SERVICE	45,000	200	13,055	0	31,945	29.01%
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 505 UTILITY DEPOSIT FUND	45,000	200	13,055	0	31,945	29.01%
506 WATER RESERVE						
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 506 WATER RESERVE	0	0	0	0	0	0.00%

Village of Montpelier

Fund Type Details
August 2024

* Report Contains Filters	YTD Budget	MTD Actual	YTD Actual	YTD Encumbrance	YTD Balance After Encumbrance	Percent Actual To Budget 2024
507 CHASE/MONTPELIER WATER LINE RE						
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 507 CHASE/MONTPELIER WATER	0	0	0	0	0	0.00%
508 CHASE/MONTPELIER SEWER LINE RE						
54 SUPPLIES & MATERIALS	0	0	0	0	0	0.00%
56 DEBT SERVICES	0	0	0	0	0	0.00%
57 OTHER USES	0	0	0	0	0	0.00%
59 NON-APPROPRIATED	0	0	0	0	0	0.00%
Sub Total 508 CHASE/MONTPELIER SEWER	0	0	0	0	0	0.00%
701 INCOME TAX CONTROL						
54 SUPPLIES & MATERIALS	25,000	847	17,458	7,542	0	69.83%
Sub Total 701 INCOME TAX CONTROL	25,000	847	17,458	7,542	0	69.83%
Report Total :	18,051,355	1,095,765	9,337,808	4,838,482	3,875,064	51.73%

Village of Montpelier

Revenue Report
August

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected

* Report Contains Filters

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected
101 GENERAL FUND					
41 LOCAL TAXES	1,177,550.00	151,853.71	965,692.00	211,858.00	82.01%
42 INTERGOVERNMENTAL REVENUES	208,325.00	23,334.26	139,981.98	68,343.02	67.19%
43 SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	285,120.00	23,210.28	151,708.64	133,411.36	53.21%
46 FINES,LICENSES & PERMITS	68,200.00	16,113.78	58,990.33	9,209.67	86.50%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	266,600.00	58,757.51	431,034.84	(164,434.84)	161.68%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 101 GENERAL FUND	2,005,795.00	273,269.54	1,747,407.79	258,387.21	87.12%
201 STREET FUND					
42 INTERGOVERNMENTAL REVENUES	230,000.00	20,958.57	157,597.81	72,402.19	68.52%
48 MISCELLANEOUS REVENUES	2,250.00	2,178.88	17,349.28	(15,099.28)	771.08%
Sub Total 201 STREET FUND	232,250.00	23,137.45	174,947.09	57,302.91	75.33%
202 STATE HIGHWAY FUND					
42 INTERGOVERNMENTAL REVENUES	17,400.00	1,699.34	12,778.21	4,621.79	73.44%
48 MISCELLANEOUS REVENUES	20.00	256.92	1,793.33	(1,773.33)	8966.65%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 202 STATE HIGHWAY FUND	17,420.00	1,956.26	14,571.54	2,848.46	83.65%
203 PARKS AND RECREATION FUND					
41 LOCAL TAXES	375,000.00	32,293.93	308,165.36	66,834.64	82.18%
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	32,600.00	3,431.98	36,696.93	(4,096.93)	112.57%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	1,280.00	379.60	2,401.95	(1,121.95)	187.65%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 203 PARKS AND RECREATION FUND	408,880.00	36,105.51	347,264.24	61,615.76	84.93%
204 PERMISSIVE TAX					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 204 PERMISSIVE TAX	0.00	0.00	0.00	0.00	0.00%
205 STATE MOTOR VEHICLE LICENSE FU					
42 INTERGOVERNMENTAL REVENUES	9,400.00	1,008.75	6,788.41	2,611.59	72.22%
48 MISCELLANEOUS REVENUES	45.00	350.24	2,665.03	(2,620.03)	5922.29%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%

Village of Montpelier

Revenue Report
August

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected
* Report Contains Filters					
Sub Total 205 STATE MOTOR VEHICLE LICENSE FU	9,445.00	1,358.99	9,453.44	(8.44)	100.09%
206 ALC ED. & ENF. FUND					
46 FINES,LICENSES & PERMITS	100.00	0.00	50.00	50.00	50.00%
Sub Total 206 ALC ED. & ENF. FUND	100.00	0.00	50.00	50.00	50.00%
207 IRON HORSE RIVER TRAIL					
42 INTERGOVERNMENTAL REVENUES	1,200,000.00	39,834.09	266,870.97	933,129.03	22.24%
Sub Total 207 IRON HORSE RIVER TRAIL	1,200,000.00	39,834.09	266,870.97	933,129.03	22.24%
208 POLICE PENSION FUND					
41 LOCAL TAXES	13,000.00	6,293.66	15,017.59	(2,017.59)	115.52%
42 INTERGOVERNMENTAL REVENUES	2,000.00	1,044.36	2,080.89	(80.89)	104.04%
49 TRANSFER REVENUE	75,000.00	25,000.00	50,000.00	25,000.00	66.67%
Sub Total 208 POLICE PENSION FUND	90,000.00	32,338.02	67,098.48	22,901.52	74.55%
209 POLICE DRUG FUND					
46 FINES,LICENSES & PERMITS	400.00	74.00	89.00	311.00	22.25%
Sub Total 209 POLICE DRUG FUND	400.00	74.00	89.00	311.00	22.25%
210 LAW ENFORCEMENT					
46 FINES,LICENSES & PERMITS	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 210 LAW ENFORCEMENT	0.00	0.00	0.00	0.00	0.00%
211 COMPENSATED ABSENCES					
48 MISCELLANEOUS REVENUES	100.00	597.24	4,453.30	(4,353.30)	4453.30%
49 TRANSFER REVENUE	15,991.00	0.00	15,991.81	(0.81)	100.01%
Sub Total 211 COMPENSATED ABSENCES	16,091.00	597.24	20,445.11	(4,354.11)	127.06%
212 WWIP - GRANT					
42 INTERGOVERNMENTAL REVENUES	153,147.00	0.00	125,536.17	27,610.83	81.97%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 212 WWIP - GRANT	153,147.00	0.00	125,536.17	27,610.83	81.97%
215 LOCAL CORONAVIRUS RELIEF FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 215 LOCAL CORONAVIRUS RELIEF FUND	0.00	0.00	0.00	0.00	0.00%

Village of Montpelier

Revenue Report
August

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected

* Report Contains Filters

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected
216 CORONAVIRUS ARPA 2021 FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 216 CORONAVIRUS ARPA 2021 FUND	0.00	0.00	0.00	0.00	0.00%
220 DOWNTOWN REVITALIZATION					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 220 DOWNTOWN REVITALIZATION	0.00	0.00	0.00	0.00	0.00%
250 MICROENTERPRISE LOAN FUND					
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 250 MICROENTERPRISE LOAN FUND	0.00	0.00	0.00	0.00	0.00%
301 TAX CAPITAL IMPROVEMENT FUND					
41 LOCAL TAXES	435,000.00	37,676.25	359,526.21	75,473.79	82.65%
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
43 SPECIAL ASSESSMENTS	500.00	320.65	1,127.10	(627.10)	225.42%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	23,500.00	0.00	0.00	23,500.00	0.00%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 301 TAX CAPITAL IMPROVEMENT FUND	459,000.00	37,996.90	360,653.31	98,346.69	78.57%
401 SEWER CAPITAL IMPROVEMENT FUND					
41 LOCAL TAXES	375,000.00	32,293.93	308,165.36	66,834.64	82.18%
42 INTERGOVERNMENTAL REVENUES	381,570.00	0.00	0.00	381,570.00	0.00%
43 SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
49 TRANSFER REVENUE	300,000.00	0.00	0.00	300,000.00	0.00%
Sub Total 401 SEWER CAPITAL IMPROVEMENT FUND	1,056,570.00	32,293.93	308,165.36	748,404.64	29.17%
402 ARRA SEWER CAPITAL IMPROVEMENT					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 402 ARRA SEWER CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00%
501 WATER FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	1,239,500.00	110,493.81	882,312.40	357,187.60	71.18%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected

* Report Contains Filters

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected
48 MISCELLANEOUS REVENUES	9,450.00	666.32	5,114.42	4,335.58	54.12%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 501 WATER FUND	1,248,950.00	111,160.13	887,426.82	361,523.18	71.05%
502 LIGHT FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	7,066,600.00	609,344.65	4,822,961.08	2,243,638.92	68.25%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	28,100.00	3,610.69	128,099.16	(99,999.16)	455.87%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 502 LIGHT FUND	7,094,700.00	612,955.34	4,951,060.24	2,143,639.76	69.79%
503 SEWER FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	985,200.00	85,993.31	703,704.53	281,495.47	71.43%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	9,250.00	467.49	4,130.75	5,119.25	44.66%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 503 SEWER FUND	994,450.00	86,460.80	707,835.28	286,614.72	71.18%
504 STORM SEWER FUND					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	95,000.00	7,426.25	63,352.47	31,647.53	66.69%
47 OTHER RESOURCES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	250.00	2.84	30.70	219.30	12.28%
49 TRANSFER REVENUE	0.00	0.00	0.00	0.00	0.00%
Sub Total 504 STORM SEWER FUND	95,250.00	7,429.09	63,383.17	31,866.83	66.54%
505 UTILITY DEPOSIT FUND					
45 CHARGES FOR SERVICES	30,000.00	1,260.00	16,810.00	13,190.00	56.03%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 505 UTILITY DEPOSIT FUND	30,000.00	1,260.00	16,810.00	13,190.00	56.03%
506 WATER RESERVE					
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 506 WATER RESERVE	0.00	0.00	0.00	0.00	0.00%
507 CHASE/MONTPELIER WATER LINE RE					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%

Village of Montpelier

Revenue Report
August

	YTD Expected Revenue	MTD Actual Revenue	YTD Actual Revenue	YTD Uncollected Balance	Percent Collected
* Report Contains Filters					
Sub Total 507 CHASE/MONTPELIER WATER LINE RE	0.00	0.00	0.00	0.00	0.00%
508 CHASE/MONTPELIER SEWER LINE RE					
42 INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00%
45 CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00%
48 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00%
Sub Total 508 CHASE/MONTPELIER SEWER LINE RE	0.00	0.00	0.00	0.00	0.00%
701 INCOME TAX CONTROL					
48 MISCELLANEOUS REVENUES	25,000.00	846.81	17,458.35	7,541.65	69.83%
Sub Total 701 INCOME TAX CONTROL	25,000.00	846.81	17,458.35	7,541.65	69.83%
702 Credit Memo Utility Billing					
48 MISCELLANEOUS REVENUES	5,000.00	(2,645.32)	10,842.72	(5,842.72)	216.85%
Sub Total 702 Credit Memo Utility Billing	5,000.00	(2,645.32)	10,842.72	(5,842.72)	216.85%
Report Total :	15,142,448.00	1,296,428.78	10,097,369.08	5,045,078.92	66.68%

CASH FUND BALANCE

MONTH ENDED AUGUST 2024

PREMIER BANK	$511,822.00	
PREMIER BANK - Savings	$5,119,080.26	
DENTAL	$3,000.00	
TOTAL CASH		$5,633,902.26
INVESTMENTS:		
INVESTMENTS	$12,956,828.17	
TOTAL INVESTMENTS		$12,956,828.17
PETTY CASH		$1,950.00
TOTAL CASH AND INVESTMENTS		$18,592,680.43
LESS:		
OUTSTANDING CHECKS		($50,283.38)
DEPOSIT FOR 501 C 3		$0.00
PLUS:		
Deposit In Transit -		$0.00
Deposit In Transit		$0.00
Deposit In Transit -		$0.00
CC IN TRANSIT		$15,869.70
TOTAL CASH AVAILABLE PER BANK		$18,558,266.75
TOTAL CASH AVAILABLE PER BOOKS		$18,558,266.75
		$0.00

I have reviewed the following financial information: ________________________________date:___________

		Fund Balance - Unexpended					
$5,630,902.26		$403,934.96	0.0717	$25,193.44	$1,807.26	201	
		$57,422.61	0.0102	$25,193.44	$256.92	202	
		$78,281.45	0.0139	$25,193.44	$350.24	205	
		$133,487.12	0.0237	$25,193.44	$597.24	211	
					$3,011.66		
				$0.00	$22,181.78	101	
				$43,064.66	$43,064.66	101-482-001	inv int
				($15,635.50)	($15,635.50)	101-482-002	Chg in inv
				$52,622.60	$52,622.60		
INCOME TAX - CCA							
	$170,416.85	0.40625000	$69,231.85	101-000-413-000		0.625	0.40625
		0.21875000	$37,278.69	301-000-413-000			0.21875
		0.18750000	$31,953.16	203-000-413-000		0.1875	
		0.18750000	$31,953.16	401-000-413-000		0.1875	
			$170,416.85			1	
INCOME TAX - STATE NET PROFIT							
	$1,275.87	0.40625000	$518.32	101-000-413-000		0.625	0.40625
		0.21875000	$279.10	301-000-413-000			0.21875
		0.18750000	$239.23	203-000-413-000		0.1875	
		0.18750000	$239.23	401-000-413-000		0.1875	
			$1,275.87			1	
INCOME TAX - ATTORNEY GENERAL							
	$537.58	0.40625000	$218.39	101-000-413-000		0.625	0.40625
		0.21875000	$117.60	301-000-413-000			0.21875
		0.18750000	$100.80	203-000-413-000		0.1875	
		0.18750000	$100.80	401-000-413-000		0.1875	
			$537.58			1	
INCOME TAX - EL LIGHT COMPANIES							
	$3.94	0.40625000	$1.60	101-000-413-000		0.625	0.40625
		0.21875000	$0.86	301-000-413-000			0.21875
		0.18750000	$0.74	203-000-413-000		0.1875	
		0.18750000	$0.74	401-000-413-000		0.1875	
			$3.94			1	
	$172,234.24	TOTAL TAX COLLECTIONS FOR MONTH					

2025 VILLAGE HOLIDAYS - DEFINED

New Year's Day – Wednesday, January 1

Good Friday – Friday, April 18

Memorial Day – Monday, May 26

Independence Day – Friday, July 4

Labor Day – Monday, September 1

Veterans Day – Tuesday, November 11

Thanksgiving Day & Day After – Thursday & Friday, November 27 & 28

Christmas Eve & Day – Wednesday & Thursday, December 24 & 25

Three Additional Holiday Options:

Martin Luther King Day – Monday, January 20

President's Day – Monday, February 17

Juneteenth – Thursday, June 19

Extend Independence Day - Thursday, July 3

Columbus Day – Monday, October 13

Extend Christmas - Friday, December 26

AGREEMENT BETWEEN MONTPELIER VILLAGE AND HOLIDAY CITY FOR HYDRAULIC STUDY

THIS AGREEMENT ("Agreement") is made effective this 16th day of September 2024 by and between the Village of Montpelier, an Ohio municipal corporation ("Montpelier") and the Village of Holiday City, an Ohio municipal corporation ("Holiday City").

WHEREAS, Montpelier is the owner and operator of a water treatment and distribution system that, among other things, provides water to Holiday City (the "Water System").

WHEREAS, Holiday City is contemplating authorizing a new residential development that will require hookups to the Water System; and

WHEREAS, Due to concerns about the capacity of the Water System to function appropriately under any likely circumstance with additional capacity demands from additional development, before proceeding with the proposed subdivision, the parties hereto have determined that a water system study inclusive of hydraulic study and a water distribution system evaluation (the "Study") needs to be commissioned and considered to make certain the Water System has ready capacity for the potential demands.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **Solicitation of proposals and Award of Contract:** Upon the terms and conditions set forth herein, Montpelier shall solicit proposals from qualified engineering firms to conduct the Study. Upon discussion with Holiday City, the best responsive, responsible proposal shall be awarded a contract by Montpelier, with a maximum contract value of $25,000.

2. **Payment for Study of Water System:** The parties agree that while Montpelier will procure proposals, and shall enter into the contract with the selected engineering firm, Holiday City shall reimburse Montpelier for the Study for the full amount Montpelier is billed, up to the maximum contract value as set forth above. If the Study, due to unforeseen circumstances, will cost more than such maximum contract value, no such extra work or payment for such additional work shall be authorized, unless agreed to in writing by the parties hereto.

3. **Integration.** This Agreement contains the entire agreement between the parties hereto concerning the subject matter hereof, whether written or oral. This Agreement may not be amended except by a writing signed by all of the Parties.

4. **Successors and Assigns.** This Agreement shall be binding upon the parties hereto and their respective successors and permitted assigns.

5. **Ohio Law.** The terms and provisions of this offer and any dispute arising hereunder shall be governed by the law of the State of Ohio.

6. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which taken together shall constitute one and the same agreement.

7. **Default**. In the event of an alleged default, the Party alleging a default must provide written notice to the other Party of the alleged default, and the Party notified of an alleged default shall have ten (10) days to cure the default, unless the default is of a nature that it cannot be cured.

8. **Time:** Time is of the essence of this Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date first set forth above.

VILLAGE OF MONTPELIER

____
By: Jason Rockey, its Manager

VILLAGE OF HOLIDAY CITY

____
Name: ________________________
Title: _______________________

August 22, 2024

Mr. Jason Rockey
Village Manager
Village of Montpelier
211 N. Jonesville St.
Montpelier, OH 43543

RE: Village of Montpelier Water Supply Model - Professional Services Proposal
Location: Montpelier, Williams County, Ohio
Proposal #24120

Dear Mr. Rockey:

OHM Advisors (OHM) is pleased to provide the following scope of services, price proposal, and project schedule which represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

Sincerely,

OHM Advisors

Authorization to Proceed

R. Tony Burgoyne, P.E., Principal
Tony. Burgoyne@ohm-advisors.com
D: 330.913.1048 C: 330.805.7628

Signature Date

Printed Name Title

Project Understanding

The Village of Montpelier seeks to develop a water supply hydraulic model to evaluate system capacity constraints and define modifications necessary to meet increased demand associated with new development (30 homes) and existing industrial user connections in the Village of Holiday City. Specifically, the analysis includes the development of a baseline hydraulic model using readily available data supplied by Montpelier (system operations, level limits, available storage capacity, pressure zones, and supply components, etc.) to generally define the network and diurnal operations. The model will be calibrated to the extent possible to match existing conditions. Alternative modeling scenarios will build from the baseline model to evaluate future operating demands and conditions. The intent is to present alternatives to Village Council later this calendar year, 2024.

Scope of Services

Task #1 Project Initiation, Data Review and Management

OHM will meet with the Village as the start of the project to review project goals, schedule, and data requests. A list of data requests will be prepared ahead of the kick-off meeting and provided to the Village.

The following services are included in the fee shown:

- Kick-off meeting with communities, fire department, and other key stakeholders to define expectations and schedule. (Virtual)
- Develop list of system component data required to inform model creation.
- Coordinate and review data sources to aid with model development and overall understanding of systemwide operations.
- Project and contract administration.

Deliverables:

- Meeting agenda and summary.
- List of system data components to inform model development.
- Schedule of key milestones.

Task #2 Baseline Hydraulic Model Development and Demand Analysis

It is OHM's understanding that the Village is interested in a model primarily of their transmission system to ensure adequate capacity and levels of service are available for potential growth to Holiday City in the northeast portion of the Village's water system. OHM proposes to build a model of the Village's water system for pipes that are 12-inches or larger in diameter. Knowledge from the Village on pipe locations, diameter, material, and age will be needed to accurately represent the transmission system.

OHM will also require information about key facilities in the Village's water system including ground storage, elevated storage, and high service pumps. Necessary information includes storage volumes and operating levels and pump performance curves. An understanding of the operational controls will also be needed to accurately represent the system.

Demands will need to be determined to add to the model as well. Typical data sources to determine demands include Monthly Operating Reports, historical SCADA data, and billing summaries. OHM will work with the Village to determine what demand data is available to work with.

While hydrant tests are often used to calibrate a water model, these tests are more useful when calibrating smaller diameter distribution mains. Since the proposed model will not include smaller diameter mains, calibration of the model will likely occur using observed SCADA data and/or pressure monitoring at select locations for an agreed upon period of time. OHM assumes a day of field work will be needed to collect data for calibration.

The following services are included in the fee shown:

- Develop level of service goals desired for the water system such as desired operating pressure(s) and available fire protection.
- Calculate existing/baseline average day, maximum day, and peak hour water demands.
- Develop maximum day demand diurnal curve.
- Document system operations.
- Develop system hydraulic model using InfoWater Pro developed by Innovyze for drinking water systems. The program is widely used in the study of municipal water systems. InfoWater Pro runs with ArcGIS Pro which helps to facilitate the production of high-quality GIS based maps.
- Calibrate the baseline model to validate system response.

Deliverables:

- Summary of system demands.
- InfoWater Pro Model
- Associated model output exhibits.

Task #3 Future Conditions Modeling & Alternatives Evaluations

OHM will work with the Village to develop up to two (2) future development scenarios. Demands for the future scenarios will be calculated, and capacity deficiencies of the existing system to meet the future demands will be identified. The future demands will also be added to the hydraulic model to identify any areas where the level of service goals are not met with the future scenarios. Potential solutions to identified deficiencies will be developed and presented to the Village.

The following services are included in the fee shown:

- Calculate average day, maximum day, and peak hour water demands for each future development scenario.
- Develop up to two (2) future development scenarios for future water demand.
- Analyze the model of the future development scenarios to identify area of deficiencies in meeting the level of service goals.
- Identify capacity deficiencies of either the booster station or storage tanks.
- Draft technical memorandum (TM) summarizing results.
- Meet with Village(s) and key stakeholders to review alternatives.

- Update the hydraulic model demands to reflect each development scenario based on stakeholder review commentary, if any.
- Finalize TM
- Meet with Village(s) and key stakeholders to present final TM (Virtual).

Deliverables:
- Meeting Agenda (2), presentation (2), and summary (2).
- DRAFT and FINAL technical memorandums summarizing result of model analysis.

Price Proposal

Task #	***Task Description***	***Fee***
Task #1	*Project Initiation, Data Review, and Management*	*$ 1,200*
Task #2	*Baseline Hydraulic Model Development and Demand Analysis*	*$ 7,200*
Task #3	*Future Conditions Modeling & Alternatives Evaluations*	*$ 5,900*
ODC	*Reimbursable Expenses*	*$ 500*
	Grand Total =	***$ 14,800***

Compensation

The fee proposal above shall be completed on a fixed fee basis and billed monthly based on level of completion.

Anticipated Project Schedule

The work anticipated for each task are dependent upon owner/client coordination and acquisition of record documents and operations data which greatly effect schedule. OHM assumes records are readily available and communication and review times are relatively short. Therefore, we proposed to adhere to the following schedule with final deliverables supplied by December 20, 2024.

Task Description	***Duration***
Task 1 - Project Initiation, Data Review, and Management	September 2024
Task 2 - Baseline Hydraulic Model Development and Demand Analysis	October – November, 2024
Task 3 - Future Conditions Modeling & Alternatives Evaluations	November – December 2024

Client Responsibilities

- The Village of Montpelier will provide a single point of contact to OHM Advisors who is knowledgeable about the project needs and desired outcomes.
- The Village of Montpelier will provide the following, if available, to assist us with the project: expense and revenue statements covering the past five years, debt services summaries, anticipated future capital expenditures and personnel costs.

Terms & Conditions

Attached

TERMS & CONDITIONS

1. THE AGREEMENT. These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between OHM ADVISORS, a registered Ohio company, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.

2. CLIENT RESPONSIBILITIES. CLIENT, at no cost, shall:
   a. Provide access to the project site to allow timely performance of the services.
   b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
   c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.

3. PROJECT INFORMATION. OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.

4. PERIOD OF SERVICE. The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.

5. COMPENSATION. CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.

6. TERMS OF PAYMENT. Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.

7. STANDARD OF CARE. OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.

8. RESTRICTION OF REMEDIES. OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.

9. LIMIT OF LIABILITY. To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to $25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.

10. ASSIGNMENT. Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.

11. NO WAIVER. Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.

12. GOVERNING LAW. The laws of the State of Ohio will govern the validity of this Agreement, its interpretation and performance.

13. INSTRUMENTS OF SERVICE. OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.

14. CERTIFICATIONS. OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.

15. TERMINATION. Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.

16. RIGHT TO SUSPEND SERVICES. In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM

ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.

19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.

20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.

21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.

22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.

23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.

24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.

25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.

26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

Jones & Henry
ENGINEERS, LTD.

Fluid thinking®
3103 Executive Parkway, Suite 300, Toledo, OH 43606
Phone: 419.473.9611 JHeng.com

August 27, 2024

Mr. Jason Rockey
Utilities Director
Village of Montpelier
P.O. Box 148
Montpelier, Ohio 43543

Subject: Village of Montpelier, Ohio
Hydraulic Study – Holiday City
Water Distribution System Evaluation

Dear Mr. Rockey:

We are pleased to provide you with a proposal for developing a Water Distribution Model for the Village of Montpelier. This letter has been developed based on our discussion on August 13, 2024. Water distribution models are a valuable tool in developing a community's understanding of their water distribution system, especially in regard to available pressure, fire flow availability, and understanding how the system will respond under a variety of scenarios and conditions.

Statement of Understanding

The Village of Montpelier provides finished water to Holiday City. Holiday City is fed from the east portion of the distribution system. The supply to Holiday City is a one-way feed from Magda Drive.

Holiday City includes approximately 60 single-family residential units and a large industrial demand. Holiday City has two water towers. One is located at Menards and the other is at Wieland Chase. The Menards' Tower holds finished water exclusively for use at Menards and is not capable of supplying Holiday City. The Wieland Chase water tower is used for their industrial process and is typically filled from wells located near this tower. When this tower, or the wells are not available, Wieland Chase fills the tower from the Holiday City water supply. This creates a substantial demand on the distribution system, and the Village observes the east tower water level rapidly falling.

The services requested include the development of a calibrated model of the Village of Montpelier and Holiday City's water distribution system and an evaluation of the capacity of the water main supplying Holiday City to support existing demands. Additionally, the water main will be evaluated for additional demands from a proposed 30-unit residential development.

The Village would like the chokepoints in the distribution system identified and recommendations on addressing the issues.

Scope of Engineering Services

In general, our proposed scope of services includes the development of the following water distribution model for the water system:

1. Model Development

    a. Physical Model – Jone & Henry will review available historical documents provided by the Village to build a geographically representative model of the system. Occasionally, there are limitations to the physical development based on available records. At a minimum, size, connectivity, and location will be modeled as best as practical. Where the information is available, the water main age and material will also be included.

b. High-Service Pumps – High-service pump performance, based on documentation provided by the Village, will be included in the model. Controls on how the pumps are operated will be needed to best approximate pump performance.

c. Water Storage – The Village owns and maintains two elevated tanks, East and West Side Elevated Tanks. Drawings associated with each of these tanks will need to be provided by the Village to input bowl shape and elevations into the model. If available from the Village, documentation for the Menards and Wieland Chase tanks would be beneficial.

d. Water Features – If provided by the Village, check valves, altitude valves, and other pertinent significant system features will be included in the model.

2. Usage

a. Daily and Maximum-Day Demands – Review MOR's from previous years to determine average-day demands and maximum-day demands.

b. Diurnal Pattern – By reviewing SCADA data associated with tank levels and flow rates, a diurnal pattern can be developed to understand how the system uses water.

c. REU – A review of the residential demands of residents of Montpelier and Holiday City will be performed to understand and predict how future residential developments would impact the system's capacity and ability to deliver flows.

d. Demand Distribution – Billing information will be reviewed and included in the model by georeferencing billing data to determine where demands in the system are required.

3. Calibration

a. Macro Calibration – Jones & Henry will calibrate the model to ensure that the model reflects general pressure, pumping, and tank level trends in the system.

b. Micro Calibration – A series of fire hydrant flow field tests conducted with Jones & Henry and the Village will test the system flows to capture the condition of water mains throughout the system. These fire hydrant flow tests will require one flushing hydrant and two pressure readings at each location. Testing will be completed in a single day.

4. Evaluation of Alternatives to Address Holiday City Capacity Issues

a. Up to three scenarios will be modeled of potential solutions to address the capacity issues in the system. Jones & Henry will discuss the scenarios with the Village and determine which will be modeled prior to running the models.

5. Results, Evaluation, and Deliverables

a. A memo summarizing the process and findings of the Village's system, including a summary of the information outlined above will be provided to Montpelier and Holiday City.

b. Evaluations associated with system-wide operating pressures and fire-flow availability throughout the system.

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c. Evaluations determining the capacity of the 12-inch line to Holiday City will be used to determine how the system reacts when Wieland Chase requires water from the Montpelier system.

d. Evaluations and recommendations that result from modeled solutions will be included in the memo.

Fee

The estimated fee for modeling the Montpelier and Holiday City water system is $26,000.00. Alternatively, developing a model for just the east portion of the system, including Holiday City, is $22,400.

In order to complete the model prior to December 31, 2024, we ask that the Village provide acceptance of this proposal by October 11, 2024. That would allow us sufficient time to complete the hydrant flow testing ahead of cold weather.

All of the above-mentioned services will be performed by or under the direct supervision of a professional engineer. The standard of care for all professional engineering performed by Jones & Henry Engineers, Ltd. will be the care and skill ordinarily used by members of the profession practicing under similar circumstances at the same time and in the same locality. Jones & Henry makes no warranties, express or implied, in connection with the services described in this Agreement.

We appreciate the opportunity to present this proposal for your consideration. Please contact us if you need clarifications or additional information. Should you find this proposal acceptable, you may issue a purchase order to my attention.

If you are in agreement with the above, please authorize us to start work by signing below.

Sincerely,

JONES & HENRY ENGINEERS, LTD.

Troy M. Brehmer

Troy M. Brehmer, PE
Director of Wastewater Treatment

TMB/bjm

By: Troy M. Brehmer
Officer

By: Pete D. Lutta
Officer

Authorizing Signature:

____________________________, Date ____________

Jason Rockey
Name (Print)

Utilities Director
Title

RESOLUTION 1403

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED.

WHEREAS, the State Capital Improvement Program provides financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Montpelier is planning to make capital improvements of East Main Street Water Line and Lead Service Replacement, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Village of Montpelier:

Section 1: The Village Manager is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Manager or his designee is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: This resolution shall take effect immediately upon passage.

Passed: ___________________________ ____________________________________

Steven L. Yagelski, Mayor

ATTEST:

____

Clerk of Council

RESOLUTION 1404

A RESOLUTION TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MONTPELIER, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024

Whereas Periodically adjustments need to be made to the Annual Appropriations of the Village of Montpelier

BE IT RESOLVED by the Council of the Village of Montpelier, State of Ohio, that, the 2024 appropriations be amended as follows:

SECTION 1: That the SPECIAL REVENUE FUNDS be appropriated as follows:

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

POLICE PENSION FUND

210 PERSONAL SERVICES	6,000.00			
ALL OTHER APPROPRIATIONS	0.00			
TOTAL POLICE PENSION		6,000.00		
TOTAL PROGRAM I-SEC OF PERSONS & PROP			**6,000.00**	
GRAND TOTAL SPECIAL REVENUE FUNDS				***6,000.00***

SECTION 2: That the CAPITAL IMPROVEMENT FUNDS be appropriated as follows:

TAX CAPITAL IMPROVEMENT FUND

PROGRAM VII-GENERAL GOVERNMENT

GENERAL GOVERNMENT				
ALL OTHER APPROPRIATIONS	58,822.00			
TOTAL GENERAL GOVERNMENT		58,822.00		
TOTAL PROGRAM VII-GENERAL GOVERNMENT			**58,822.00**	
TOTAL TAX CAPITAL IMPROVEMENT FUND			**58,822.00**	
GRAND TOTAL CAPITAL IMPROVEMENT FUNDS				***58,822.00***

TOTAL 2024 AMENDMENTS TO THE APPROPRIATIONS	**64,822.00**
PRIOR TOTAL 2024 APPROPRIATIONS	**18,051,355.00**
TOTAL AMENDED APPROPRIATIONS	***18,116,177.00***

Section 3: This Resolution shall take effect at the earliest period allowed by law.

Passed: ____________________________

____
Mayor

Attest: ____________________________
Clerk of Council

VILLAGE OF MONTPELIER

CERTIFICATE OF ESTIMATED REVENUE

AS of 9/16/2024

Fund Classification/Name	est Cash Balance Dec. 31, 2023	Reserve for Enc.	Carryover Balance Avail.- Appropriation	Taxes	Tot. amt. from all Sources Avail - Expen	as amended 1/8/2024	as amended 3/25/2024	Tot amt Avail plus Balances	Appropriated 1382	Amended RES 1388	Amended RES 1393	Amended RES 1395	Amended RES 1404	Total Appropriated	Remaining Balance	Appropriated 2023	Difference between 2023-2024
Governmental Fund Types																	
General Fund-001	4,492,086	0	4,492,086	137,777	1,868,018	0	0	6,497,881	2,452,826	61,374	14,300	7,600	0	2,536,100	3,961,781	2,279,483	256,617
Special Revenue Funds																	
Street	401,934	0	401,934		232,250	0	0	634,184	266,598	0				266,598	367,586	278,390	(11,792)
State Highway	43,108	0	43,108		17,420		0	60,528	12,500	0				12,500	48,028	12,500	0
Park	874,536	0	874,536		408,880	0	0	1,283,416	504,550	15,250	2,000			521,800	761,616	702,090	(180,290)
Permissive	0	0	0		0		0	0	0					0	0	0	0
State Motor Vehicle Lic Tax	71,715	0	71,715		9,445		0	81,160	13,000					13,000	68,160	13,000	0
Alcohol Education & Enforc	1,847	0	1,847		100	0		1,947	150					150	1,797	150	0
Iron Horse River Trail	0	0	0		1,200,000			1,200,000	1,200,000					1,200,000	0	850,000	350,000
Police Pension	30,960	0	30,960	14,253	75,747	0		120,960	100,350				6,000	106,350	14,610	100,350	6,000
Drug Education & Enforc	5,188	0	5,188		400			5,588	1,550	0				1,550	4,038	1,500	50
Law Enforcement Trust	0	0	0		0			0						0	0	0	0
WWIP - Grant	174,464	0	174,464		0	125,537	27,610	327,611	0	300,000		27,610		327,610	1	900,000	(572,390)
Coronavirus ARPA 2021 Fund	0	0	0		0			0	0					0	0	413,151	(413,151)
Compensated Absence Fund	113,639		113,639		16,091		0	129,730	0				0	0	129,730	31,876	(31,876)
Total Special Revenue	1,717,391	0	1,717,391	14,253	1,960,333	125,537	27,610	3,845,124	2,098,698	315,250	2,000	27,610	6,000	2,449,558	1,395,566	3,303,007	(853,449)
Capital Projects Funds																	
Tax Capital Improvement	923,823	0	923,823		459,000	0	0	1,382,823	636,200	177,887	0		58,822	872,909	509,914	804,200	68,709
Sewer Capital Improvement	1,416,804		1,416,804		375,000	681,570	0	2,473,374	276,788	586,600				863,388	1,609,986	779,287	84,101
Total Capital Projects Funds	2,340,627	0	2,340,627		834,000	681,570	0	3,856,197	912,988	764,487	0	0	58,822	1,736,297	2,119,900	1,583,487	152,810
TOT GOVERNMENTAL FUNDS	8,550,104	0	8,550,104	152,030	4,662,351	807,107	27,610	14,199,202	5,464,512	1,141,111	16,300	35,210	64,822	6,721,955	7,477,247	7,165,977	(444,022)
Proprietary Fund Types																	
Enterprise Funds																	
Water	1,544,871	0	1,544,871		1,248,950	0	0	2,793,821	1,455,925	120,395	0	0	0	1,576,320	1,217,501	1,579,031	(2,711)
Light	5,726,887	0	5,726,887		7,094,700	0	0	12,821,587	8,346,262	126,945	7,000	0	0	8,480,207	4,341,380	8,450,263	29,944
Sewer	1,142,741	0	1,142,741		994,450	0		2,137,191	1,089,331	53,246		0	0	1,142,577	994,614	1,157,186	(14,609)
Storm Sewer	694,953	0	694,953		95,250	0		790,203	125,118	0	0		0	125,118	665,085	220,470	(95,352)
Utility Deposit	132,443		132,443		30,000		0	162,443	45,000					45,000	117,443	45,000	0
Total Enterprise Funds	9,241,895	0	9,241,895	0	9,463,350	0	0	18,705,245	11,061,636	300,586	7,000	0	0	11,369,222	7,336,023	11,451,950	(82,728)
TOTAL PROPRIETARY FUNDS	9,241,895	0	9,241,895	0	9,463,350	0	0	18,705,245	11,061,636	300,586	7,000	0	0	11,369,222	7,336,023	11,451,950	(82,728)
FIDUCUARY FUNDS																	
Income Tax control	0	0	0	0	25,000			25,000	25,000					25,000	0	20,000	5,000
Total Fiducuary Funds	0	0	0	0	25,000	0	0	25,000	25,000	0	0	0	0	25,000	0	20,000	5,000
TOTAL ALL FUNDS	17,791,999	0	17,791,999	152,030	14,150,701	807,107	27,610	32,929,447	16,551,148	1,441,697	23,300	35,210	64,822	18,116,177	14,813,270	18,637,927	(521,750)

56,386,450

15,137,448

GENERAL FUND TAX 2.9 163,521
POLICE PENSION TAX .03 16,916

I, Nicole M Uribes, Director of Finance for the Village of Montpelier hereby certify that the foregoing is a true and accurate tabulation of the Estimated Revenue for the Village of Montpelier, year ending December 31, 2024

Nicole M Uribes, Director of Finance

Change Order #1
Date – September 6, 2024
MSG Project # 401.2300781.000

CHANGE ORDER TO PROFESSIONAL SERVICES

PROJECT

WIL-Iron Horse River Trail CICA PID 111251

SERVICES

Due to the Contractor's lack of progress on this project it has ran beyond the original estimated end date of June 2024 that was used in our original cost proposal. Fortunately there were also several weeks in the winter and spring when the Contractor was not onsite meaning the original budget for Construction Inspection and Administration (CI&A) was able to be extended almost to the end of August. The Village of Montpelier and MSG have been in discussion about the need for a change order to increase the MSG fee but have been waiting for the Project's Wetland permit to be approved and an accurate construction schedule to be received. With these in hand MSG has been able to put an estimate together to complete the CI&A on the project per the attached work sheets. When putting the estimate together we assumed that the project would be substantially complete by 9/27, which is the date shown on the Contractor's schedule, and that all project closeout and punchlist items could be completed by 10/11 which is two weeks beyond the substantially completion date.

Original estimated cost:	$131,540.00
Change Order #1 Increase	$58,822.00
Revised CICA Estimated Cost	$190,326.00

COMPENSATION CHANGE
Increase of $58,822.00 – Time & Materials Estimated

SPECIAL PAYMENT TERMS
N/A

APPROVAL AND ACCEPTANCE

This Change Order defined herein is approved. The CONSULTANT is hereby directed and authorized to proceed with the services for the designated Project in accordance with the provisions of this Change Order and the AGREEMENT.

ASHTABULA COUNTY METROPARKS	**THE MANNIK & SMITH GROUP, INC.**
______________________	Colin Wantz
Signature	**Signature**
______________________	Colin Wantz
Printed	**Printed**
______________________	Ohio Construction Group Manager
Title	**Title**
______________________	9/12/2024
Date	**Date**

WIL-Iron Horse River Trail

NO	TASK DESCRIPTION	ENG. V $170.00	ENG. IV $155.00	ENG. III $136.00	ENG. II $116.00	ENG I $98.00	TECH V $114.00	TECH. IV $96.00	TECH. III $88.00	TECH. II $76.00	TECH. I $61.00	TOTAL HOURS	TOTAL MSG COST	EQUIPMENT COSTS	STANDARD EXPENSES	SUB COSTS	TOTAL COST to complete to Oct 11, 2024
1	CE 2 Project Engineer - Finish Job (9/27)	40										40	$ 6,800.00	$ -	$ 196.00	$ -	$ 6,996.00
2	Project Inspector - Finish Job (9/27)							240				240	$ 23,040.00	$ -	$ 980.00	$ -	$ 24,020.00
3	CE 2 Project Engineer - Punch List (2 weeks)	32										32	$ 5,440.00	$ -	$ 196.00	$ -	$ 5,636.00
4	Project Inspector - Finish Job (2 Weeks)							80				80	$ 7,680.00	$ -	$ 490.00	$ -	$ 8,170.00
	TOTAL HOURS	72	0	0	0	0	0	320	0	0	0	392	$ 42,960.00	$ -	$ 1,862.00	$ -	$ 44,822.00
																Current Project Overage through MSG 10	$14,000.00

Assumptions

This is the Fee estimate from 8/31 to 10/11

Already have an overage of approximately $14,000

Project Inspector works 12 hour days 5 days per week

CE 2 works 10 hours per week

Punchlist will take 2 weeks to complete

CE 2 will spend 16 hours per week on the punchlist and project closeout

Project inspector will spend 40 hours per week on the punchlist and project closeout

Total Fee to Complete the Project $ 58,822.00

STANDARD COSTS		COPIES		ENGINEERING PLANS		VEHICLE USAGE		SURVEY AND SAMPLING SUPPLIES				
		Report Pages	Color Copy	Print/Copy Paper	Print/Copy Mylar	Standard Auto	Field Truck	Wood Lath	Wood Hub	Shelby Tube (3" Diameter)	Iron Rods	**TOTAL STANDARD COSTS**
		$0.20	$0.90	$3.00	$15.00	$49.000	$0.625	$0.45	$0.55	$15.00	$2.00	
NO	**TASK DESCRIPTION**	Per Page	Per Page	Per Sheet	Per Sheet	Per day	Per Mile	Each	Each	Each	Each	
1	CE 2 Project Engineer - Finish Job (9/27)					4						$ 196.00
2	Project Inspector - Finish Job (9/27)					20						$ 980.00
3	CE 2 Project Engineer - Punch List (2 weeks)					4						$ 196.00
4	Project Inspector - Finish Job (2 Weeks)					10						$ 490.00
	TOTAL	$ -	$ -	$ -	$ -	$1,862.00	$ -	$ -	$ -	$ -	$ -	$ 1,862.00

INCOME TAX COLLECTION COMPARISONS 2024
MONTH END JULY 2024

	2019		2020		2021		2022		2023		2024	
	Monthly	Accumulated	Monthly	Accumulated	Monthly	Accumulated	Monthly	Accumulated	Monthly	Accumulated	Monthly	Accumulated
January	123016.97	123,016.97	174091.38	174,091.38	90227.09	90,227.09	279,034.42	279,034.42	221,425.54	221,425.54	231,711.18	231,711.18
February	113010.44	236,027.41	67530.19	241,621.57	179527.70	269,754.79	216,889.02	495,923.44	161,469.11	382,894.65	113,296.02	345,007.20
March	156027.26	392,054.67	226156.13	467,777.70	274348.73	544,103.52	233,881.56	729,805.00	160,574.32	543,468.97	140,088.22	485,095.42
April	319515.50	711,570.17	156537.99	624,315.69	102695.70	646,799.22	112,677.26	842,482.26	95,379.77	638,848.74	247,314.68	732,410.10
May	186391.98	897,962.15	31351.10	655,666.79	416324.64	1,063,123.86	414,805.05	1,257,287.31	380,039.09	1,018,887.83	201,617.90	934,028.00
June	97728.01	995,690.16	175145.69	830,812.48	140831.01	1,203,954.87	191,917.48	1,449,204.79	318,286.78	1,337,174.61	236,265.46	1,170,293.46
July	280371.10	1,276,061.26	220600.13	1,051,412.61	157592.99	1,361,547.86	115,091.54	1,564,296.33	74,738.09	1,411,912.70	301,020.69	1,471,314.15
August	158480.42	1,434,541.68	190978.58	1,242,391.19	298794.14	1,660,342.00	288,766.38	1,853,062.71	214,337.89	1,626,250.59	172,234.24	1,643,548.39
September	178148.11	1,612,689.79	69438.09	1,311,829.28	146398.33	1,806,740.33	200,591.39	2,053,654.10	66,500.00	1,692,750.59		
October	117571.64	1,730,261.43	321579.58	1,633,408.86	83796.22	1,890,536.55	178,898.95	2,232,553.05	259,485.36	1,952,235.95		
November	87851.49	1,818,112.92	155234.74	1,788,643.60	228578.34	2,119,114.89	123,576.64	2,356,129.69	169,544.67	2,121,780.62		
December	265512.78	2,083,625.70	225620.85	2,014,264.45	124016.45	2,243,131.34	147,480.54	2,503,610.23	168,808.34	2,290,588.96		

	2019	2020	2021	2022	2023
	% Above or below (-)	% Above or below (-)	% Above or below (-)	% Above or below (-)	% Above or below (-)
January	88.36%	33.10%	156.81%	-16.96%	4.65%
February	46.17%	42.79%	27.90%	-30.43%	-9.90%
March	23.73%	3.70%	-10.85%	-33.53%	-10.74%
April	2.93%	17.31%	13.24%	-13.07%	14.65%
May	4.02%	42.45%	-12.14%	-25.71%	-8.33%
June	17.54%	40.86%	-2.80%	-19.25%	-12.48%
July	15.30%	39.94%	8.06%	-5.94%	4.21%
August	14.57%	32.29%	-1.01%	-11.31%	1.06%
September					
October					
November					
December					

*Covid 19 hit in March

*AG collections $192,000